

**Bylaws**  
**Map and Geography Round Table**  
**of the**  
**American Library Association**

**Article I: Name**

The Map and Geography Round Table (hereafter known as MAGERT) of the American Library Association (ALA).

**Article II: Purpose**

MAGERT leads and inspires information professionals at all levels of expertise in their work with map and geospatial information resources, collections and technologies in all formats, through community, education and advocacy.

**Article III: Membership**

Section 1. Any person, library, or other organization being a member of the American Library Association may become a member of MAGERT upon payment of their dues provided in the ALA Handbook of Organization.

Section 2. All officers, members of committees or taskforces, and liaisons must be personal members of MAGERT.

Section 3. Membership entitles the holder to vote in official MAGERT business.

**Article IV: Meetings & Quorum**

Meetings may be conducted in person, virtually, or a combination thereof.

Section 1. The Annual Meeting of the MAGERT membership shall take place during the Annual meeting of the American Library Association and shall include a report of the Executive Board.

Section 2. Additional meetings may be called by members of the Executive Board or a simple majority of the membership by petition.

Section 3. At the Annual Meeting of the MAGERT membership, a quorum shall consist of all personal members present. At Executive Board meetings, a quorum shall consist of 2/3 of the Executive Board members.

Section 4. Meetings shall be governed by *Standard Code of Parliamentary Procedure*, Alice Sturgis, in the latest edition.

## **Article V: Officers**

Section 1. Officers of MAGERT are elected by the membership and shall consist of Chair, Vice Chair, Secretary, and Treasurer. All officers shall be eligible for re-election only after a minimum of one year out of office.

### **Section 2. Chair, Vice Chair, Past Chair**

A. The term of office of Chair shall be a total of three years: one year as Vice Chair, one year as Chair and one year as Past Chair.

B. The Chair shall be the chief executive officer of MAGERT and Chair of the Executive Board. The Chair shall appoint all committee chairs and their members, delegate duties as he/she deems appropriate and shall exercise general supervision over the affairs of the organization.

C. The Chair shall be responsible for all conference planning and arrangements.

D. The Vice Chair shall serve as a member of the Executive Board, assume the responsibilities and perform the duties of Chair in the event of absence, death, disability or resignation of the Chair, and serve as Chair in the year following their term as Vice Chair.

E. The Past Chair shall serve as a member of the Executive Board during the year following their term of office as Chair. The Past Chair facilitates the revision of the MAGERT Bylaws as deemed appropriate by the Executive Board.

F. Vice Chair, Chair, and Past Chair are responsible for all fundraising, and shall work with the Executive Board, MAGERT Committees, and ALA as necessary to coordinate fundraising activities including, but not limited to, sponsorship of programs and events related to MAGERT activities.

### **Section 3. Secretary and Treasurer**

A. Term of office of the Secretary and Treasurer shall be two years. Persons shall serve no more than two terms consecutively in the same office.

B. Secretary and Treasurer shall perform their duties as outlined in *Standard Code of Parliamentary Procedure*, Alice Sturgis, in the latest edition.

Section 5. Officers are expected to attend meetings outside MAGERT as required by ALA as listed in the Round Table Coordinating Assembly Handbook.

#### Section 6. Replacement of Officers or Committee Members

Any officer or committee member who fails to contribute to the duties and responsibilities of the office or committee can be removed. Vacancies are filled at the discretion of the Chair in consultation with the Executive Board and/or Committee Chair.

### **Article VI. Nominations and Elections**

#### Section 1. Nominations

A. The Nominations Committee shall consist of Vice Chair, Chair and Past Chair and consults prior to election deadlines to nominate the offices of Chair, Secretary and Treasurer.

B. All nominees shall be personal members of MAGERT at the time of nomination.

#### Section 2. Elections

A. Elections for MAGERT will be held according to standard ALA procedures.

B. Officers elected shall assume office at the end of the ALA Annual Meeting.

### **Article VII: Executive Board**

#### Section 1. Executive Board Membership

A. Executive Board consists of the elected officers, standing committee chairs, discussion group coordinators, and the ALA staff liaison.

B. Discussion group coordinators and the ALA staff liaison are non voting members.

C. The Executive Board shall meet at minimum during the Annual and Midwinter meetings of ALA.

D. A quorum of the Executive Board shall consist of 2/3 of the voting Executive Board members.

Section 2. The Executive Board shall be responsible for:

A. The general supervision of the affairs of the organization.

B. The general review of the organization and assignment of new projects to committees.

C. Review and endorsement of projects submitted by the committees of MAGERT.

D. Soliciting and appointing MAGERT members to fulfill various ALA designated positions as requested by ALA.

E. Reporting all actions of the Executive Board to the membership at regular intervals through via official ALA communication channels.

E. Acting as the advisory group to the Chair

Section 3. Replacement of appointed Executive Board Members.

In the event of an officer vacancy, the Chair shall appoint a temporary replacement.

### **Article VIII: Committees, Discussion Groups, Task Forces and Liaisons**

Section 1. The Executive Board shall create and discontinue standing committees, discussion groups, task forces, and liaisons of MAGERT.

Section 2. Members of standing committees, discussion groups, task forces, and liaisons to other organizations shall be appointed by the chair of MAGERT who will designate one member as Chair. Appointments for standing committees shall be for two years, with terms overlapping so that not all members shall be retired in any one year.

Section 3. Task forces may be created for the performance of a particular assignment within a designated timeline.

Section 4. MAGERT liaisons to other organizations shall be appointed by the chair of MAGERT.

A. MAGERT liaisons to other organizations may be invited to attend meetings at the discretion of the Executive Board and are expected to submit reports to the Executive Board.

## **Article IX. Amendments**

Section 1. The personal members of MAGERT shall adopt, amend or repeal the existing Bylaws by a simple majority vote. Voting may take place at the Annual Membership Meeting by a majority of members present or by official ballot as a simple majority of all voting members.

Section 2. Any proposed changes to the Bylaws require that notice must be provided to the members of MAGERT through official ALA communication channels at least thirty, but not more than ninety, days before the presentation of amendments for approval.

## **Article X. Finances**

Funds to support MAGERT will come from the dues of the general membership, publications, workshops and voluntary contributions. Dues are established by the Executive Board at the Annual Meeting and are collected by ALA through its regular membership channels.

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