ACRL Advancing learning Transforming scholarship
Association of College & Research Libraries
A division of the American Library Association

Division-level Committee Year-end Report and Work Plan Template

Each year, ACRL division-level committees should complete a year-end report and work plan. The **report** section should be completed by the outgoing chair. By **July 19, 2019**, the outgoing chair should post the combined template with only the 2018–19 report section completed to ALA Connect.

The **work plan** section should be completed by the incoming chair. Committee members, Board liaison, and staff liaison should all review and approve the work plan. By **August 9, 2019**, the incoming chair should post the combined template with the 2018–19 report and 2019–20 work plan sections completed to ALA Connect. Projects included in a committee's work plan will be implemented September 2019 through June 2020.

Committee Name & Charge	
Committee Name:	College & Research Libraries Editorial Board
Charge/Tasks:	The editorial board serves in an advisory capacity to the editor on the contents of the journal issues, and board members form the core of referees, reviewing manuscripts submitted for possible publication.

2018–19 Leadership (terms: July 1, 2018–June 30, 2019)	
Chair:	Wendi Arant Kaspar (Editor and acting chair)
Vice-Chair:	NA
Board liaison:	Cheryl A. Middleton
Staff liaison:	David Free
Other leaders:	Ellen Filgo (Social Media Editor)

2019–20 Leadership (terms: July 1, 2019–June 30, 2020)	
Chair:	Wendi Arant Kaspar (Editor and acting chair)
Vice-Chair:	NA
Board liaison:	Joyce Ogburn?
Staff liaison:	David Free
Other leaders:	Ellen Filgo (Social Media Editor)

Report & Work Plan Submission			
Year-end report written by:	Wendi Arant Kaspar	**Date:**	7/29/2019
Work plan submitted by:	Wendi Arant Kaspar	**Date:**	7/29/2019

2018–19 Year-end Report

This report will be included in the committee's official record of activities maintained by the ACRL staff. Brief bulleted lists are suggested for the responses.

1. What were the major projects/activities accomplished by your committee in the 2018–19 membership year (July 1, 2018 to June 30, 2019)?

• Published 6 regular issues of the journal, College & Research Libraries
• Published one special issue in 2019
• Updated content and language for LibGuide for authors and reviewers
• Creation of submission template for authors
• Assessed reviewer performance, removing some and adding others to address gaps in expertise.
• Collaborating with RESEC to plan a special issue on VAL in 2020

2. What were the relevant results for your projects?

• Authored 6 editorials for C&RL and 6 Spotlight columns for C&RL News
• Publication of article using developmental (open) peer review and the attendant collabroative editorial describing the process and participants' experiences
• Received 138 submissions so far in 2019; accepted 26 (acceptance rate of 28%)

3. Which if any 2018–19 projects will continue next year?

• Collaborating with RESEC to plan a special issue on VAL in 2020

4. What worked well?

As always, the ACRL staff and editorial board have been wonderful resources, supportive of trying out new processes or strategies and always assuring of a high quality, engaging and timely journal that reflects the evolution and timely questions in the profession.

5. What could have worked better?

There have been (and continue to be) some tweaks of the OJS system to enhance the functionality and user experience.

6. How has the work/activities of your committee demonstrated commitment to equity, diversity, and inclusion, within or beyond ACRL?

There have been several articles and editorials addressing issues related to EDI:
• Have Academic Libraries Overcome the Gender Wage Gap? An Analysis of Gender Pay Inequality
• Citing East Asia: A Citation Study on the Use of East Asian Materials in East Asian Studies Dissertations
• Eighteen Blind Library Users' Experiences with Library Websites and Search Tools in U.S. Academic Libraries: A Qualitative Study
• Systematic Barriers for Academic Librarians with Disabilities
• Is There a Racial Wage Gap in Research Libraries? An Analysis of ARL Libraries
• Lived Experience of Academic Librarians of Color
• Information Privilege Outreach for Undergraduate Students
• Information Code-Switching: A Study of Language Preferences in Academic Libraries
• Autism and the Academic Library: A Study of Online Communication

7. Was there information you could have been provided before starting this project that would have made your work easier?

Optional

8. What made this work most rewarding (observations/comments/accolades)?

Optional

9. Any other comments, recommendations, or suggestions?

Optional

2019–20 Work Plan

Please complete this form for each activity that the committee plans to undertake in the 2019–20 program year. While the form is pre-populated with five activities, it is not required to generate ideas for all five activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.

Work Plan Activity #1	
Activity Name:	Collaborate with RESEC on special issue for 2022 on Open and Equitable Scholarly...
Brief Description:	There is also a plan for a Special issue in 2022 on Open and Equitable Scholarly Communications: Creating a More Inclusive Future. Yasmeen Shorish and Nathan Hall are chairing RESEC and will be using a model similar to Becker and Goek's (call for grant -> grant awards -> call for proposals -> proposal acceptance -> developmental peer review for papers). Nathan Hall will be editor of the special issue. CFP will be in 2021.

Activity #1 Timeline

How long will this project take?

- ☐ **continuous project assigned in charge**
- ☐ **short-term project that will be completed this membership year**
- ☑ **multi-year project continuing past June 30, 2020. Expected completion date:** publication in April 2022

ACRL Plan for Excellence

Check one box below. If applicable, select objective from drop-down.

☑ **Value of Academic Libraries**

Select from drop-down.

☐ **Student Learning**

Select from drop-down.

☑ **Research and Scholarly Environment**

Select from drop-down.

☐ **New Roles and Changing Landscapes**

Select from drop-down.

☐ **Core Commitment to Equity, Diversity & Inclusion**

☐ **Enabling Programs and Services (education, advocacy, publications, or member engagement)**

Provide a brief sentence connecting your project to the goal area and objective you selected:

Activity #1 Outline			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.			
Specific Action	**Due Date**	**Party Responsible**	**Resources Needed (e.g., financial, tech, staff support)**
Call for Papers for Special issue	April/July 2021	Hall and Kaspar	

Activity #1 Assessment
How will success be measured?

2019–20 Work Plan

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Work Plan Activity #2	
Activity Name:	Continued collaboration on Special Issue on VAL
Brief Description:	There will be a Special issue (April 2020?) on the Value of Academic Libraries, guest edited by Jill Becker and Sara Goek. They chaired the committee (RESEC) that gave out grant money on the topic and. The CFP for the special netted 21 proposals including some from those grant recipients. They accepted 11 proposals and expect some attrition from when the final papers are submitted and accepted. They have decided to use a developmental peer review for the paper process.

Activity #2 Timeline

How long will this project take?

- ☐ **continuous project assigned in charge**
- ☐ **short-term project that will be completed this membership year**
- ☐ **multi-year project continuing past June 30, 2020. Expected completion date:** publication in April 2022

ACRL Plan for Excellence

Check one box below. If applicable, select objective from drop-down.

- ☑ **Value of Academic Libraries**

  Select from drop-down.

- ☐ **Student Learning**

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- ☐ **New Roles and Changing Landscapes**

  Select from drop-down.

- ☐ **Core Commitment to Equity, Diversity & Inclusion**

- ☐ **Enabling Programs and Services (education, advocacy, publications, or member engagement)**

Provide a brief sentence connecting your project to the goal area and objective you selected:

Activity #2 Outline			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.			
Specific Action	**Due Date**	**Party Responsible**	**Resources Needed (e.g., financial, tech, staff support)**
Proposals reviewed, selected for acceptance	6/2019	Becker, Goek (with guidance from editor)	
Papers due (developmental review)	8/2019	Becker, Goek (with guidance from editor)	
Review drafts and provide feedback	9-10/2019	Becker, Goek (with guidance from editor)	
Revised drafts due	11/2019	Becker, Goek (with guidance from editor)	
Editor and board review	12/2019	Editor and Board (with Goek and Becker)	
Revisions if needed			
Final manuscripts due	1/2020		
Issue published	4/2020		

Activity #2 Assessment
How will success be measured?

2019–20 Work Plan

Please complete this form for each activity that the committee plans to undertake in the 2019–20 program year. While the form is pre-populated with five activities, it is not required to generate ideas for all five activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.

Work Plan Activity #3	
Activity Name:	Investigation of incorporation of ReviewerCredit into C&RL
Brief Description:	There is a plug-in for OJS 3.0 that will be be installed to incorporate credit and reviewer activity into the journal. This is dependent on the upgrade to 3.0 and subject to that timeline.

Activity #3 Timeline
How long will this project take?
☐ **continuous project assigned in charge**
☑ **short-term project that will be completed this membership year**
☐ **multi-year project continuing past June 30, 2020. Expected completion date:**

ACRL Plan for Excellence
Check one box below. If applicable, select objective from drop-down.
☐ **Value of Academic Libraries** Select from drop-down.
☐ **Student Learning** Select from drop-down.
☑ **Research and Scholarly Environment** Select from drop-down.
☐ **New Roles and Changing Landscapes** Select from drop-down.
☐ **Core Commitment to Equity, Diversity & Inclusion**
☐ **Enabling Programs and Services (education, advocacy, publications, or member engagement)**
Provide a brief sentence connecting your project to the goal area and objective you selected:

Activity #3 Outline			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.			
Specific Action	**Due Date**	**Party Responsible**	**Resources Needed (e.g., financial, tech, staff support)**

Activity #3 Assessment
How will success be measured?

2019–20 Work Plan

Please complete this form for each activity that the committee plans to undertake in the 2019–20 program year. While the form is pre-populated with five activities, it is not required to generate ideas for all five activities. Please only complete this form for the appropriate number of activities that work for your committee. If you need additional sheets, please contact your staff liaison.

Work Plan Activity #4	
Activity Name:	Modification of CRediT taxonomy to incorporate collaborator and author roles into journal
Brief Description:	In an effort to promote transparency in research and encourage appropriate acknowledgement of reviewer roles (as well as avoid any author disputes), there board discussed the adoption of the CReDit taxonomy. There were concerns that his taxonomy may be to granular in the roles (or not granular enough). There was a suggestion to look at JAMA framework. Based on these models, the editor will draft potential author/contributor roles for consideration and instructions for the Board to review and potentially adopt.

Activity #4 Timeline

How long will this project take?

- ☐ **continuous project assigned in charge**
- ☑ **short-term project that will be completed this membership year**
- ☐ **multi-year project continuing past June 30, 2020. Expected completion date:**

ACRL Plan for Excellence

Check one box below. If applicable, select objective from drop-down.

☐ **Value of Academic Libraries**

Select from drop-down.

☐ **Student Learning**

Select from drop-down.

☑ **Research and Scholarly Environment**

Select from drop-down.

☑ **New Roles and Changing Landscapes**

Select from drop-down.

☐ **Core Commitment to Equity, Diversity & Inclusion**

☐ **Enabling Programs and Services (education, advocacy, publications, or member engagement)**

Provide a brief sentence connecting your project to the goal area and objective you selected:

Activity #4 Outline			
Outline the steps and deadlines planned to complete the project. Attach additional sheets if needed.			
Specific Action	**Due Date**	**Party Responsible**	**Resources Needed (e.g., financial, tech, staff support)**
Draft potential roles to be adopted in journal	11/2019	Editor	
Board reviews and approves	11/2019	Editorial Board	
Incorporation of taxonomy into journal (submission forms?, final papers)	1/2020	Editor	

Activity #4 Assessment
How will success be measured?