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| **2019–20 Work Plan** |

Please complete this form for each activity that the committee plans to undertake in the 2019–20 program year. While the form is pre-populated with five activities, it is not required to generate ideas for all five activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.

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| **Committee Name & Charge** |
| **Committee Name:** | Government Relations Committee |
| **Charge/Tasks:**  |  |
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| **2019–20 Leadership (terms: July 1, 2019–June 30, 2020)** |
| **Chair:** | Peter Kraus |
| **Vice-Chair:** | Amy Bush |
| **Board liaison:** | Jacquelyn Bryant |
| **Staff liaison:** | Kara Malenfant |
| **Other leaders:**  |  |

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| **Work Plan Activity #1** |
| **Activity Name:** | ACRL Legislative Agenda |
| **Brief Description:**  | This committee will draft and revise the Legislative Agenda to provide background information for ACRL Board, staff, and members, to advocate effectively around national legislative policy issues important to academic libraries and higher education. |
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| **Activity #1 Timeline** |
| **How long will it take to do this project?** |
| **X** | **continuous project assigned in charge**  |
|  | **short-term project that will be completed this membership year** |
|  | **multi-year project continuing past June 30, 2020. Expected completion date:** |  |

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| [**ACRL Plan for Excellence**](http://www.ala.org/acrl/aboutacrl/strategicplan/stratplan) |
| **Check the best goal and objective.**  |
|  | **Value of Academic Libraries** |
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|  | **Student Learning**  |
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|  | **Research and Scholarly Environment**  |
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|  | **New Roles and Changing Landscapes** |
|  | **Core Commitment to Equity, Diversity & Inclusion** |
| **X** | **Enabling Programs and Services (education, advocacy, publications, or member engagement)** |
| **Provide a brief sentence connecting your project to the goal area and objective you selected:** |
| The ACRL Legislative Agenda acts as a road map to support advocacy for legislation and policies which will positively impact higher education, enabling effective programs and services. |

| **Activity #1 Outline** |
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| **Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.** |
| **Specific Action** | **Due Date** | **Party Responsible** | **Resources Needed (e.g., financial, tech, staff support)** |
| Send out introductions and welcome committee members. | October 20, 2019 | Vice-Chair | None |
| Initial conference call to introduce members to each other and review the work of the committee. | November 5, 2019 | Vice-Chair | None |
| Review 2019 Agenda and discuss what should be kept and removed. | November 15, 2019 | Committee | None |
| Solicit and collect legislative issues from ACRK and ALA committees. | December 5, 2019 | Chair and Vice-Chair | None |
| Decide on initial emerging and ongoing legislative issues to be considered for final Agenda. | Dec. 30, 2019 | Committee | None |
| Draft Legislative Agenda. | Jan. 30, 2020 | Committee | Use Google Docs to compose |
| Edit and prepare for submission. | Feb. 15, 2020 | Committee | Google Docs.  |
| Submit penultimate draft to ACRL Staff Liaison for copy editing. | March 1, 2020 | Chair or Vice Chair | None |
| Submit final agenda, with Board action form to ACRL office for virtual vote. | April 1, 2020 | Chair | None |

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| **Activity #1 Assessment** |
| **How will success be measured?**  |
| Successful completion and approval of the Legislative Agenda by the Board. |