

**MEETING**  
**ALCTS Metadata Interest Group Meeting**  
**ALA Midwinter 2015 (Chicago)**  
**Sunday, February 1, 2015, 8:30 am - 10:00 am**

**Presentations**

There were two presentations before the Business Meeting. Both presentations stimulated conversation.

1. Presentation 1 (20 minutes): Breaking the Bottleneck: Automating the Reconciliation of Named Entities to the Library of Congress Name Authority File presented by Jennifer Wright and Matt Carruthers from the University of Michigan Libraries
2. Presentation 2 (20 minutes): Linked Data Initiatives at NLM presented by Nancy Fallgren and Barbara Bushman from the National Library of Medicine

**Business Meeting**

1. Welcome and introductions
  - a. Agenda approved
2. Approval of minutes from Annual 2014 meeting
  - a. Approved
3. Officer reports
  - a. Programming - Santi Thompson and Liz Woolcott
    - i. Explained the roster for the ALA Annual program
  - b. Blog - Anne LePage
    - i. Midwinter sessions were announced. Continues to update for upcoming sessions.
  - c. Secretary (not present at Midwinter) - Steven Folsom
    - i. No report submitted
  - d. Chair/Vice Chair - Jennifer Miller/Ayla Stein
4. Liaison reports
  - a. MLA (Music Library Association)
    - i. The liaison changed
  - b. LITA
    - i. No report
  - c. CC:DA - Jessica Hayden (attached)
5. Upcoming elections at Annual
  - a. Jennifer Miller (Chair, ALCTS Metadata Interest Group) will be creating a ballot for ALA Annual. Contact her, [jdmiller@gmail.com](mailto:jdmiller@gmail.com), if interested in the following seats:
    - i. Vice-Chair/Chair Elect
    - ii. Programming Co-Chair
    - iii. Blog Coordinator
      1. All seats are two year terms

6. Brainstorming programming for Annual and beyond
  - a. Presentation about migration in Florida. Virtual preconference topics on linked data. Open access indicators.  
Had an offer to co-sponsor but the presenter isn't a part of any group. Should we co-sponsor? Discussion ensued. If they are in the same time slot and are speaking on the same topic, this makes their presentation redundant. The issue with programming is that there's a lack of transparency between groups/committees regarding the topics being presented.  
Motion to not join with this co-sponsor, but invite them to work with this IG in the future. Motion approved and accepted.
7. Other Business - None

## Committee on Cataloging: Description and Access (CC:DA)

Liaison report submitted by Jessica Hayden, University of Northern Colorado

Library of Congress report

Work is progressing on the new Cataloger's Desktop interface as well as on several Romanization tables. Comments on either should be directed to Bruce Johnson at LC. The LChelpforRDA email has now been retired. For RDA help, use [policy@loc.gov](mailto:policy@loc.gov). Work on BIBFRAME continues.

Joint Steering Committee report

Gordon Dunsire has agreed to continue as chair of the JSC for two more years. Three new working groups will soon be formed: aggregates, relationship designators, and fictitious entities.

Task Force on Machine-Actionable Data Elements in RDA Chapter 3

Francis Lapka and Diane Hillmann reported on the progress of this task force and presented several questions to the committee. The task force suggested and the committee agreed to recommend that measurement instructions should appear earlier in RDA at a higher level in the general instructions. The task force will recommend that extent of carrier, especially for archival-specific measurements like linear feet, should be moved to dimensions. The task force will continue to solicit additional comments on the CC:DA blog and will put together a proposal for ALA Annual.

Task Force to Investigate the Instructions for Recording Relationships in RDA

There is some confusion about the meaning of 'component part' in the instructions for recording relationships for manifestations. The committee recommended that the task force work on a fuller definition for 'component part.'

Task Force on Relationship Designators in RDA Appendix K

Robert Maxwell reported on the beginning discussions of this task force. Currently, the task force is addressing relationship designators for variant forms of name in authority records, especially for attributive relationships. Maxwell presented two specific types of this relationship. The first is the case of one person purposefully assuming another's identity to create a work. The second type is for works falsely attributed to a person through no fault of their own. The initial suggestion for the first type of case was 'impersonator,' but some committee members felt that 'erroneous identity' or a similar phrase would be better and able to cover both types of relationship. Committee members should continue to comment on the blog. The task force hopes to prepare a proposal for Annual.

DCRM report

Descriptive Cataloging of Rare Materials: Cartographic is in the final draft and will be ready for comments by March 1

<sup>st</sup>. DCRM for Music and for Manuscripts will be forthcoming and committee members are encouraged to participate in those discussions.