ACRL ULS Professional Development Committee Meeting Notes
August 19, 2020 | 1pm EST | via Zoom

Attending: Mou Chakraborty, Laura Gariepy (co-chair), Sam Harlow (co-chair), Colleen Quinn, Anna Sandelli, Andrea Wright

1. Welcome and introductions from committee members

2. Overview of committee’s goals and work.

   We offer a series of free online presentations over the course of the year to further academic librarians’ professional development. More information is available on the Committee LibGuide, in addition to a list of past programs. Reviewed statistics from last several years of number of presentations offered, attendees, and registrants. Note the reduced number of programs in 2019-2020 due to COVID-19 crisis, during which we had to cancel some scheduled presentations. Agreed that 6 presentations per year is a good target. Reviewed member roles and responsibilities, including reviewing proposed programs, and distributing PR to listservs.

3. Committee logistics

   The committee conducts most communications via email. The committee LibGuide will serve as the guiding information for how the committee operates. Official meeting notes will be posted to ALA Connect. We are likely to have 2-3 full committee meetings this year (all via Zoom), in addition to the programming we offer.

4. Upcoming programs and soliciting CFPs

   Sam offered an overview of the Call for Proposals (CFP) we used last year to solicit potential content. ACRL has been experiencing website issues and we will transfer the content of the CFP to a Google Form. Sam will send out a Google Doc with the text of the form for committee review. Laura and Sam encouraged committee members to think about potential presenters and to encourage them to submit a CFP. We have found programming related to DEI to be particularly popular, and are also interested in presentations from people from historically under-represented groups in libraries.

   The form will be distributed via various communication channels by August 26; and the close date will be September 25.

   We had to table two presentations last spring as a result of the COVID-19 crisis. Laura will follow up with those presenters to see if we can reschedule for fall.

5. Action items:

   a. Co-chairs will share the listserv distribution spreadsheet with committee members for updating and review.
b. Co-chairs will share a Google Doc with the text for the CFP with committee members for review. Sam will prepare the CFP and coordinate sending it out -- all committees will play a role in its publicity.

c. All committee members will consider potential presenters to encourage submission to the CFP.

d. Laura will reach out to lead contacts for the presentations that were tabled in the fall