

LITA Board of Directors, ALA Midwinter 2018, Meeting I

Saturday, February 10, 2018

1:30-4:30pm MST, Colorado Convention Center, Room 303

All Board documents, including this agenda, can be found in the Board's ALA Connect group at <http://connect.ala.org/litaboard>.

1. **Call to Order** – Andromeda Yelton, LITA President

Called at 1:32 pm Mountain Time

Cronk will record action items

Due to operator error the session was not recorded. It was streamed per usual.

Attended

- Ms. Andromeda Yelton (LITA President, July 1, 2017, to June 30, 2018)
- Bohyun Kim (LITA President-Elect, July 1, 2017, to June 30, 2018)
- Aimee Fifarek (LITA Past President, July 1, 2017, to June 30, 2018)
- Lindsay Anne Cronk (Director-at-Large, July 1, 2017, to June 30, 2020)
- Amanda Goodman (Director-at-Large, July 1, 2017, to June 30, 2020)
- Margaret Heller (Director-at-Large, July 1, 2017, to June 30, 2020)
- Christopher Lawton (Director-at-Large, July 1, 2016, to June 30, 2019)
- Ms. Susan Sharpless Smith (Director-at-Large, July 1, 2015, to June 30, 2018)
- Evviva R. Weinraub (Director-at-Large, July 1, 2016, to June 30, 2019)
- Mary Ellen Tyckson (Parliamentarian, July 1, 2017, to June 30, 2018)
- Christine Peterson (Financial Advisory Committee, July 1, 2017, to June 30, 2018)
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019)
 - Joined at 1:37 pm, departed at 3:10 pm for ALA Council
- Jenny Levine (LITA Executive Director, August 3, 2015, to June 30, 2020)
- Mark A. Beatty (Staff Liaison, July 1, 2014, to June 30, 2020)

Guests

- Aisha Conner-Gaten, LITA Emerging Leader
- Tyler Dzuba, University of Rochester Medical Center
- Ranti Janus, LITA Nominating Committee
- Jason Griffey, Forum 2018 Committee
- Rob Banks, ALA Committee on Legislation liaison

2. **Adoption of Agenda** – Yelton

Motion: Weinraub moved and Smith seconded to adopt the agenda

Motion Passed: Yeas: Yelton, Kim, Fifarek, Cronk, Goodman, Heller, Lawton, Smith, Weinraub;
Absent: Dobbs

3. **Announcements** – Yelton

- The LITA Board has made the decision to record this meeting. By participating in this meeting, all agree to give LITA permission to record your words. The recording will be archived until the end of the 2019 Annual Conference.
- Thanks all for attending in spite of various travel travails and health concerns.
- Reminds all to attend LITA events at Midwinter Top Technology Trends Panel session, Happy Hour, and the Town Hall meeting.

4. **Introduction of Guests** – Yelton

- See listing above

5. **Adoption of Consent agenda** – Yelton

Each item in the Consent agenda can be approved in one action. Any board members may request that any item be handled separately. Such items will be likely scheduled for Monday.

- MW DOC 18-2 ... [Approve November 17, 2018 Board Minutes](#) (PDF)
- MW DOC 18-3 ... [Accept President's Report](#) (PDF)
- MW DOC 18-5 ... Accept Division Councilor's Report (PDF)
- MW DOC 18-6 ... [Accept Executive Director's Report](#) (PDF)
- MW DOC 18-7 ... [Accept Rowman and Littlefield January 2018 Publishing Report](#) (Private PDF in ALA Connect)
- MW DOC 18-8 ... [Accept ALA Editions January 2018 Sales Report](#) (PDF)
- MW DOC 18-9 ... [Approve Interest Group Renewals](#) (PDF)
- MW DOC 18-10 ... [Approve Machine and Deep Learning Research Interest Group](#) (PDF)
- MW DOC 18-11 ... [Approve Education Acquisitions Editor Job Description](#) (Online vote)

Amendment: Vice President's report will be discussed and voted for adoption separately.

Motion: Lawton moved and Weinraub seconded to approve the consent agenda .

Motion Passed: Unanimous

Discussion of VP report

MW DOC 18-4 ... [Accept Vice-President's Report](#) (PDF)

Items of note in the report:

- Move the LITABlog subcommittee, currently a part of the Web Committee to be a part of the Communications and Marketing Committee (CAM). Make the necessary change in CAM's charge through bylaws. Heller with work with CAM to achieve.
- The current 4-year limit on individual service per committee is conflicting with making 2-year committee chair appointments. The appointment process and logistics need to be re-visited. The Web Committee chair 2-year appointment solution was a one-time fix.

Motion: Smith moved and Heller seconded to accept the Vice President's report.

Motion Passed: Unanimous

6. **EXECUTIVE SESSION: Presentation of the 2018 Election Slate** – Bohyun Kim, LITA President-Elect

- DOC 18-12 ... [2018 Election Slate](#) (Private PDF in ALA Connect)

Motion: Dobbs moved and Fifarek seconded to move to closed executive session.

Motion Passed: Unanimous

Motion: Dobbs moved and Weinraub seconded to accept the slate of candidates.

Motion Passed: Unanimous

Motion: Dobbs moved and Lawton seconded to return to open session.

Motion Passed: Unanimous

The approved slate is:

Vice-President / President-Elect

- Jason Griffey, Affiliate Fellow, Berkman Klein Center for Internet & Society
- David Lee King, Digital Services Director, Topeka & Shawnee County Public Library
- Emily Morton-Owens, Assistant University Librarian for Digital Library Development and Systems, University of Pennsylvania Libraries

Director at Large, 2 elected for 3-year terms.

- Galen Charlton, Infrastructure and Added Services Manager, Equinox Open Library Initiative
- Tabatha Farney, Director of Web Services and Emerging Technologies, University of Colorado, Colorado Springs
- Kelly Sattler, Head of Web Services, Michigan State University Libraries
- Berika Williams, Emerging Technologies and Web Librarian, Tufts University

7. **Modify LITA Forum Registration Fee Schedule** – Christine Peterson, Chair of the Financial Advisory Committee

- DOC 18-13 ... [Modify LITA Forum Registration Fee Schedule \(Updated\)](#) (PDF)

Motion: Fifarek moved and Smith seconded to adopt the LITA Forum pricing plan as recommended by the Financial Advisory Committee and outlined on page 7 of Board DOC 18-13.

Motion Passed: Unanimous

8. **Introduction of Guests** – Yelton

- Rob Banks, Representative from the ALA Committee on Legislation
 - Provided updates and asked for LITA members to provide any fun and human technology stories in libraries for the ALA Washington office to use in talking “on the hill”.
 - Banks was thanked for their work.

9. **FY2018 December Budget Report** – Levine

- DOC 18-14 ... [FY2018 December Budget Narrative](#) (PDF)
- DOC 18-15 ... [FY2018 December Summary Budget](#) (XLSX)
- DOC 18-16 ... [FY2018 December Full Budget](#) (XLSX)

Discussion

- The budget timeline process precludes discussing the 2019 budget, it will come up in spring online LITA Board meetings.
- Heller will draft a charge for the proposed Fundraising Committee. Levine proposes to make Past President chair of the new committee. The committee could have processes and PR materials all ready for the next ALA annual fundraising period and Giving Tuesday activities.
- Action Item for Beatty: Pass on all the Annual program proposals, accepted and not, to the Education committee for their CE programming consideration.
- To further increase cross-seeding ideas and increasing communications, perhaps assign various committee vice chairs to an ad hoc group for exchanges of programs/ideas, etc.
- Thanks to Levine for the budget narratives.
- Discussions segued into a discussion around the ALA budget situation and the urgency for change and communications.
- The ALA financial situation is not good, after years of not being as forthcoming as needed about it. The meeting on Friday, Feb. 9th late afternoon was the first truly public acknowledgment of the situation. That means difficult conversations and some large decisions are coming up. Staff are as committed as the ALA Board and ALA divisions – reorganization will be necessary but not clear how yet. Staff and the ALA Board cannot simply change ALA issues and policies, that is in the hands of the Council. The Council does not currently do online votes.
- Can the Board create a plan for presenting the issues to LITA members? Including holding meetings, soliciting ideas, and turning the challenges into positives to build a better ALA.
- LITA has been working for transparency and we can be a model for ALA at large.

Motion: Cronk moved and Lawton seconded to continue the Board meeting until Monday afternoon.

Motion Passed: Unanimous

Action Items - from Cronk

- Cronk - Raise the question and concern about Interest Group renewals on the Board List
- Kim (with input from Ranti Janus) – Open discussion of leadership pipeline, nominating committee recommendations
- Heller – Work with CAM to update charge to move LITA Blog to CAM as committee home (rather than WCC)
- Lawton – Facilitate discussion of succession planning and committee chair terms
- Heller – Will draft a Fundraising Committee charge (Levine suggests past president as chair)
- Yelton – Will figure out standing meeting(s) for Publications, Education, ITAL, Programming (could this be a job for a proposed NudgeBot?)
- Yelton – Will open a Board discussion for a LITA member communication strategy and plan

LITA Board Meeting II

Monday, February 12, 2018

1:30-4:30pm MST, Colorado Convention Center, Room 604

1. **Call to Order** – Andromeda Yelton, LITA President

Called at 1:33 pm Mountain Time

Cronk will record action items

Recording at: <http://ala.adobeconnect.com/p004vdif73az/>

Attended

- Ms. Andromeda Yelton (LITA President, July 1, 2017, to June 30, 2018)
- Bohyun Kim (LITA President-Elect, July 1, 2017, to June 30, 2018)
- Aimee Fifarek (LITA Past President, July 1, 2017, to June 30, 2018)
- Lindsay Anne Cronk (Director-at-Large, July 1, 2017, to June 30, 2020)
- Amanda Goodman (Director-at-Large, July 1, 2017, to June 30, 2020)
- Margaret Heller (Director-at-Large, July 1, 2017, to June 30, 2020)
- Christopher Lawton (Director-at-Large, July 1, 2016, to June 30, 2019)
- Ms. Susan Sharpless Smith (Director-at-Large, July 1, 2015, to June 30, 2018)
- Mary Ellen Tyckson (Parliamentarian, July 1, 2017, to June 30, 2018)
- Christine Peterson (Financial Advisory Committee, July 1, 2017, to June 30, 2018)
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019)
 - Joined at 2:00 pm, departed at 3:10 pm for ALA Council
- Jenny Levine (LITA Executive Director, August 3, 2015, to June 30, 2020)
- Mark A. Beatty (Staff Liaison, July 1, 2014, to June 30, 2020)

Absent

- Evviva R. Weinraub (Director-at-Large, July 1, 2016, to June 30, 2019)

Guests

- Michelle Boulé, Sheridan College
- Cody Hanson, University of Minnesota
- Tyler Dzuba, University of Rochester Medical Center
- Jason Griffey, 2018 Forum Committee
- Emily Morton-Owens, University of Pennsylvania
- Thomas Dowling, Wake Forest University
- Karen Schneider
- Tabatha Farney, University of Colorado, Colorado Springs

2. **Agenda Revisions** - Yelton

The WordPress Jobs Site demonstration is cancelled due to lack of equipment availability. It will be scheduled for the spring Board meeting.

Both ALA presidential candidates will join our meeting at some point.

Motion: Fifarek moved and Lawton seconded to approve the revised agenda.

Motion Passed: Yeas: Yelton, Kim, Fifarek, Cronk, Goodman, Heller, Lawton, Smith; Absent: Weinraub, Dobbs

3. **Announcements** - Yelton

- The LITA Board has made the decision to record this meeting. By participating in this meeting, all agree to give LITA permission to record your words. The recording will be archived until the end of the 2019 Annual Conference
- The Board thanks Jason Griffey for bringing Krispy Kreme donuts.

4. **Introduction of Guests** – Yelton

- See listing above
- Wanda K. Brown, Candidate for ALA President-Elect (1:40pm actual)
- Peter Hepburn, Candidate for ALA President-Elect (1:55pm actual)

5. **Town Hall Report** – Bohyun Kim, LITA President-Elect

Discussion groups worked on and reported out around three concerns:

- More meaningful volunteer experiences in LITA with a greater impact
- Viable online alternatives to physical meetings to benefit a broader group of members through active group learning and networking
- Improved longitudinal member experience throughout a member's career.

Kim will put together a report of the discussions and make it available.

Action item: Hold a discussion at the next Board meeting, or schedule a separate meeting, around the discussion input in Kim's report.

Action item: Ask the Membership Development Committee to create an Open House/LITA 101 session as a webinar and record it for archiving on the LITA Docs and sSrvices sites.

There's a general divergence between "how to LITA" and "how to conference" that we need to bridge the divergence in new Open House/LITA 101 sessions.

Committees are working virtually, but Interest Groups are not. Can we address this and help IGs more? Can LITA delete committee meetings at conference entirely and do it all virtually but continue the joint chairs meeting for its' information sharing positives.

6. **ALA Council Report** – Aaron Dobbs, LITA Councilor

- Resolution proposed to acknowledge 20 Years of E-rate. Sign on?
- Resolution proposed to divest endowment holdings with "not-sustainable" companies. BARC is working on it.

- There are lots of varied organizational effectiveness discussions going on at all levels in part spurred by the LITA/ALCTS/LLAMA discussions.
- ALA Executive Board items of note
 - They are working on an 18-month timeline to improve Organizational Effectiveness
 - Lots of financial position discussions including real estate value explorations, endowment worth, and availability and actual readily available funds
 - More IMLS funding travails are coming

7. **Demo New WordPress Jobs Site** – Kelly Sattler, Chair, Web Coordinating Committee

Postponed until spring meeting

8. **LLAMA ALCTS LITA Realignment Working Document** – Yelton

- MW DOC 18-17 ... [LLAMA ALCTS LITA Realignment Working Document](#) (PDF)
- MW DOC 18-18 ... [LITA Membership Statistics](#) (Google Spreadsheet)
- MW DOC 18-19 ... [2017 Membership Overlap Report](#) (Google Spreadsheet)
- MW DOC 18-20 ... [LLAMA ALCTS LITA Financial Operating Results, FY2012-17](#) (Google Spreadsheet)

There was a free flowing, frank, diverse, positive, and long discussion. The parameters included:

- Values:
 - Transparency (say what you are thinking, it's ok to disagree, etc.);
 - Curiosity (remain open minded); Accountability (to LITA members);
 - Compassion (this could be hard but we care about the members and the organization).
- Discussions Structure: open, brainstorm, votes on biggest issues, to note for later further discussions, and a wrap-up “what’s missing” discussion moving towards next steps.

For detailed records of the discussions, please refer to the 2018 MW Merger discussion meeting notes folder:

<https://drive.google.com/open?id=1eRUMRp9nyVWLRi1fYAj0vh72oX738G5M>

There are notes from 5 separate participants, pictures of the filled flipchart pages, and a link to the audio recording.

Discussion wrap-up questions:

- What does the longitudinal experience for members look like post-merger?
- Does merging reduce opportunities to serve?
- Naming?

- How do we keep and make use of the perspectives of members that are NOT part of the overlap groups? We don't want to lose those voices.

Action Item: Transitional governance issues – schedule for discussion later.

Action Item: Share information methods and planning approach by setting milestone dates and a general timeline. Levine, Yelton, and Kim will discuss. Goal to generate FAQs for members.

Action Item: Bylaws Committee – what would be the process for different kinds of merger possibilities and be “legal”? Initiate collaboration with the other bylaws groups.

Next Steps:

- Schedule a combined meeting of all 3 boards for as much as a whole day. Make the discussions open and effective while also working in a timely manner.
- Seek member feedback as a group, rather than as 3 separate entities. That approach seems likely to get better responses from all.
- Reach goal is everything completed by Annual 2019. What's the process to be “OK” with ALA? Can the membership vote on potential ballot issues online anytime? Can the divisions start to work together, ie “act as if”, even if the process doesn't meet all its timelines or before aspects are approved.

Motion: Dobbs moved and Fifarek seconded, to proceed with discussions about the proposed merger between LITA, ALCTS, and LLAMA.

Motion Passed: Yeas: Yelton, Kim, Fifarek, Cronk, Goodman, Heller, Lawton, Smith, Dobbs;
Absent: Weinraub

9. **Action Items** – from Cronk

- Kim – Will set up a discussion meeting based on notes from the Town Hall meeting
- Smith – Will create LITA 101 as a webinar
- Yelton – Will talk to committee chairs and IG coordinators about in-person meetings
- Lawton – Will raise an Interest Groups activity monitoring discussion on the Board List
- Levine – Will bring the flipchart notes back to Chicago
- Yelton – Will plan and schedule full discussions of shared governance
- Levine, Yelton, and Kim – Will discuss communication plans for membership
- Tyckoson (and ALCTS/LITA/LLAMA Bylaws) – Will investigate the timeline and alignment of schedule for all the potential merger possibilities
- Yelton – Will send out a Doodle Poll for scheduling 2 spring meetings

10. **Determine Agenda Items for Next Meeting** – Yelton

See action items

11. **Conduct Plus/Delta** – Yelton

Plus: Completed agenda, all were active participants, engaged with guests, did okay with webinar environment to provide remote access for Goodman which she appreciated, good active engagement methods for benefits and concerns of merger discussions.

Delta: Set questions and parameters about the merger in advance might have been more helpful for some as opposed to a totally open discussion format. Let's set timelines and formats for communication going forward. Try to get materials and ideas out soon enough for members to digest before they respond and vote, etc. Consider making more discussion venues open to even more members, especially for folks on the new election slate (and their possible reconsideration to run for office)

12. **Adjournment**

Motion: Dobbs moved to adjourn at 4:29pm MT

Adopted by consensus

Submitted by Beatty