Division-level Committee Year-end Report and Work Plan Template

Committee

Visit the ACRL Directory of Leadership to find your charge.

Committee Name: 2019 President's Program Planning Committee

Charge/Tasks:

Identify topic and potential speaker(s) for and plan the ACRL president's program to be offered at the ALA Annual Conference.

Committee leadership

Visit the ACRL Directory of Leadership to find your committee roster. Click the "Next Year" link to view 2019–20 roster information.

- Rebecca Miller Waltz (Chair, July 1, 2018, to June 30, 2019)
- Hallie Clawson
- Mrs. Nastasha Elizabeth Johnson
- Leo S. Lo
- Lauren Pressley
- Dr. Rachel G. Rubin
- Jason Sokoloff
- Megan R. Griffin (Staff Liaison, July 1, 2018 to June 30, 2019)

Submission information

Year-end report written by: Rebecca Miller Waltz

Work plan submitted by: --

2018-19 Year-end Committee Report

This report will be included in the Committee's official record of activities maintained by the ACRL staff.

What were the major projects/activities accomplished by your committee in the 2018-19 membership year?

A brief bulleted list is suggested here; reference 2017-18 work plan projects

- Creation of a LibGuide to share the work and goals of the President's Program: https://acrl.libguides.com/2019presidentsprogram
- An EDI Discussion series blog with 19 different posts from committee members, the ACRL President, and ACRL members: https://acrl.libguides.com/c.php?g=899144&p=6468942
- A 2019 ALA Midwinter Presidential Forum with Dr. Terryl Ross, Assistant Dean of Diversity, Equity, and Inclusion, University of Washington, College of the Environment: https://acrl.libguides.com/c.php?g=899144&p=6468860
- A 2019 ALA Annual President's Program with Dr. Angela Spranger, Assistant Professor at the Luter School of Business, Christopher Newport University, and owner of StepOne Consulting, LLC: https://acrl.libguides.com/c.php?g=899144&p=6468862
- Overall, a structured, ongoing, inclusive, and accessible conversation about equity, diversity, and inclusion within libraries and the profession.

How did you go about getting them done?

A brief bulleted list is suggested (correspond bullets to those above)

- We met at ALA Annual 2018 and via Zoom throughout the year, as needed.
- We communicated by email and used Google Drive to share documents, develop timelines and plans, and edit blog posts
- We divided our committee into two teams: speakers and blog. These two teams were each responsible for facilitating one of these two components of the 2018-19 President's Program.
- With great support by Hallie Clawson, Lauren Pressley's student assistant for her ACRL Presidential year.

What were the relevant results for your projects?

A brief bulleted list is suggested that includes assessment as appropriate (correspond bullets to those above). Be as specific as possible. For example: 300 proposals/applications reviewed, 32 selected; Developed and conducted three podcasts (list podcast titles, speakers, etc.) Reviewed ten standards and guidelines (list titles)

- We solicited guest blog posts from colleagues from around the country, and published 19 blog posts as part of the ongoing conversation we hoped to facilitated about equity, diversity, and inclusion.
- From July 1, 2018 through June 30, 2019, the 2019 President's Program LibGuide had 5,328 views, with views peaking around ALA Midwinter 2019, April 2019, and ALA Annual 2019.
- We successfully held two in-person programs with high attendance. The 2019 ALA Annual President's Program had over 200 attendees.

Are any 2018-19 projects ongoing?

A brief bulleted list is suggested here

- No; the committee completed its charge as of ALA Annual 2019 in Washington, DC.

What worked well?

A brief bulleted list is suggested here

- Having a dedicated student assistant (Hallie Clawson) who could help us get work done
- Working with our ACRL liaison (Megan Griffin) on business arrangements, contracts, and budget activities
- Working with David Free to help us communicate our work via social media

What could have worked better?

A brief bulleted list is suggested here

- Because we decided to expand the President's Program beyond a single event at ALA Annual, we could have used additional committee members to help us complete our work. However, 2018-19 committee members worked hard to achieve our vision of an ongoing, accessible, and inclusive Program.

What do you wish someone had told you before starting work on this committee?

Optional

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What made this work most rewarding (observations/comments/accolades)?

Optional

- The conversations facilitated through the blog and two in-person programs with experts.
- Collaborating with passionate colleagues on the committee
- Hearing how much our ALA colleagues appreciated both the blog and the in-person programs at ALA Midwinter 2019 and ALA Annual 2019

Any other comments, recommendations, or suggestions?

Optional

2019-20 Committee Work Plan

Note: Each activity/project should be reported using the below form. Copy and paste the form as many times as needed to detail each activity/project. Plans should be **Specific, Measureable, Attainable, Realistic, and Timely or SMART).**

Activity/Project Name

A brief, straightforward, descriptive name is preferred.

Ongoing recruitment and review of high quality proposals

Brief Description

A brief description of project.

Continue to work with ACRL staff to help identify, recruit, and develop authors and proposals for publication with ACRL Publications.

Goal Area

Select the *single* best connection to the ACRL Plan for Excellence and provide a brief sentence connecting your project to the Plan.

☐ **Value of Academic Libraries**
- ☐ 1. Articulate a research agenda that communicates the value of academic and research libraries.
- ☐ 2. Promote the impact and value of academic and research libraries to the higher education community.
- ☐ 3. Build on Assessment in Action to expand community of practice and professional development opportunities.
- ☐ 4. Support libraries in advancing issues of equity, access, diversity, and inclusion in higher education.

☐ **Student Learning**
- ☐ 1. Challenge librarians and libraries to engage learners with information literacy skills in a way that is scalable and sustainable.
- ☐ 2. Increase the impact of information literacy by forming strategic partnerships with relevant higher education organizations.
- ☐ 3. Build capacity for librarians to collaborate with faculty and other campus partners in instructional and curricular design and delivery that will integrate information literacy into student learning.
- ☐ 4. Articulate and advocate for the role of librarians in setting, achieving, and measuring institutional student learning outcomes.

☐ **Research and Scholarly Environment**
- ☐ 1. Increase the ways ACRL is an advocate and model for open dissemination and evaluation practices.
- ☐ 2. Enhance members' capacity to address issues related to scholarly communication, including but not limited to data management, library publishing, open access, and digital scholarship.
- ☐ 3. Increase ACRL's efforts to influence scholarly publishing policies and practices toward a more open system.

☐ **New Roles and Changing Landscapes**
- ☐ 1. Deepen ACRL's advocacy and support for a full range of information professionals.
- ☐ 2. Equip library workforce at all levels to effectively lead, manage, and embrace change.
- ☐ 3. Expand ACRL's role as a catalyst for transformational change in higher education.

☒ **Enabling Programs and Services (education, advocacy, publications, or member engagement)**

Brief sentence connecting your project to the Plan

Briefly describe how activity matches above selection.

While the ACRL Publications Advisory Board engages in supporting each of the goal areas listed above, we mostly conduct our work in order to directly support the publishing programs and services of ACRL, which in turn also promotes

the value of academic libraries, student learning, the research and scholarly environment, and new roles and changing landscapes.

Timeline

☐ continuous project assigned in charge
☐ short-term project that will be completed this membership year
☐ multi-year project continuing past this membership year (expected completion date: _____)

Note: Multi-year, strategic goal-area projects are tracked in a multi-year planning grid. Expect your staff liaison to follow-up with questions to add this project to ACRL's multi-year planning grid which is reviewed by the Board at its fall Strategic Planning Session and referenced for budget preparation.

Outline the steps and intermediate deadlines planned to complete the project.

(add rows as needed)

Specific Action	Due Date	Party Responsible	**Resources Needed** *(e.g., financial*, technology, staff support)*
Ongoing review of proposals	Ongoing	All board members; chair oversees	Time and attention of board members
Continuing recruitment of authors/editors	Ongoing	All board members and Erin Nevius	Time and attention of board members and ACRL staff
Encourage ACRL leaders to publish with ACRL	Ongoing	Board chair and ACRL staff	Time and attention

Assessment: How will success be measured?

Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate. (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)

Successful content development as exemplified by published works in multiple types of formats (printed books, open access content, digital books, electronically hosted content). Development of strong Association/Member author and editor relationships such that recognition of ACRL as a publisher of content for academic librarians grows and is strengthened.

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Activity/Project Name

A brief, straightforward, descriptive name is preferred.

Outreach and Enhanced Author/Editor Experience

Brief Description

A brief description of project.

Continue to increase efforts to reach out to potential authors and make the entire publishing process more transparent and accessible to all Association and community members.

Goal Area

Select the *single* best connection to the ACRL Plan for Excellence and provide a brief sentence connecting your project to the Plan.

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Outline the steps and intermediate deadlines planned to complete the project.

(add rows as needed)

Specific Action	Due Date	Party Responsible	**Resources Needed** *(e.g., financial*, technology, staff support)*
Identify new potential titles and areas for publication	Ongoing	All board members; chair oversees	Time and attention
Offer programs at conferences on our work	Ongoing	All board members; chair oversees	Time and attention; collaboration with ACRL staff and Association members involved in conference planning
Effectively market our work and its products	Ongoing	All board members; chair oversees	Time and attention; collaboration with other areas of ACRL related to serial publications, conferences, and other outreach mechanisms: C&RL News, ACRLog, ACRL email, something sort of like ACRL member of the week
Enhance ACRL author/editor experience	Ongoing	All board members; chair oversees	Staff support: Work with staff to help craft ways to enhance and personalize the experience of working with ACRL on a publication; tenure timing, post-

Specific Action	Due Date	Party Responsible	**Resources Needed** *(e.g., financial*, technology, staff support)*
			publication letters and marketing support, etc.

Assessment: How will success be measured?

Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate. (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)

Recruitment of new authors, publishing in new areas, enhanced member awareness of and regard for ACRL publications, personalized experience for authors and editors