Present: Cheryl A. Middleton, Lauren Pressley, Irene M.H. Herold, John A. Lehner, LeRoy Jason LaFleur, Emily Daly, Jeanne R. Davidson, Caroline Fuchs, Kelly Gordon Jacobsma, Beth McNeil, Lori J. Ostapowicz-Critz, Mary Ellen K. Davis

Not present: John Culshaw, Kim Leeder Reed

Staff: David Free, Erin Nevius, Allison Payne, Mary Jane Petrowski, Elois Sharpe

1.0 Call to order (Middleton)
ACRL President Cheryl Middleton called the meeting to order at 1:03 p.m.

2.0 Opening remarks (Middleton)
Middleton welcomed the Board to the meeting. She advised that Board members should type in the chat box to vote on action items.

3.0 Adoption of the Agenda (Middleton)
Motion: ACRL Director-at-large Jeanne Davison moved that the Board approves the agenda as presented.

Action: The Board approved the agenda as presented.

4.0 Reports
- 4.1 President’s Report (Middleton) #1.1
- 4.2 Vice-President’s Report (Pressley) #1.2
- 4.3 Past-President’s Report (Herold) #1.3
- 4.4 Councilor’s Report (LaFleur) #1.4
- 4.5 Executive Director’s Plan for Excellence Activities Report (Davis) #1.5, #1.6

Middleton asked for questions on the officer reports included in the Board packet. The Board was pleased with the progress updates included in the ACRL Plan for Excellence Activities Report.
5.0 Consent Agenda (Middleton)
- 5.1 Revise ANSS Charge #2.0
- 5.2 Renew Virtual Worlds Interest Group #2.1, #2.1a, #2.1b
- 5.3 Disband Readers’ Advisory Interest Group #2.2, #2.2a
- 5.4 Dissolve Digital Scholarship Centers Interest Group #2.3
- 5.5 Redefine criteria Miriam Dudley Instruction Librarian Award #2.4

**Motion:** ACRL President Cheryl Middleton moved that the Board approves the consent agenda as presented.

**Action:** The Board approved the consent agenda as presented.

The Board began its discussion on the Status of Academic Librarians Standards and Guidelines Review Task Force’s four action requests:

1. That the ACRL Board of Directors approves the revision of the [A Guideline for the Appointment, Promotion, and Tenure of Academic Librarians](#).
2. That the ACRL Board of Directors rescinds the: [Standards for Faculty Status for Academic Librarians](#) (last updated in 2011) and [Guidelines for Academic Librarians Without Faculty Status](#) (last updated in 2011).
3. That the ACRL Board of Directors reaffirms the existing [Joint Statement on Faculty Status of College and University Librarians](#), [Statement on the Certification and Licensing of Academic Librarians](#), and [Statement on the Terminal Professional Degree for Academic Librarians](#) without changes.
4. That the ACRL Board of Directors approves the merger of the revised [A Guideline for the Appointment, Promotion, and Tenure of Academic Librarians](#) and reaffirmed [Joint Statement on Faculty Status of College and University Librarians](#), [Statement on the Certification and Licensing of Academic Librarians](#), and [Statement on the Terminal Professional Degree for Academic Librarians](#) into the new Guidelines for Academic Librarian Employment and Governance Systems.

The Board discussed the task force’s second request to rescind Standards for Faculty Status for Academic Librarians (last updated in 2011) and Guidelines for Academic Librarians Without Faculty Status (last updated in 2011). The Board expressed concern that the draft document did not clearly articulate a process for librarians without faculty status and that this should be clearly addressed in any new document. The Board also felt that the draft was not presented in a way that let them clearly see what content had been dropped from the current Guidelines. It was suggested that the task force consider combining the Standard and Guideline from 2011 and to include separate sections for librarians with faculty status and librarians without faculty status. The Board would also like to see organizational governance addressed in a guideline or standard.

The task force’s fourth recommendation to approve the new Guidelines for Academic Librarian Employment and Governance Systems was next discussed by the Board. There was feedback that the
new document was difficult to navigate and that additional stakeholders should be consulted, specifically more human resources specialists, the College Libraries Section (CLS), Community and Junior College Libraries Section (CJCLS), and University Libraries Section (ULS).

After fully discussing the four recommendations, the Board took action on the third request.

**Motion:** ACRL Budget and Finance Chair John Lehner moved that the Board reaffirms the existing Joint Statement on Faculty Status of College and University Librarians, Statement on the Certification and Licensing of Academic Librarians, and Statement on the Terminal Professional Degree for Academic Librarians without changes.

**Action:** The Board reaffirmed the existing Joint Statement on Faculty Status of College and University Librarians, Statement on the Certification and Licensing of Academic Librarians, and Statement on the Terminal Professional Degree for Academic Librarians without changes.

**Next steps:** The Board will ask the task force to consider the Board’s input and whether they were willing to continue work on the revisions for another year, through June 2019. Note: After several email exchanges with the chair of the TF, the members of the TF declined to continue to work on this and the Board will need to create a new TF to carry this work forward.

7.0 Equity, Diversity, and Inclusion (McNeil) #3.0, #3.1, #10.2
ACRL Director-at-large Beth McNeil referred the Board to the Equity, Diversity, and Inclusion (EDI) working group’s report in the packet. During Leadership Council at the 2018 ALA Midwinter Meeting in Denver, ACRL members were asked how ACRL might best support EDI initiatives. Overall, ACRL members supported ACRL exploring next steps for EDI initiatives.

The Board discussed the ACRL EDI signature initiative, and agreed that there will need to be a strong communication plan once plans for the signature initiative are finalized. The Board also noted that virtual communication will be required to engage all members. There was support to survey members at Leadership Council during the 2018 ALA Annual Conference. The Board recommended having members prioritize themes or recommendations.

There was some support for a roadmap to be created, so that members could easily find EDI initiatives of interest within ALA and ACRL. A roadmap would also help the Board working group identify gaps that could help inform the signature initiative. The Board supported EDI professional development that could focus on recruitment and hiring practices.

**Next steps:** the EDI working group will meet to give input on the 2018 Annual Conference Leadership Council agenda, and how to engage members virtually. The group will look into potentially inviting a guest speaker for Leadership Council. Note: Mark Puente, director of Diversity and Leadership Programs at the Association of Research Libraries (ARL) and a member of ACRL’s Diversity Committee, accepted the working group’s invitation to facilitate a discussion on EDI for the Leadership Council.

8.0 ACRL Leadership Council (Middleton) #10.0, #10.1, #10.2, #10.3
The Board discussed plans for the Leadership Council at the upcoming 2018 ALA Annual Conference in New Orleans. In the past, ACRL membership groups and goal-area leaders have given updates during Leadership Council. The Board considered having the goal-area committee leaders report on
how their committees are involved with EDI initiatives. There was also a recommendation to have the ACRL Diversity Committee give an update. Note: Due to the recent announcement of Former First Lady Michelle Obama as the opening keynote speaker at ALA, the decision was made to end the Leadership Council an hour early to give members time to go through the extra security required for the First Lady’s presentation. Given the shorter time, no committee reports will be solicited for the Leadership Council.

9.0 ACRL Strategic Planning Session (Pressley) #14.0, #14.1
ACRL Vice-President Lauren Presley began the discussion on potential topics for the Board’s upcoming Strategic Planning and Orientation Session (SPOS) meeting in the fall. The Board plans to continue its discussion on equity, diversity, and inclusion (EDI), and it was recommended that the Board working group could submit a report to accompany a facilitated discussion. It was recommended that Wednesday afternoon could be spent on EDI with the Board and a deep-dive discussion with the goal-area committees on Thursday. The Friday meeting could potentially include a discussion on next steps, such as sunsetting, for any of the goal-area committees.

The Board also recommended holding a discussion at SPOS on ALA organizational changes and the ALA membership and communication studies. This would depend on if there are enough new updates on the topic. ALA Executive Board member Andrew Pace is currently serving on an ALA working group that is focused on ALA organizational change, and it was suggested he could be potentially be invited to a future ACRL Board meetings to discuss organizational change.

Next steps: the ACRL presidents and staff will draft the SPOS agenda in the summer after getting additional feedback from the Board at the Annual Conference.

10.0 Budget & Finance (Lehner)

10.1 FY18 2nd Quarter Report #6.0, #6.1, #7.0
ACRL Budget & Finance Chair John Lehner began his report by sharing that ACRL’s revenues are slightly below budget and expenses are slightly above budget for the second quarter. Lehner advised this is not a concern, as the variance from budget is minor, and the report includes explanations for the variance. Choice’s second-quarter actuals include revenues that are higher and expenses that are lower than budget.

Lehner referred the Board to the dashboard metrics included in the packet. There is a trend with Friends donations where there are more donors giving small amounts, as opposed to larger donations from a few donors. He recommended that the Board and Budget & Finance Committee may want to review more detailed information on the ACRL Friends program. ACRL Associate Director Mary Jane Petrowski advised that legacy gifts are not included in the totals on the Dashboard Metrics. She shared that there are more first-time and repeat donors than in the past, especially for RBMS donations.

10.2 2019 Conference Scholarship Campaign (Petrowski)
ACRL Associate Director Mary Jane Petrowski has been working with ACRL Conference Scholarship Campaign Chair Lori Goetsch. The committee will need to raise an additional $22,000 for conference scholarships to meet its $50,000 goal. Goetsch has been doing outreach to ACRL sections and committees to see if they are interested in using their basic funding to support scholarships. She is
also asking chapters to support named scholarships. Petrowski reminded the Board that they will again be asked to reach out to former Board members to invite them to donate to the scholarship campaign. The Scholarship Campaign Committee estimates that about $2,300 in donations will be received through the online conference registration form.

The ACRL Board asked Petrowski for an update on legacy gifts. Petrowski shared that over one million dollars is estimated for ACRL legacy gifts.

11.0 Annual Facilities Survey (Petrowski) #12.0, #12.1, #12.2, #12.3

The Board initially discussed a facilities survey at the 2018 Midwinter Meeting during its discussion with Anne Marie Casey, Co-chair of the ACRL/LLAMA Interdivisional Committee on Building Resources. At Midwinter, the committee was seeking input from the Board on whether ACRL should pursue an annual facilities survey, and the Board overall supported the survey. The Board did want to make sure that since this was a joint committee that LLAMA was comfortable with ACRL taking the lead on this project. After Midwinter, ACRL Executive Director Mary Ellen Davis followed up with LLAMA Executive Director Kerry Ward, and he was supportive of the initiative and asked only that consideration be given to offering a discount to LLAMA members who wanted to purchase the survey.

Petrowski reported that the committee is now recommending that ACRL move forward with a facilities survey. Counting Opinions, which administers the ACRL Trends & Statistics survey, advised that the initial survey setup would cost $18,500 in FY18. There would be an additional $15,000 in FY19 and $13,000 in FY20 to administer and compile the survey results.

Motion: ACRL Past President Irene M. H. Herold moved that the ACRL Board of Directors approves the expenditure of $18,500 (a one-time expense) to undertake the initial development for the ACRL facilities survey.

Action: The Board approved the expenditure of $18,500 (a one-time expense) to undertake the initial development for the ACRL facilities survey.

12.0 Representative Reports/ALA Conference Program Coordinating Team (Herold) #4.0

12.1 Midwinter 2018 Representatives Assembly reports

ACRL Past President Irene M. H. Herold referred the Board to the two representative reports from meetings at the 2018 ALA Midwinter Meeting. Faye A. Chadwell, ACRL representative to the ALA Advocacy Coordinating Group, wanted to know how ACRL members can best advocate for IMLS funding and be engaged in advocacy boot camps. It was recommended that the Libraries Transform Implementation Task Force could include advocacy in its forthcoming toolkit.

12.2 ALA CPCT

Herold next referred the Board to the report by Carrie Forbes, ACRL representative to the ALA Conference Program Coordinating Team (ALA CPCT). The Board gave feedback on the new ALA Annual Conference jury process, which will no longer include blind peer review. The Board expressed concerns about the new process, and the implications this will have, especially for academic librarians. The Board had concerns that some institutions may not value a non-blind peer review program process for librarians seeking tenure. This could have many implications for ALA, including
fewer proposals, members choosing to present at conferences that have blind peer review, and a decrease in attendance at Annual. The Board also expressed concerns that program selection may become biased towards more well-known individuals.

The Board next discussed Forbes’ questions regarding the future of the ALA Midwinter Meeting. Forbes’ report included that one option that ALA is exploring for Midwinter is to combine Midwinter with a division conference. The Board was concerned that this model may seem uninviting for members not associated with the division conference.

**Follow-up:** ACRL Executive Director Mary Ellen Davis will share the Board’s feedback with ALA management to see if there will be potential for allowing blind peer review for ACRL proposals at ALA Annual Conferences.

**13.0 New Business (Middleton)**
ACRL President Cheryl Middleton reminded the Board of the inaugural brunch in New Orleans and invited them to attend to celebrate with Vice-President Elect Lauren Pressley.

**14.0 Adjournment (Middleton)**
ACRL President Cheryl Middleton adjourned the meeting at 4:03 p.m.