**American Library Association**

Intellectual Freedom Round Table

Virtual Executive Committee Meeting

November 2, 2018

12 p.m. EST

The following members of the Executive Committee were present:

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| John Mack Freeman | IFRT Chair |
| Audrey Barbakoff | IFRT Chair – Elect |
| Isabel Gordon Klein | IFRT Secretary |
| Steve R. Norman | IFRT Treasurer |
| Kristin Joy Anderson | IFRT Director – at – Large |
| Wanda Mae Huffaker | IFRT Director – at – Large |
| Eldon Ray James | IFRT Director – at – Large |
| Eleanor Diaz | IFRT Staff Liaison |
| Kristin Pekoll | IFRT Staff Liaison |
| Martin Garnar | IFRT Councilor |
| Stephanie A. Barnaby | Chair, Publications and Communications Committee |
| Eric Johnson | Member, Strategic Planning Special Committee |
| Linda Williams | Fundraising Task Force |
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| Absent: |  |
| Trevor A. Dawes | ALA Executive Board Liaison |
| Charles E. Kratz, Jr. | IFRT Past – Chair |
| Sarah Lynn Houghton | IFRT Director – at – Large |
| Deborah Caldwell-Stone | IFRT Staff Liaison |
| James LaRue | IFRT Staff Liaison |

Mack Freeman, IFRT Chair, called the virtual meeting to order at 12:02 p.m. EST. Meeting attendees introduced themselves to each other and for the record. Freeman reported out that progress is being made on the Strategic Plan and sponsoring of annual conference proposals for 2019. Freeman then asked Kristin Pekoll, Staff Liaison, to discuss the changes to the staff liaison role and streamlining accounting practices.

Pekoll compared current IFRT accounting practices to the newly proposed practices. Currently, project lines are used for individual award accounting, which requires additional budget steps to estimate award donations separate from general donations. The new streamlined accounting practices will result in one accounting report, fewer expense errors and a better understanding of potential growth from fundraising efforts. The attendees discussed the creation of an IFRT endowment. IFRT Councilor, Martin Garnar, informed the Board that the endowment would need to top $50,000 in order to see returns on our investment. Audrey Barbakoff, IFRT Chair – Elect, suggested creating an endowment within one fiscal year. Chair Freeman proposed streamlining accounting and donations at this time while the board explores creating a restricted account. IFRT Treasurer, Steve R. Norman, moved to approve streamlining IFRT accounting and donations. Wanda Mae Huffaker, IFRT Director – at – Large, seconded the motion. The motion was approved unanimously.

Pekoll presented the changes to the Staff Liaison role. Pekoll and Ellie Diaz will continue to serve as Staff Liaisons for IFRT. However, Danielle Alderson, Program Manager for ALA Round Tables, will serve as the overall liaison for all Round Tables in relation to administrative needs. This change will result in more raw reports, consistent report dissemination and procedures. IFRT Director – at – Large Huffaker, stated that such a change to the staff liaison role will create more opportunities for IFRT members to become involved.

The next item discussed on the agenda was the Capitol Steps fundraising idea by Linda Williams of the Fundraising Task Force. Individual tickets cost $40.50 and group tickets $33. Committee has asked if we could sell the tickets at a higher price of $50 and will include a CD of Capitol Steps. Chairperson Freeman stated that 67 tickets will need to be sold in order to break-even at $3,350. Staff Liaison Ellie Diaz reminded attendees that Capitol Steps will be the only fundraising event at ALA Annual 2019. The Friday show of Capital Steps appears to be the best option and is within walking distance. Nevertheless, Eric Johnson will look into buses/transportation. Eldon James, IFRT Director – at – Large, moved to approve purchase of 100 tickets of the Capitol Steps show. Chair – Elect Barbakoff seconded the motion. The motion was approved unanimously.

Next, IFRT Councilor Garnar provided an update on the meeting room interpretation issue. The interpretation will come back for approval in January. Garnar will resend out the latest draft after the meeting.

The last topic discussed was the Boot Camp/Lock-In travel expenses, which is scheduled for March. Director – at – Large James stated that the Boot Camp/Lock in is beneficial for all and a justifiable expense. Treasurer Norman concluded that IFRT has the funds to support travel expenses and moved to approve supporting travel expenses for the Boot Camp/Lock-In. Director – at – Large James seconded the motion. The motion was approved unanimously.

Chairperson Freeman adjourned the virtual IFRT meeting at 1:04 p.m. EST.

Sincerely,

Isabel Klein, MLS, CA

Secretary, IFRT