

## **SustainRT Steering Committee/Committee Chairs Meeting Agenda**

### **May 18, 2023, 1:00 EST**

1. ALA executive board update (Sara)
2. [Committee chair reports](#) (committee chairs)
3. Councilor report (Jen F.) - Council Sessions @ ALA 6/24 @ 2:30, 6/25 @ 9 am, 6/26 @ 9 am
4. SustainRT virtual membership meeting: Thursday, June 15, 1:00 EST (Tina)
5. SustainRT in-person membership meeting: Sunday, June 25, 2:30-3:30, McCormick Place, room W181c (Tina)
6. SustainRT tour of ALA headquarters (invitation only) (Tina)
7. ALA Council Committee on Sustainability update (Tina)

### **Steering committee session (committee chairs and guests welcome to stay)**

Quorum?

1. Approve minutes from April 20, 2023 meeting (Jenn W.)
2. Treasurer's update (Marcy)
  - [Sustain RT Performance Report through Q2 FY 2023 .](#)
    - Summary of performance through Q2
      - Net Asset Balance through month ending 2/2023 \$26,032
        - Expenses for Scholarships, Resilient Activist program and upcoming New Voices in Sustainability Award have are not yet reflected in the asset balances (approximately \$2300)
        - Our ALA liaison (Danielle Ponton) is working directly with speaker and award recipient to ensure timely payments are made
      - Revenue from membership dues through Q2 is \$3,307 vs. the projection of \$2,250
      - Donation of \$125 in Q2
  - [FY2024 Budget Preparation](#) spreadsheet – due May 5, 2023.
    - Next report will be 3Q FY2023 that ends in May and will be received in June or July - pending expenses should be reflected in the upcoming report.
    - ACTION NEEDED - meeting to project expenses for FY2024 awards, speakers, conference presentations and support, etc.
  - NEW: Awards that include paid memberships to ALA and/or SustainRT can be handled directly with Danielle Ponton who will work with SustainRT committees to provide the membership or extend current memberships as described in the award. This update eliminates the need for the complicated reimbursement process that requires the recipient to provide personal information beyond their

ALA membership number. Danielle is working with the current recipients to ensure their awards are processed.

3. Free student membership coupons for new SustainRT student members (Tina)
  - a. Do we want to give coupons? How many if so?
4. Potential SustainRT sponsorship of [ALA Emerging Leaders program](#) (Tina)
  - a. Submitted intent to sponsor form
5. New business
  - a. Discuss potential solutions for SustainRT email access without needing to use a recovery phone number (Tina)
6. Adjourn