

# Cataloging and Moving an Institutional Collection of Faculty and Student Work into ARTstor's Shared Shelf

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# Fifty Years of Art

Decades of images to appraise, describe, and make accessible







# ARTstor and Shared Shelf

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The winners of the ARTstor Travel Award 2012

Congratulations to the five winners of this year's ARTstor Travel Awards! They will each receive \$1,500 to be used for their teaching and research travel needs over the course of the next year. ...

Travel Awards 2012: Enhancing Children's Literature with ARTstor Images

Margaret Teillon Volunteer educator Wachovia Education Resource Center, Philadelphia Museum of Art From a very early age children love to read, be read to, and look at pictures in books. Recognizing t...

Travel Awards 2012: Silkworms in the Library

Amelia Nelson Cataloging and Digital Services Librarian Kansas City Art Institute In the spring semester the library collaborated with the Fibers Department by hosting 500 growing silkworms in one of ...

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Far Left  
Eduardo Chillida

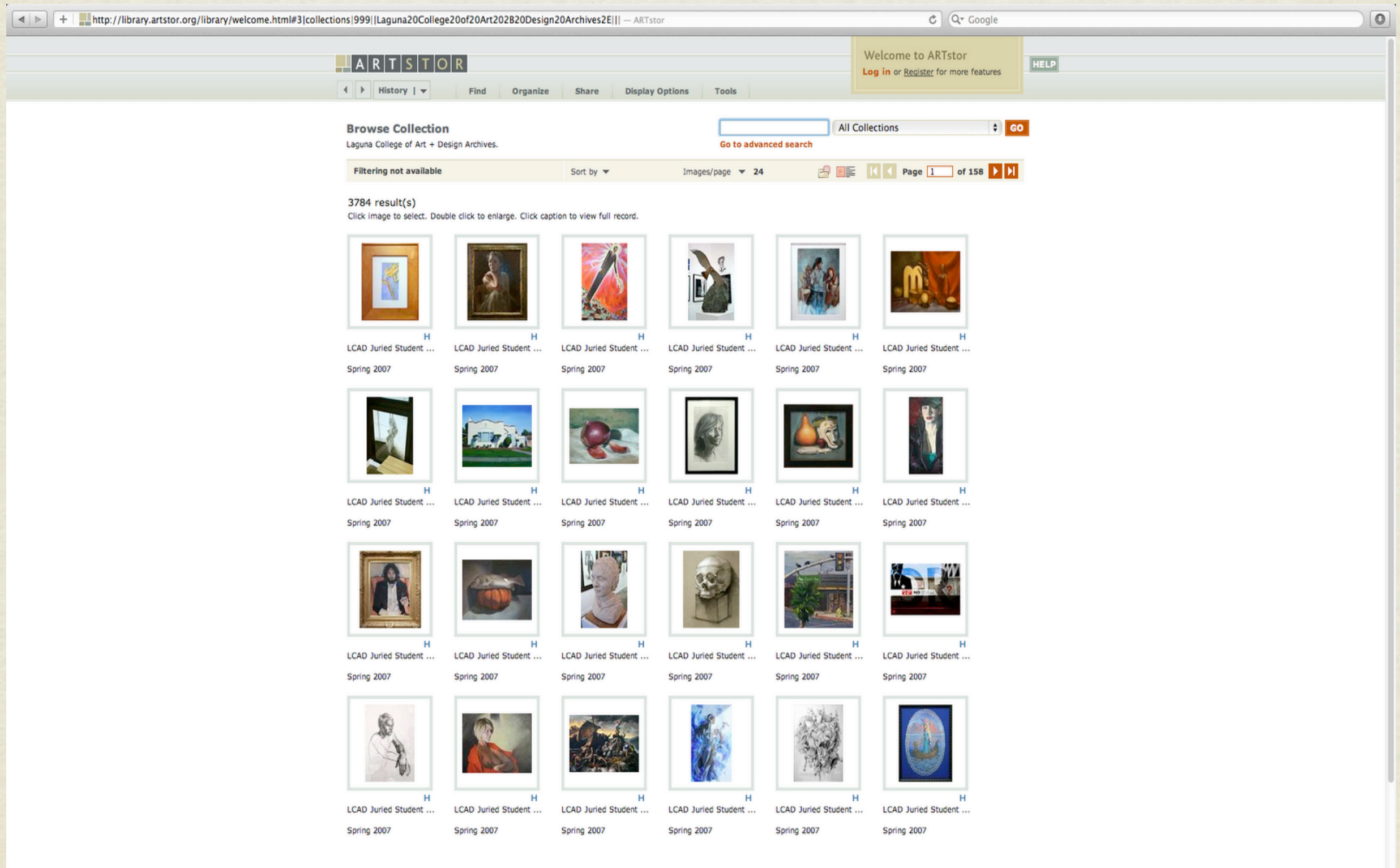
Top Center  
Joseph Beuys

Bottom Center  
John Chamberlain

Far Right  
Donald Judd



Over 3,000 LCAD images already in ARTstor's hosted collections





# Project Goals

- Secure funding from private foundation (\$38,000)
- Become an “early adopter” ARTstor Shared Shelf participant
- Survey and identify images of student and faculty work
- Develop time frame and workflow to digitize, describe, and upload images to Shared Shelf
- Coordinate the migration of images from hosted collection
- Develop workflow for future and continuing collection of examples of student and faculty work



# Start with an Expert

- Know how to seek and evaluate a consultant to assist with your project
- Use professional contacts and organizations
- Define the nature of the project and scope of work and discuss with your potential consultant; he or she may have suggestions and ideas (such as more realistic time frames) that you never previously considered



# Slide Appraisal

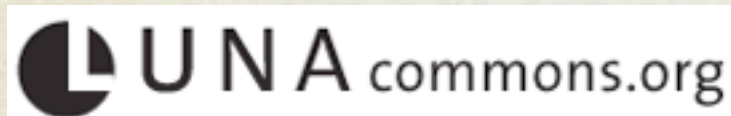
- 2011 appraisal of 35mm slide collection
- Created a map to outline the contents of slide archive
- Discussed image sources, quality & condition, copyright issues, documentation
- Identified the institutional material as most valuable and least problematic to share
- Minimal metadata challenge noted





# Digital Strategizing

- Discussed options for online access to digital image collections
- ARTstor, LUNA Commons, MDID, SAHARA, CONTENTdm, OAC/Calisphere, etc.
- User-centered approach recommended to make informed decisions about scanning, storage, or dispersal





# Initial Steps

- Established priorities & starting point for processing LCAD legacy material; 2,200+ slides cleaned and scanned by Luna Imaging
- Created Excel spreadsheet to inventory slides with existing data
- Organized approximately 9,000 digital images from CDs and on LCAD server with the aid of student workers
- Participated in ARTstor webinars for training in use of Shared Shelf tools and refined descriptive data elements
- Reassessed staffing needs due to funding reallocation and demands on staff time; invited Maureen Burns to join the project and move us forward



# Progress to Date

- Collaboration to customize descriptive data elements
- Merged Excel inventory spreadsheet with one aligned to LCAD's Shared Shelf data elements
- Cataloging began; questions arose about usefulness of certain data elements which were adjusted
- Ongoing refinement of descriptive standards
- Developing cataloging guidelines to enhance minimal metadata and sustain the project over time
- First test batch of 100 images uploaded to Shared Shelf



# LCAD in Shared Shelf

SHARED SHELF


Version 0.5.1

Signed in as moaburns@gmail.com | [Sign out](#) | [Help](#)


Projects

Laguna College of Art and Design Archives (Displaying 26–50 of 100 assets)

Name

Search Project 







Upload


Publishing Target: Laguna College of A 


Viewable Columns

Laguna College of Art and Design Ar


No assets selected. Select assets to view related actions.  
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Thumbnail	SSID	Filename ▲	Created By	Created On	Updated ...	Updated By	Status	Published On	Published By	Creator
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	581603	1037.jpg	moaburns@...	06/23/2012	06/23/2012	moaburns@...	Not Published			Vadebonco
	581604	1038.jpg	moaburns@...	06/23/2012	06/23/2012	moaburns@...	Not Published			Peterson, H
	581605	1039.jpg	moaburns@...	06/23/2012	06/23/2012	moaburns@...	Not Published			unknown C
	581606	1040.jpg	moaburns@...	06/23/2012	06/23/2012	moaburns@...	Not Published			unknown C
	581607	1041.jpg	moaburns@...	06/23/2012	06/23/2012	moaburns@...	Not Published			Ray, Randy

Sets  +

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# LCAD Data Elements

- From 10 data elements to 35
- Including: Filename, Creator, Culture, Title, Image View Description & Type, Date, Earliest Date, Latest Date, Style/Period, Materials/Techniques, Measurements, ARTstor Classification, Work Type, Repository, Accession Number, Location, Creation/Discovery site, Latitude, Longitude, Elevation, Country, Description, Subject, Relationships, Source, Photographer, Image Date, Image Number, Rights, Instructor, Event, Exhibit, ARTstor ID, Major/Discipline, Class Title



# Enhanced Description

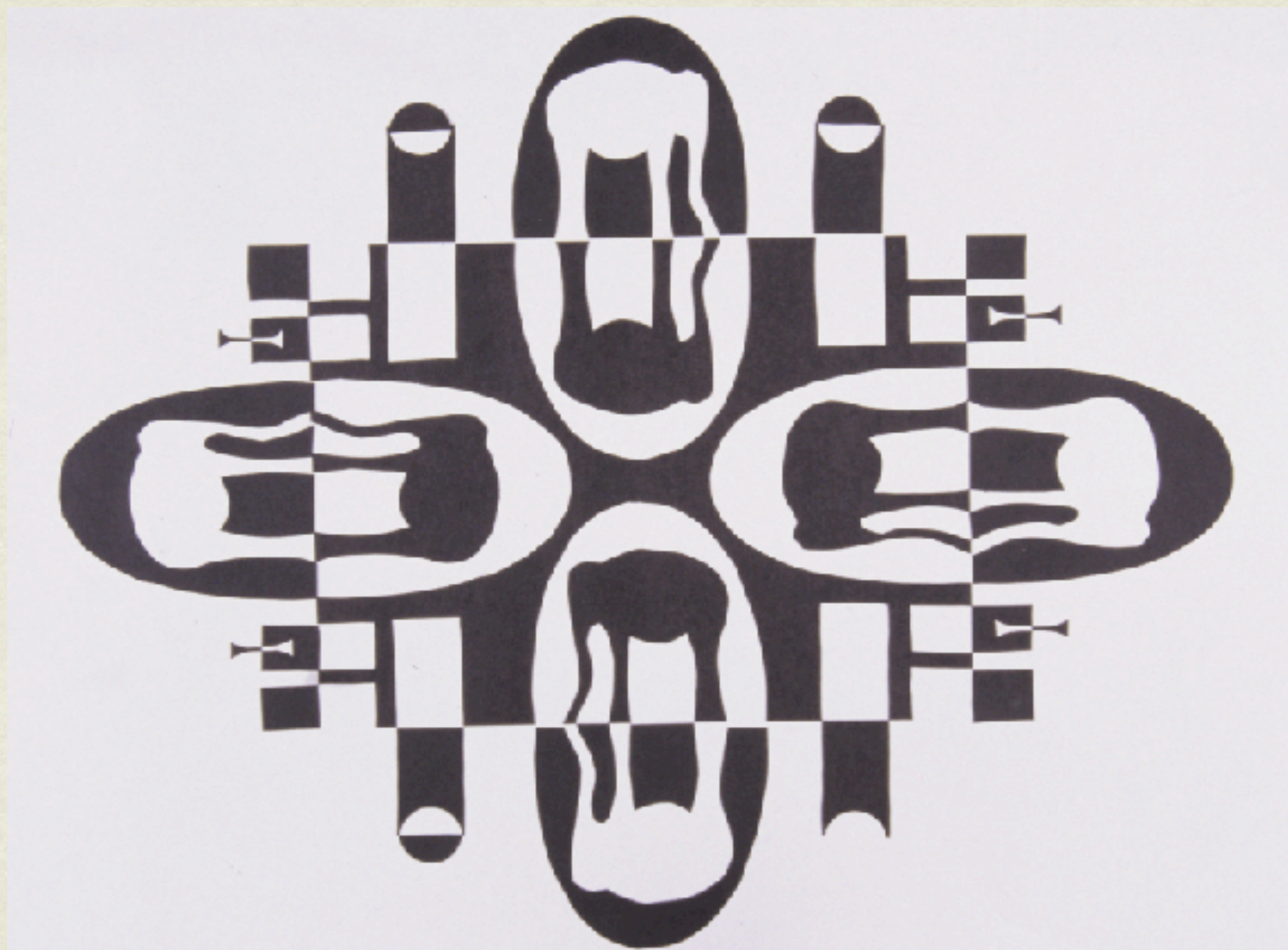
- Utilizing Shared Shelf-imbedded thesauri and standards: AAT, TGN, ULAN, CONA (coming soon), LCSH, and Shared Shelf terms developed by participants
- Created language concerning copyright status
- Untitled works
- Anonymous works
- Materials/Techniques
- Subject terms

*RELIABILITY?*

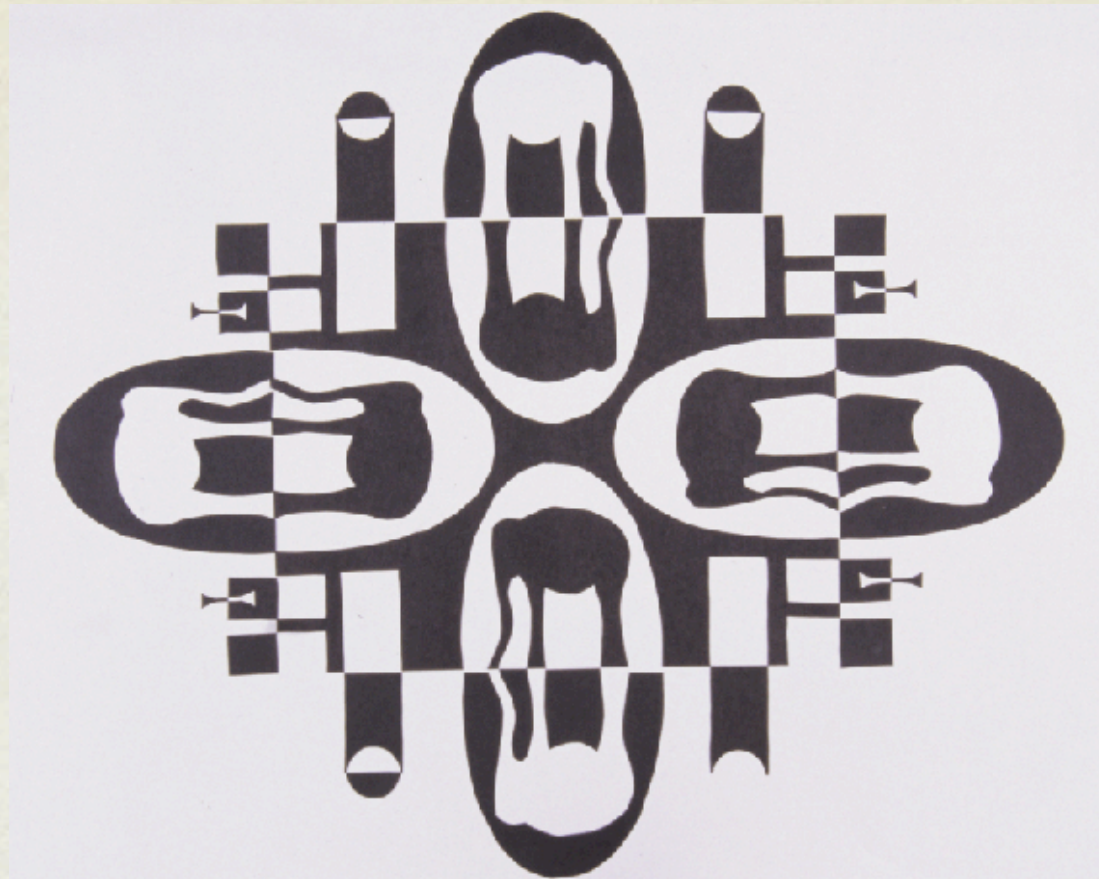
*VIABILITY?*

A	B	C	D	E	F	G	H	I	J	K	L	M	N
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53	NEW	1052.jpg	unknown (unknown)	American	Geometrical Shape and Value		circa 1990s	1990	1999	Contemporary	acrylic paint; gouache		Graphic Design and Illustration
54	NEW	1053.jpg	Mead, Marcel	American	Silhouette and Value Composition		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
55	NEW	1054.jpg	Evan, Michael	American	Silhouette and Value Composition		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
56	NEW	1055.jpg	unknown (unknown)	American	Geometrical Shape and Value		Fall 1999	1999	1999	Contemporary	acrylic paint		Graphic Design and Illustration
57	NEW	1056.jpg	Mead, Marcel	American	Geometrical Shape and Value		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
58	NEW	1057.jpg	Evan, Michael	American	Geometrical Shape and Value		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
59	NEW	1058.jpg	Jacobson, Regina	American	Geometrical Shape and Value		Fall 1999	1999	1999	Contemporary	acrylic paint		Graphic Design and Illustration
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61	NEW	1060.jpg	Vadeboncoeur, Jean	American	Optical Illusion through Line Alignment		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
62	NEW	1061.jpg	Jacobson, Regina	American	Geometric Line and Space		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
63	NEW	1062.jpg	Bruner, Jan	American	Creating Shapes through Contour Lines		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
64	NEW	1063.jpg	Bruner, Jan	American	Creating Shapes through Contour Lines		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
65	NEW	1064.jpg	Lerner, Tony	American	Geometric Line and Space		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
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67	NEW	1066.jpg	Martinez, Ben	American	Creating Space through Line Composition		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
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76	NEW	1075.jpg	Ossen, Carol	American	Positive and Negative Space Manipulation for Tension with Zebras		Fall 1999	1999	1999	Contemporary	acrylic paint		Graphic Design and Illustration
77	NEW	1076.jpg	Ossen, Carol	American	Positive and Negative Space Manipulation for Rhythm with Zebras		Fall 1999	1999	1999	Contemporary	acrylic paint		Graphic Design and Illustration
78	NEW	1077.jpg	Polanco, Ian	American	Positive and Negative Space Manipulation for Texture with Smoke		Fall 1999	1999	1999	Contemporary	cutouts		Graphic Design and Illustration
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86	NEW	1085.jpg	Ossen, Carol	American	Geometric Line and Space		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
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88	NEW	1087.jpg	Pendergraft, Ted	American	Geometric Line and Space		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
89	NEW	1088.jpg	Polanco, Ian	American	Figure Ground		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration
90	NEW	1089.jpg	Russ, Gizelle	American	Silhouette and Value Composition		1998	1998	1998	Contemporary	acrylic paint		Graphic Design and Illustration
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93	NEW	1092.jpg	Pendergraft, Ted	American	Figure Ground		Fall 1999	1999	1999	Contemporary	cutouts		Graphic Design and Illustration
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96	NEW	1095.jpg	Pendergraft, Ted	American	Positive and Negative Space Manipulation for Rhythm with Jaws		Fall 1999	1999	1999	Contemporary	cutouts		Graphic Design and Illustration
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100	NEW	1100.jpg	Jansen, Wayne	American	Expansion of the Square, Geometric Line and Space		Fall 1999	1999	1999	Contemporary	cutouts		Graphic Design and Illustration
101	NEW	1101.jpg	Jansen, Wayne	American	Line Project, Shadow Shapes and Value		Fall 1999	1999	1999	Contemporary	pen & ink on paper; drawing, pen		Graphic Design and Illustration









Title: Optical Interplay with Elephants, Figure/Ground Relationship of Positive and Negative Space

Description: figure/ground relationship; white space; positive and negative space

Subject Terms: geometric and biomorphic abstraction



# Content Expertise Needed

- 2 dimensional graphic design images
- Classes no longer taught
- Student assistant contributed
- Developing ways to check data
- Meeting with faculty members
- Involving faculty and students in process at various stages and considering Shared Shelf access





# Challenges of Seeking Help

- Faculty and students have subject expertise and familiarity with class assignments
- Different subject matter requires outreach to multiple faculty
- Coordinating schedules can slow down rate of production
- Students can provide good information, but how do you evaluate their contributions?



# Questions

- How do we scale up production for better time efficiency?
- Should we allow interested faculty and students to edit data in Shared Shelf?
- Should we create an online form to be completed with any image donations on the server?
- Should we provide information to contributors about embedding metadata in the file headers?
- Other suggestions for engaging faculty and students in digital image collection development?



# Trends

- Leverage substantial investments in image collections through digitization and sharing
- Curate & build digital image collections collaboratively
- Involve institutional faculty and students in the process (contributing images, metadata, content expertise)
- Cross institutional borders to share image collections
- Prove library's value to academic enterprise





# References

*2012 Horizon Report*

<http://net.educause.edu/ir/library/pdf/HR2012.pdf>

*2012 Top Ten Trends in Academic Libraries*

<http://crln.acrl.org/content/73/6/311.full.pdf+html>

*Advocating for Visual Resources Management in Educational and Cultural Institutions*

[http://www.vraweb.org/resources/general/vra\\_white\\_paper.pdf](http://www.vraweb.org/resources/general/vra_white_paper.pdf)

*New Roles for New Times*

[http://www.arl.org/bm~doc/nrnt\\_digital\\_curation17mar11.pdf](http://www.arl.org/bm~doc/nrnt_digital_curation17mar11.pdf)