**TO:** PLA Board of Directors

**RE:** FY20 Budget Status

**DATE:** March 18, 2019

**ACTION REQUESTED/INFORMATION/REPORT:**

Information

**ACTION REQUESTED BY:**

N/A

**DRAFT OF MOTION:**

N/A

In accordance with ALA’s budgeting deadlines, PLA has completed a first draft of its FY2020 (September 1, 2019-August 31, 2020) PLA budget. A summary by project is attached to this report.

|  |  |  |  |
| --- | --- | --- | --- |
| **Projects** | **Revenue** | **Expenses** | **Net** |
| General Fund | $1,061,250 | <$1,495,831> | <$434,581> |
| Conference | $3,712,365 | <$2,725,206> | $987,159 |
| Grants | $1,475,545 | <$1,475,545> | $0 |
| **TOTALS** | **$6,249,160** | **<$5,696,582>** | **$552,578** |

We are projecting a net loss in our general fund projects of about $434,000, which is in line with previous years. This amount may change after the spring board meeting should the board recommend that PLA spend down some of its fund balance to support new projects.

FY20 is a PLA conference year, and the conference is our primary revenue generator. Using actuals from past years and anticipated expenses based on Nashville contracts and costs, we estimate net revenue for conference to be about $987,000. This is slightly lower than previous years, however the budget is conservative as of this first draft. It includes over $500,000 for entertainment (big name speakers) and certain other costs, such as $40,000 for shuttle buses, which may not be needed.

PLA will spend about $1.5 million in grants, with nearly all expenses coming out of the Gates Foundation general operating grant received in 2017. PLA will spend down this grant before spending any additional funds from the legacy grant. PLA will also continue to spend down the African Leadership Training Grant, anticipating that project to close out sometime in FY21.

As of April 2019, PLA has 16.5 FTEs on staff. In FY20, 9.2 FTEs are funded by grant dollars and 7.3 FTE are funded by general revenue.

ALA will open up the FY20 budget for revisions again in May 2019 and then for a final revision in late summer. PLA’s FY20 budget will be presented for a vote at the board of directors meeting at the 2019 Annual Conference. If revisions are required they will be made and circulated virtually, so that the budget can be finalized and approved before September 1, 2019. The final ALA FY20 budget will be approved in October 2019.