

**Digital Collections Discussion Group**  
**Digital Scholarship Section**  
**Co-Convener Meeting, July 27, 2018, 2:30pm Pacific**  
**In attendance: Michelle Urberg, Suzanna Conrad**

Minutes

- Check in on Connect, listserv access: Reviewed functions on Connect. ALA will need to be contacted to add Michelle as a moderator on the listserv. We are currently waiting for Megan Griffin to return to get an update on this.
- Mission of the group; discuss suggestions from ALA Annual:
  - Discussed missions from the Digital Scholarship Section & the charge on the ACRL DSS DCDG page:
    - Mission from DSS: To provide a forum for ACRL members engaged in exploring, adapting, and implementing emerging digital curation services, technologies, infrastructures, whether repository-based or platform-agnostic, born-digital or digitized, for the lifecycle management of research, scholarship and other academic activities; to sponsor discussions or programs that share the ways in which libraries are working to meet the needs of curating a variety of content in digital form—using scalable, efficient, and sustainable methods; to inform and educate librarians on digital curation trends and new technologies; and finally, to collaborate with other organizations within the library profession and academe on issues concerning digital curation.
    - Charge from ACRL DSS DCDG page: To provide a collaborative forum for discussion about digital collections and related topics, including how academic and research libraries create digital collections, make them accessible as data, and support the creation of digital collections by faculty and students.
  - Discussed combining these statements. Drafted the following charge:
    - To provide a collaborative forum for discussion about digital collections and related topics, including how academic and research libraries create digital collections, make them accessible as data, and support the creation of digital collections by faculty and students. The group sponsors discussions or programs that support the mission of the Digital Scholarship Section as it relates to the acquisition, management, and curation of digital collections.  
<http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/dss/acr-ds-sec>
  - Discussed putting this out to the listserv for feedback.
  - When final, post on Connect and on the DG site on ACRL.
- Discuss plans for ALA Midwinter

- Virtual or in person (in Seattle): Michelle is in Seattle and could attend Midwinter. Ask membership if they prefer in-person or virtual.
- Timelines for CFP: Estimate that room reservation needs to happen in September if event is in person. CFP should be sent out in October. Decisions made October/November. Michelle would be the main contact for Midwinter speakers.
- Specific topic/area to discuss:
  - Discussed breaking out the charge as examples of what can be presented.
  - ALA/ACRL will prompt us whether we need a room for a meeting; Suzanna will ask Brianna about if these are going to be sent to us directly. (if in-person session is scheduled). Minimum of 30 seats.
- Discuss plans for spring webinars: Aim for 2 webinars. Proposals will be pulled from Midwinter CFP if we have enough. If there aren't enough proposals, we'll send out another CFP in February.
- Brainstorming seeds that can be used on the listserv to initiate discussion.
  - Created a listserv seeds document for boosting initial discussion on the listserv.
  - Post seeds from the list every 3-4 weeks. Suzanna will start, then Michelle will post next.