**ALCTS CMS Planning Committee Virtual Meeting Minutes**

June 29, 2020

3:00 p.m., eastern time

# **Present:**

Jennifer Bowen, Meghan Burke, Tasha Cooper (chair), Sara Duff, Tyler Dzuba, Julia Gelfand, Lynn Hoffman, Edward Lener, Jessica Russell, Gene Springs, Karla Strieb

# **Introductions and ALCTS Code of Conduct:**

The meeting opened with a reminder about the [ALCTS Statement of Conduct](http://www.ala.org/alcts/alcts-statement-conduct), followed by introductions.

# **Core and Interest Group Discussion:**

Lynn Hoffman, Chair of the Core Interest Groups Working Group, shared information about the Working Group, and what the Group is considering in relation to future Interest Groups. Some of the points included:

* Wanting to create a structure and space that continues to allow for a rich exchange of ideas
* Coordinating interests across the [Core sections](https://core.ala.org/sections/) (Assessment, Leadership, Metadata and Collections, Operations and Buildings, Technology)
* Acknowledging the specialized nature of IGs
* Differentiating between Committees, IGs, and programs
* Reducing costs associated with panels and formal presentations.

The group is looking at regular IG participation in:

* Core Exchange (virtual) and Core Forum (in person). Each are every other year.
* Regular virtual IG weeks.

The Working Group will be reaching out soon to IG chairs with updates related to the transition and opportunities to discuss changes further.

Tyler Dzuba, chair of the Core Committees Working Group, spoke about the challenges of understanding the roles of all the committees, and the differences between IGs and committees.

Jennifer Bowen, ALCTS President, 2019-2020, shared general comments about the transition, noting that this is an opportunity to build an organizational structure that works for members.

Discussion points included:

* Ensuring support for conveners, for example, for archiving slides or recordings of sessions in places that allow for sharing.
* Fostering collaboration across types of libraries. Public libraries need a place, and many sessions have an academic library focus.
* There is a need for clear expectations for IG conveners, for example, how many events they need to plan. Potentially it could be ALA Annual in person, Core Forum (in person), Exchange (virtual), Midwinter etc. What challenges do all the options present for groups wanting to collaborate on a session?
* Coordinating interests across IGs and finding ways for groups to be aware of discussions and interests in other groups.

# **Next steps:**

The Working Group will be communicating about their work and contacting conveners soon.

All three guests welcome follow up questions and suggestions:

* Jennifer Bowen, ALCTS President, 2019-2020, jbowen@library.rochester.edu
* Tyler Dzuba, Core Committees Working Group; tdzuba@gmail.com
* Lynn Hoffman, Core Chair of the Interest Groups Working Group; [lhoffman@sclibnj.org](mailto:lhoffman@sclibnj.org)

# **Meeting minutes:**

* Tasha will draft and share notes from today’s meeting, and welcomes additions.
* Minutes from December 9, 2019 were approved without correction.

# **Committee Interest Group summary:**

There were no changes to the summary. Tasha will send it to ALCTS leadership.

# **Committee documents:**

There were no changes to the additional documents shared:

* CMS Planning Committee IG Summary Final
* Schedule of CMS Interest Group Renewals and Liaisons
* Responsibilities of CMS Liaisons to Interest Groups

# **Committee future plans, comments, and questions:**

Tasha thanked everyone for their service on the Committee, and will find out about when terms end, who is continuing on the committee until it ends, etc. We briefly discussed the uncertainty about the future of the Committee and what we will be doing, especially in light of the changes to Interest Groups. Tasha will try to find out more.