**PLA Board of Directors 2019 Annual Conference Meeting**

**Action Items/Discussions Requiring Follow Up**

The following actions were drafted based on discussion at the 2019 Annual Conference board meeting.

1. **Financial Reports.**
	1. FY20 Budget. PLA will increase the sustainability consultant funding to $100,000 and double the other investment amounts during the next opening of the FY20 budget for revisions. (Macikas, Allen)

STATUS: ACCOMPLISHED and presented to the board during the September 5, 2019 conference call.

1. **Long Term Investment (LTI).**
	1. FY19 Investments. PLA will notify Finance to reinvest the FY19 interest back into the LTI and to move another $50,000 from the fund balance to the LTI as part of FY19 closing procedures. (Macikas)
	2. Transfer of Funds into LTI. Before the fall 2019 PLA board meeting, a plan will be developed to provide greater flexibility for transferring funds from the fund balance into the LTI, with the goal of increasing the transfer by more than $50,000. (Bohrer, Macikas). ALA’s policy requires a two-year notification and this notification will be made.

STATUS: ACCOMPLISHED (a); Finance was notified in August 2019. ACCOMPLISHED (b); In lieu of a specific amount that has board approval, staff submitted the official request and provided a placeholder amount ($350,000/year) to Finance.

1. **ALA Overhead**
	1. Finance (Leon, Brown) will be asked to correct the 10-year analysis of PLA’s overhead payments, expenses, and effective overhead and resubmit to PLA for sharing with the board. (Bohrer, Macikas)

STATUS: IN PROCESS.

1. **Steering Committee on Organizational Effectiveness (SCOE).**
	1. The Budget and Finance Committee will prepare recommendations related to the financial health of ALA and PLA, for consideration during the planned, SCOE-related financial modeling process and the opening up of the operating agreement slated to occur in 2020. (Bohrer, Macikas)

STATUS: ON HOLD since the SCOE financial group has not moved forward with any significant discussion of the operating agreement. Once the financial group and/or the implication group signal the financial modeling and operating agreement discussion will happen, B&F will begin preparing recommendations.

1. **IFLA Section Reports**
	1. An article on being involved in IFLA will be written for *Public Libraries* magazine to address the “mystery” of being involved, including issues such as cost for potentially two international meetings annually, strategies to secure funds from friends groups or other sources, requirements of serving on IFLA committees, and how IFLA conferences and speaking duties differ from U.S. library conferences. (Hughes, Hill)
	2. PLA will promote the opportunity to apply for the IFLA/Systematic Public Library of the Year to members to encourage U.S. submissions. (Deutsch, Hill)
	3. An article on the United Nations General Assembly’s Sustainable Development Goals (SDGs) will be published in *Public Libraries* magazine to promote them to U.S. public librarians. (Hughes, Anthony)

STATUS:

1. IN PROCESS. Corinne Hill has been asked to draft this article but has not confirmed her intention to do so.
2. IN PROCESS. Staff contacted Corinne Hill in July to request details on the 2020 IFLA/Systematic Public Library of the Year Award. The information is not yet available, and the IFLA Award web page is still showing the Call for Applications status as TBA.
3. IN PROCESS. Carolyn Anthony is working on the article.