

American Library Association					
Fiscal Year 2019 Budget					
Fund: OPERATING/DIVISIONS FUND (12)					
Unit_Project: PLA					
THIRD DRAFT FY19 BUDGET created SEPTEMBER 2018					
Line Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Budget
(4000) DUES/PERSONAL	\$495,362	\$557,067	\$523,248	\$612,000	\$566,803
(4003) DUES/LIFE MEMBERS-CURRENT	\$1,590	\$1,530	\$1,515	\$1,600	\$1,600
(4004) DUES/CNTNUNG MBRS & DIV TRFR	\$780	\$750	\$750	\$800	\$800
(4100) SALES/BOOKS	\$3,596	\$1,011	\$677	\$5,000	\$700
(4601) RETURNS/CREDITS	(\$2,195)	(\$1,571)	(\$1,982)	(\$1,750)	(\$3,540)
(4103) SALES - ONLINE	\$41,079	\$32,283	\$20,142	\$51,000	\$20,800
(4104) SALES/RENTL MAIL LISTS		\$49,200		\$45,000	\$0
(4109) SALES/MISC	\$48,425	\$62,508	\$28,811	\$65,000	\$28,100
(4110) SUBSCRIPTIONS	\$38,996	\$38,727	\$38,204	\$40,000	\$40,000
(4140) ADVERTISING/GROSS	\$22,474	\$68,489	\$10,003	\$90,000	\$15,000
(4143) ADVERTISING/ON-LINE				\$5,000	\$5,000
(4611) COMMISSION/SALES REP	(\$1,649)	(\$3,550)	(\$5,149)	(\$9,400)	(\$7,400)
(4200) REGISTRATION FEES	\$122,889	\$1,693,342	\$45,403	\$1,685,072	\$48,000
(4210) EXHIBIT SPACE RENTALS	\$0	\$1,459,495	\$0	\$1,459,495	\$0
(4220) MEAL FUNCTIONS		\$114,675		\$100,000	\$0
(4400) DONATIONS/HONORARIA	\$14,830	\$78,822	\$35,779	\$151,000	\$40,000
(4421) ROYALTIES	\$11,463	\$4,320	\$4,599	\$5,000	\$4,550
(4429) OVRHD-EXMPT REVENUE/DIVISIONS	\$3,500	\$210,000	\$151,552	\$274,500	\$1,500
(4430) MISCELLANEOUS FEES	\$1,373	\$918	\$79,811	\$100,000	\$90,500
(4490) MISCELLANEOUS REVENUE		\$4,854			
Total Revenues	\$802,514	\$4,371,547	\$931,671	\$4,679,317	\$852,413

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(5000) SALARIES & WAGES	\$590,739	\$502,445	\$494,035	\$502,081	\$518,595
(5001) WAGES/TEMPORARY EMPLOYEES	\$10,363	\$21,078	\$24,294	\$39,780	\$0
(5002) OVERTIME WAGES	\$1,077	\$1,834	\$1,163		\$0
(5010) EMPLOYEE BENEFITS	\$175,666	\$154,025	\$154,979	\$164,114	\$156,125
(5016) PROFESSIONAL MEMBERSHIPS	\$500	\$936	\$2,785	\$3,000	\$6,000
(5100) TEMPORARY EMPLOYEES/OUTSIDE		\$23,516	\$0	\$34,000	\$7,000
(5110) PROFESSIONAL SERVICES	\$274,482	\$379,456	\$300,882	\$755,500	\$314,382
(5120) LEGAL FEES		\$5			
(5122) BANK S/C	\$15,294	\$106,888	\$13,993	\$109,992	\$15,020
(5140) EQUIP/FURN REPAIRS			\$29		\$200
(5150) MESSENGER SERVICE	\$587	\$533	\$294	\$500	\$540
(5151) DUPLICATION/OUTSIDE				\$500	\$0
(5210) TRANSPORTATION	\$34,901	\$37,210	\$26,467	\$112,096	\$64,750
(5212) LODGING & MEALS	\$28,009	(\$139,194)	\$36,005	\$146,996	\$82,780
(5214) ENTERTAINMENT	\$8,087	\$306,714		\$550,000	\$0
(5216) BUSINESS MEETINGS	(\$0)	\$2,861	\$1,406	\$37,500	\$1,200
(5300) FACILITIES RENT		\$152,180		\$225,000	\$50,000
(5301) CONFERENCE EQUIPMENT RENTAL	\$2,746	\$263,574	\$2,793	\$417,000	\$11,500
(5302) MEAL FUNCTIONS	\$89,068	\$158,114	\$42,552	\$199,580	\$63,500
(5303) EXHIBITS		\$52,314		\$55,900	\$0
(5304) SPEAKER/GUEST EXPENSE	\$3,602	\$13,821	\$740	\$49,000	\$6,000
(5305) SPEAKER/GUEST HONORARIUM	\$30,950	\$75,250	\$31,531	\$84,000	\$22,000
(5306) AWARDS	\$2,000	\$27,626	\$18,019	\$17,800	\$17,800
(5307) SECURITY SERVICES		\$23,369		\$40,000	\$0
(5308) SPECIAL TRANSPORTATION				\$41,000	\$1,000
(5309) AUDIO/VISUAL EQUIPMENT RENTAL & LABOR	\$7,656	\$0	\$7,364		\$1,000
(5310) COMPUTER RENTAL/INTERNET CONNECTIONS		\$1,072			\$250
(5400) EDITORIAL/PROOFREADING/OUTSIDE		\$186		\$1,000	\$100
(5402) PRINTING-OUTSIDE	\$29,373	\$60,547	\$26,524	\$63,379	\$26,928
(5403) BINDING-OUTSIDE				\$4,600	\$0
(5404) DESIGN SERVICE-OUTSIDE	\$18,630	\$18,003	\$12,623	\$15,300	\$14,500
(5406) REVIEW SERVICE		\$288			
(5410) MAIL SERVICE-OUTSIDE	\$2,679	\$2,320	\$3,831	\$2,750	\$2,943
(5411) ADVERTISING/SPACE			\$150	\$1,500	\$1,125
(5414) SUPPLIES/PRODUCTION	\$16,347	\$8,359	\$9,834	\$9,958	\$8,960
(5420) COPYRIGHT FEES	\$330			\$330	\$330
(5430) WEB OPERATING EXPENSES	\$3,978	\$718	\$9,126	\$12,110	\$14,116
(5431) WEBINAR/WEBCASTS/WEB CE EXP	\$4,987	\$29,356	\$4,987	\$30,000	\$6,294
(5433) ORDER PROCESSING/FULFILLMENT	\$4,632	\$2,653	\$5,757	\$6,900	\$5,700
(5031) STAFF DEVELOPMENT	\$5,626	\$1,988	\$25	\$8,000	\$1,000

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(5500) SUPPLIES/OPERATING	\$7,061	\$11,119	\$7,550	\$24,400	\$12,630
(5501) EQUIPMENT & SOFTWARE/MINOR	\$856	\$660	\$385	\$3,000	\$3,500
(5502) REFERENCE MATERIAL/PERIODICALS	\$427	\$315	\$315		
(5510) INSURANCE				\$10,000	\$0
(5520) EQUIPMENT RENTAL/LEASE					\$200
(5522) TELEPHONE/FAX	\$1,224	\$1,614	\$689	\$3,000	\$1,500
(5523) POSTAGE/E-MAIL	\$26,931	\$23,153	\$25,280	\$27,023	\$24,838
(5530) DEPRECIATION F/E	\$3,353	\$6,722	\$8,151	\$6,700	\$9,059
(5543) BAD DEBT EXPENSE	\$0	\$300	\$547	\$547	\$547
(5550) PROMOTION	(\$6,035)	\$48,605	(\$5,009)	\$54,500	\$3,600
(5560) ORG SUPPORT/CONTRIBUTION	(\$33,333)	(\$33,333)		(\$100,000)	\$10,000
(5599) MISC EXPENSE	\$34,815	\$146,397	\$708	(\$144,800)	\$10,400
(5901) IUT/CPU	\$5,400	\$6,308	\$6,004	\$5,400	\$6,050
(5902) IUT/DATA PROC	\$830	\$830	\$695	\$675	\$675
(5903) IUT/SUBS PROC	\$3,180	\$3,218	\$3,115	\$3,415	\$3,415
(5904) TRANSFER TO/FROM ENDOWMENT	(\$51,532)	(\$55,040)		(\$57,792)	\$0
(5905) IUT/TELEPHONE	\$2,219	\$3,120	\$4,088	\$3,000	\$4,000
(5909) IUT/DIST CTR	\$1,817	\$2,024	\$927	\$1,400	\$2,520
(5910) IUT/REPRO CTR	\$6,221	\$10,381	\$8,671	\$10,543	\$14,140
(5912) IUT-Copyediting/Proofreading	\$5,941	\$5,099	\$4,581	\$5,020	\$4,670
(5913) IUT-Composition/Alteration	\$20,240	\$17,920	\$15,111	\$18,664	\$16,840
(5940) IUT/REGISTRATION PROCESSING	\$2,719	\$1,472	\$1,455	\$3,150	\$2,100
(5999) IUT/MISC				\$5,000	\$0
(5911) IUT/OVERHEAD	\$47,886	\$837,697	\$28,596	\$882,102	\$49,085
(5600) TAXES/INCOME	\$547		(\$1,650)	\$547	\$547
(TEI) Total Expenses plus Taxes/Income	\$1,443,074	\$3,328,625	\$1,342,397	\$4,506,660	\$1,601,954
Net Revenue Over Expenses	(\$640,560)	\$1,042,922	(\$410,726)	\$172,657	(\$749,541)