

## **Division-level Committee Year-end Report and Work Plan Template**

Each summer, ACRL <u>division-level committees</u> should complete a year-end report and work plan. By **August 31, 2023**, the committee chair should post the completed combined template to ALA Connect.

The **report** section should be completed by the outgoing chair. The **work plan** section should be completed by the incoming chair. Committee members, Board liaison, staff liaison should all review and approve the work plan. Projects included in a committee's work plan will be implemented September 2022 through June 2023.

Committee Name & Charge			
Committee Name:	ACRL Chapters Council		
Charge/Tasks:	The mission of ACRL Chapters Council is to serve as a conduit for information and		
	communication between ACRL national and its chapters, and to promote membership of ACRL national. The goals of Chapters Council are: to support the goals and initiatives of ACRL national; to facilitate communication between ACRL members and ACRL leadership; to encourage and support ACRL chapters' goals and initiatives; to build membership of ACRL at the national and chapter levels.		

2021–2022 Leadership (terms: July 1, 2021–June 30, 2022)			
Chair:	Dawn Behrend		
Vice-Chair:	Kelly McCallister		
Board liaison:	Julie Ann Garrison		
Staff liaison:	Lauren Carlton		
Other leaders:	Ali Larsen (Past-Chair)		
	Eric Edwards (Secretary)		
	Leslin Charles (Editor)		
	Paula Martin (List Administrator)		
Amber Willenborg (LibGuide Administrator)			

2022–2023 Leadership (terms: July 1, 2022–June 30, 2023)		
Chair:	Kelly McCallister	
Vice-Chair:	Eric Edwards	
Board liaison:	Erin Ellis	
Staff liaison:	Lauren Carlton	
Other leaders:	Dawn Behrend (Past-Chair)	
	(Secretary)	
	(Editor)	
	Paula Martin (List Administrator)	
	Laura Hall (Legislative Representative)	

Report & Work Plan Submission				
Year-end report written by:		Date:		
Work plan submitted by:		Date:		

**2022–2023 Year-end Report**This report will be included in the committee's official record of activities maintained by ACRL staff. Brief bulleted lists are suggested for the responses.

1. What were the major projects/activities accomplished by your committee in the 2022–2023
membership year (July 1, 2022 to June 30, 2023)?
2. What were the relevant results for your projects?
3. Which if any 2022–2023 projects will continue next year?
4. What worked well?
C Milest sould have worked better?
5. What could have worked better?

6. How has the work/activities of your committee demonstrated commitment to equity, diversity, and inclusion, within or beyond ACRL?
inclusion, within or beyond ACKL:
<ol> <li>Please indicate EDI activities you would like to publicly include on the <u>ACRL EDI LibGuide</u> (Limit to 75 words or less).</li> </ol>
If there are questions regarding the above activities, staff can contact:
Name:     Fmail:
Email:
8. Was there information you could have been provided before starting this project that would have made
your work easier?
9. What made this work most rewarding (observations/comments/accolades)?
10. Any other comments, recommendations, or suggestions?

2022–2023 Work Plan
The ACRL strategic plan is revisited every year, but the past recent years have brought about significant
changes in higher education, academic libraries, and ALA that necessitate identifying and drafting short-term
priorities. Beginning in summer 2021, the ACRL Board has set priorities for two years in three areas: Equity,
Diversity, and Inclusion; Communication and Engagement; and Membership. In general, how do you see your
group's work in the coming year (activities described below) connecting with these three priority areas:
ACRL Short-Term Priorities
1. Equity, Diversity, and Inclusion:
a. What conversations will your committee continue about EDI-related initiatives? (e.g.,
developing programming, tools, publications, eLearning, etc.)
b. What are some ways you could determine outcomes/impact?
2. Communication and engagement: a. How involved are members in the work of the committee?
<ul><li>a. How involved are members in the work of the committee?</li><li>b. What ideas does your group have for helping members feel more connected to the work of</li></ul>
the team?
c. What kind of support might you need to improve communication and engagement?
3. Membership:
a. How might the work of your committee support or provide value for members?
a. How might the work of your committee support of provide value for members:

	2022–2023 Work Plan		
Please complete this f	orm for each activity that the committee plans to undertake in the 2022–2023 program		
· · · · · · · · · · · · · · · · · · ·	s pre-populated with ten activities, it is not required to generate ideas for all ten		
	complete this form for the appropriate number of activities that work for your		
	d additional sheets, please contact your staff liaison.		
committee. If you nee	a additional sheets, please contact your stair haison.		
	Work Plan Activity #1		
Activity Name:			
Brief Description:			
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	Activity #1 Timeline		
How long will it take t	to do this project?		
continuous proje	ct assigned in charge		
short-term projec	ct that will be completed this membership year		
multi-year projec	t continuing past June 30, 2023. Expected completion date:		
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	ACRL Plan for Excellence		
Check the best goal a	nd indicate the objective.		
Value of Acaden	nic Libraries		
Student Learning			
Research and Scholarly Environment			
nesearch and Scholarly Environment			
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New Roles and C	Changing Landscapes		

Core Commitment to Equity, Diversity & Inclusion				
Enabling Programs and Services (education, advocacy, publications, or member engagement)				
Provide a brief sentence c	onnecting your project to th	ne goal area and objective y	ou selected:	
Provide a brief sentence connecting your project to the goal area and objective you selected:				
		1 Outline		
Outline the steps and dead	dlines planned to complete	the project. Attach addition		
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech,	
			staff support)	

Activity #1 Assessment			
How will success b	e measured?		
	2022–2023 Work Plan		
Please complete th	is form for each activity that the committee plans to undertake in the 2022–2023 program		
·	m is pre-populated with ten activities, it is not required to generate ideas for all ten		
3	nly complete this form for the appropriate number of activities that work for your		
	need additional sheets, please contact your staff liaison.		
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	Work Plan Activity #2		
Activity Name:			
<b>Brief Description:</b>			
	Activity #2 Timeline		
	ke to do this project?		
· ·	oject assigned in charge		
1	ill be completed this membership year		
<u>-</u>	ority or multi-year project continuing past June 30, 2023.		
Expected com	pietion date:		
	ACRL Plan for Excellence		
Check the best goal and indicate the objective.			
Value of Academic Libraries			
Student Learning			
Research and Scholarly Environment			
New Roles ar	nd Changing Landscapes		

Core Commitment to Equity, Diversity & Inclusion
Enabling Programs and Services (education, advocacy, publications, or member engagement)
Provide a brief sentence connecting your project to the goal area and objective you selected:

Activity #2 Outline			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.			
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech, staff support)

	Activity #2	Assessment	
How will success be meas	ured?		
	2022-2023	Work Plan	
Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program year. While the form is pre-populated with ten activities, it is not required to generate ideas for all ten activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.			
Work Plan Activity #3			
Activity Name:			
Brief Description:			
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How long will it take to do continuous project as			
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	· multi-year project continu	<b>-</b>	
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Check the best goal and indicate the objective.			
Value of Academic Li	ibraries		
Student Learning			
Research and Schola	rly Environment		

New Roles and Chan	ging Landscapes		
Core Commitment to	Equity, Diversity & Inclusion	on	
Enabling Programs a	nd Services (education, adv	ocacy, publications, or men	nber engagement)
Provide a brief sentence c	onnecting your project to the	ne goal area and objective y	ou selected:
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Outline the steps and dea	dlines planned to complete	the project. Attach addition	Resources Needed
Specific Action	Due Date	Party Responsible	(e.g., financial, tech, staff support)

	Ac	tivity #3 Assessmer	nt	
How will success be	measured?			
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Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program year. While the form is pre-populated with ten activities, it is not required to generate ideas for all ten activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.				
	W	ork Plan Activity #4	4	
Activity Name:				
Brief Description:				
H. L		Activity #4 Timeline		
project that wi	ject assigned in charge Il be completed this mem rity or multi-year projec	= =	ine 30, 2023.	
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Check the best goal	and indicate the objective			
Value of Acade		, c.		
Student Learn	ing			

Research and Scholarly Environment					
New Roles and Chan	ging Landscapes				
Core Commitment to	Equity, Diversity & Inclusion	on			
Enabling Programs a	nd Services (education, adv	ocacy, publications, or mem	nber engagement)		
Provide a brief sentence co	onnecting your project to th	ne goal area and objective y	ou selected:		
	Activity #				
Outline the steps and dead	dlines planned to complete	the project. Attach addition			
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech, staff support)		

		Assessment		
How will success be	•	Assessment		
	2022-2023	3 Work Plan		
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	need additional sheets, please con-	•	ilat work for your	
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Activity Name: Brief Description:				
Brief Description.				
	Activity (	‡5 Timeline		
	ke to do this project?			
·	oject assigned in charge			
project that will be completed this membership year short-term priority or multi-year project continuing past June 30, 2023.				
Expected com		aing past June 30, 2023.		
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	ACRL Plan	for Excellence		
Check the best goa	I and indicate the objective.			
Value of Acad	demic Libraries			

Student Learning					
Research and Scholai	rly Environment				
New Roles and Chang	ging Landscapes				
Core Commitment to	Equity, Diversity & Inclusion	on			
Enabling Programs ar	nd Services (education, adv	ocacy, publications, or men	nber engagement)		
Provide a brief sentence co	onnecting your project to th	ne goal area and objective y	ou selected:		
	Activity #	5 Outline			
Outline the steps and dead	dlines planned to complete	the project. Attach addition	nal sheets if needed.		
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech, staff support)		

	Activity #E	Accessment		
How will success be	=	Assessment		
2022–2023 Work Plan				
Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program year. While the form is pre-populated with ten activities, it is not required to generate ideas for all ten activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.				
Work Plan Activity #6				
Activity Name:				
Brief Description:				
Activity #6 Timoling				
Activity #6 Timeline How long will it take to do this project?				
continuous project assigned in charge project that will be completed this membership year short-term priority or multi-year project continuing past June 30, 2023.  Expected completion date:				
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Check the best goal and indicate the objective.				

Value of Academic Libraries					
Student Learning					
Research and Schola	rly Environment				
New Roles and Chan	ging Landscapes				
Core Commitment to	Equity, Diversity & Inclusion	on			
Enabling Programs a	nd Services (education, adv	ocacy, publications, or mem	nber engagement)		
Provide a brief sentence c	onnecting your project to th	ne goal area and objective y	ou selected:		
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Specific Action	dlines planned to complete  Due Date	the project. Attach addition Party Responsible	Resources Needed  (e.g., financial, tech,  staff support)		

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How will success be meas	Activity #6 / ured?	Assessment		
2022–2023 Work Plan				
	Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program			
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committee. If you need additional sheets, please contact your staff liaison.				
Work Plan Activity #7				
Activity Name:				
Brief Description:				
Activity #7 Timeline				
How long will it take to do				
continuous project as				
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Expected completion		iig past Julie 30, 2023.		

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Check the best goal and in	dicate the objective.				
Value of Academic Li	braries				
Student Learning					
Research and Schola	rly Environment				
New Roles and Chan	ging Landscapes				
Core Commitment to	o Equity, Diversity & Inclusio	on			
<b>Enabling Programs a</b>	nd Services (education, adv	ocacy, publications, or men	nber engagement)		
Provide a brief sentence c	onnecting your project to th	ne goal area and objective y	ou selected:		
	Activity #				
Outline the steps and dea	dlines planned to complete	the project. Attach addition			
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech, staff support)		

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How will success be n	-	Assessment			
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Work Plan Activity #8					
Activity Name: Brief Description:					
	Activity #	8 Timeline			
How long will it take t		o innenne			
continuous project assigned in charge					

project that will be completed this membership year	
short-term priority or multi-year project continuing past June 30, 2023.	
Expected completion date:	

ACRL Plan for Excellence				
Check the best goal and in				
Value of Academic Li	braries			
Student Learning				
Research and Schola	rly Environment			
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Core Commitment to Equity, Diversity & Inclusion				
Enabling Programs and Services (education, advocacy, publications, or member engagement)				
Provide a brief sentence connecting your project to the goal area and objective you selected:				
	Activity #			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.				
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech,	
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How will success be measured?				
2022–2023 Work Plan				
Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program year. While the form is pre-populated with ten activities, it is not required to generate ideas for all ten activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.				
Work Plan Activity #9				
Activity Name:				
Brief Description:				
Activity #9 Timeline				

continuous project assigned in charge				
project that will be completed this membership year				
short-term priority or multi-year project continuing past June 30, 2023.  Expected completion date:				
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	ACRL Plan fo	or Excellence		
Check the best goal and in				
Value of Academic Libraries				
Student Learning				
Research and Scholarly Environment				
New Roles and Changing Landscapes				
Core Commitment to Equity, Diversity & Inclusion				
Enabling Programs and Services (education, advocacy, publications, or member engagement)				
Provide a brief sentence connecting your project to the goal area and objective you selected:				
Activity #9 Outline				
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.				
Specific Action	Due Date	Party Responsible	Resources Needed (e.g., financial, tech, staff support)	

How long will it take to do this project?

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How will success be		Assessment			
2022–2023 Work Plan					
Please complete this form for each activity that the committee plans to undertake in the 2022–2023 program year. While the form is pre-populated with ten activities, it is not required to generate ideas for all ten					
activities. Please only complete this form for the appropriate number of activities that work for your					
committee. If you need additional sheets, please contact your staff liaison.					
Work Plan Activity #10					
Activity Name:					
Brief Description:					

How long will it take to do this project?				
continuous project as	continuous project assigned in charge			
project that will be co	mpleted this membership y	/ear		
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Activity #10 Timeline

	Activity #10 Assessment How will success be measured?					
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