

# **UMassAmherstLibraries**

# CORAL Workflows for New Acquisitions and Renewals

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Electronic Resources Librarian
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ALA Midwinter – Boston
January 10, 2016











HOME

ABOUT ~

DOWNLOAD

DOCUMENTATION

GO TO LIVE DEMO!





Centralized Online Resources Acquisitions and Licensing

CORAL is an electronic resource management system built by the University of Notre

Dame's Hesburgh Libraries. The first module, Licensing, was released as open source software in the summer of 2010 and we have continued releasing new modules since then. It is designed to be both simple and highly customizable – each module can be installed independently or used together depending on your library's needs. If you do decide to install the entire suite, easy access to linked records help make sense of the electronic resource through the entire life cycle:

Acquisition Licensing Administration Support Usage

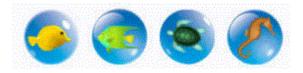
CORAL runs on PHP 5, MySQL 5 and your webserver. It is a very small installation and most users (including Notre Dame) have it installed on a server alongside other production applications. CORAL is released as open source software under GPL v. 3 and is available on GitHub. While we are quite happy with the CORAL product for ourselves, we are always open to project contributors. If you have a great idea for CORAL please post it in the forum – we would love to hear about it!







### Rationale for Adoption

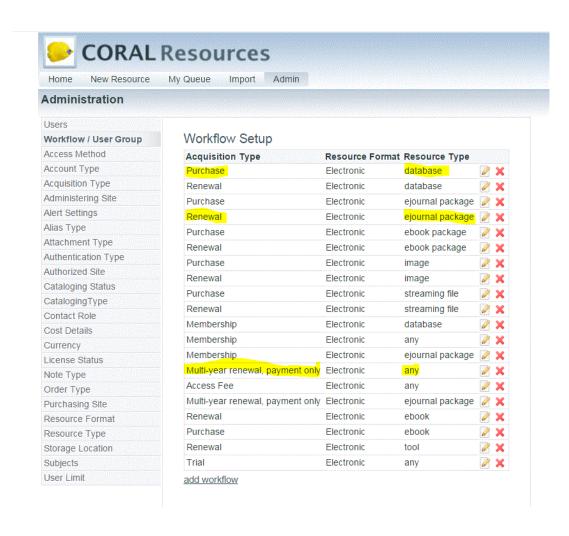


- Integrated modules for organizations, resources, licenses and usage data
- Centralized repository for interrelated data previously distributed...widely among files, platforms
- Focus here on workflows in Resources module, not entire e-resources management system

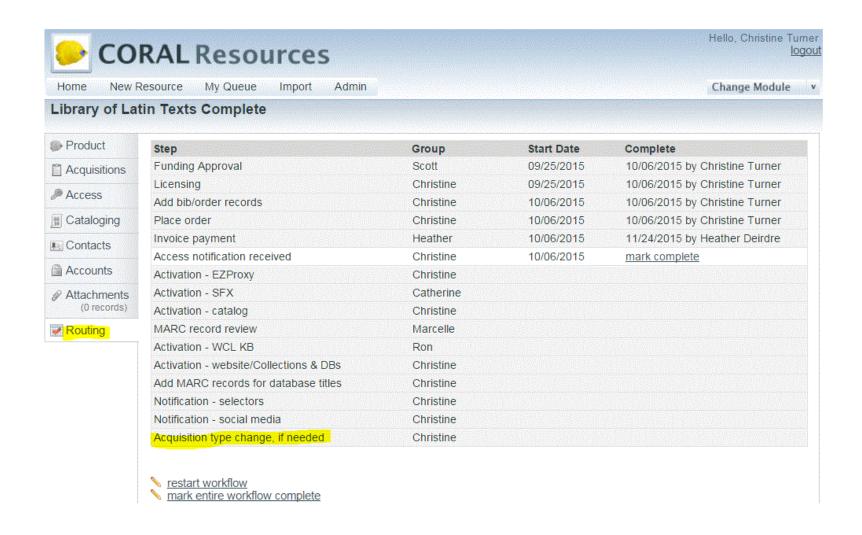
# Why Workflows?

- Opaque, disjointed processes for acquiring and renewing resources
- Scattered responsibilities for tasks among acquisitions staff
- Timely access to new resources provided inconsistently
- Needed better support for renewal decisions

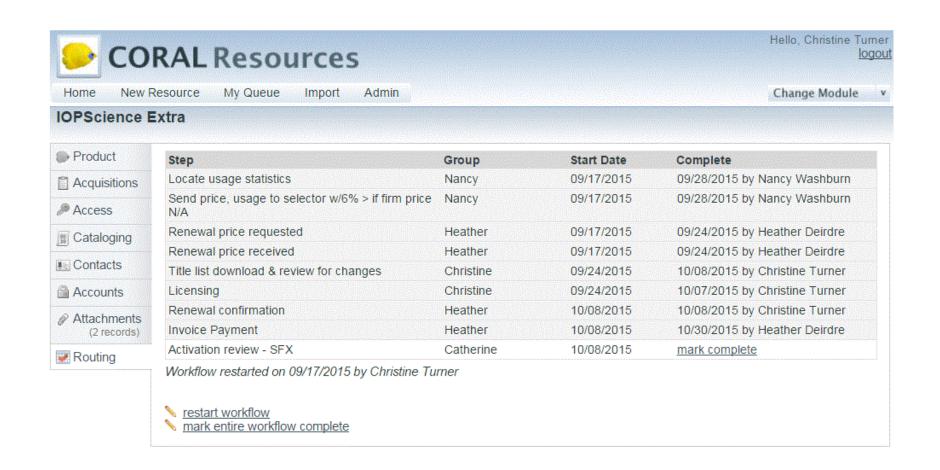
### How Workflows Work



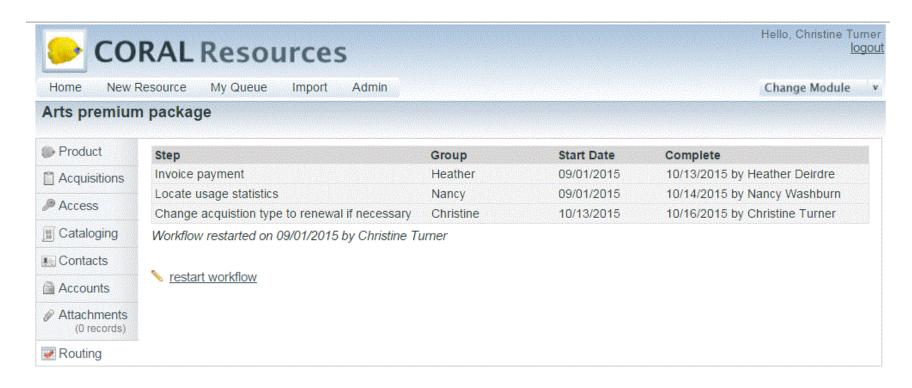
### **Database Purchase**



# E-Journal Package Renewal



# Multi-year Renewal, Payment Only



### Degree of Difficulty

- Cost free = easy
- Technical -?
  - Reportedly easy, good support network
  - Our guy is good (and very pleasant)
- Personnel
  - Conceptual challenges
  - Customizing processes
  - Practical approaches

### Meeting Our Needs?

- as a central repository for data YES
- to make transparent workflows that trigger task for responsible staff in timely manner -Mostly.
- as tool to support renewal decisions...To a point, but we need more data and awareness (adoption)
- Still a work in progress. Next up: individual ejournal subscriptions



January 10, 2016 ALA Midwinter Boston





#### Trello

Free visual project management tool

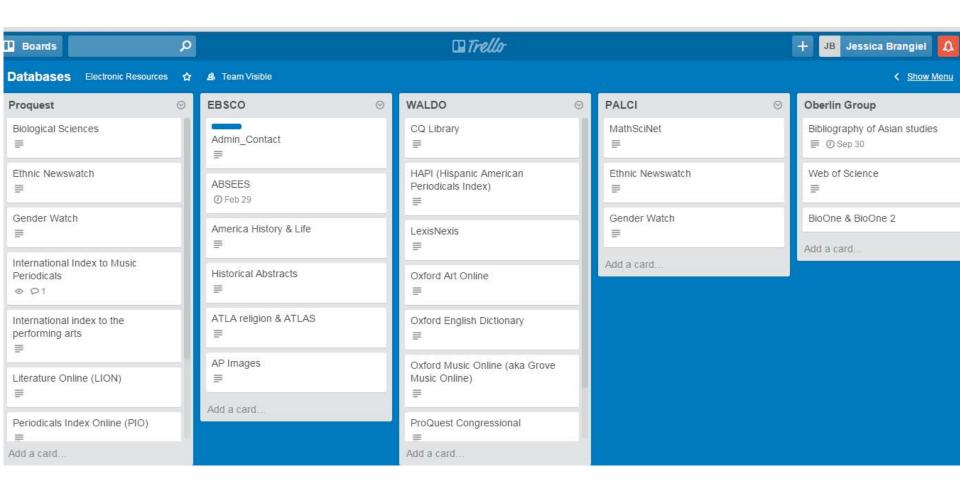
Web based, simple download, Trello or Google account required

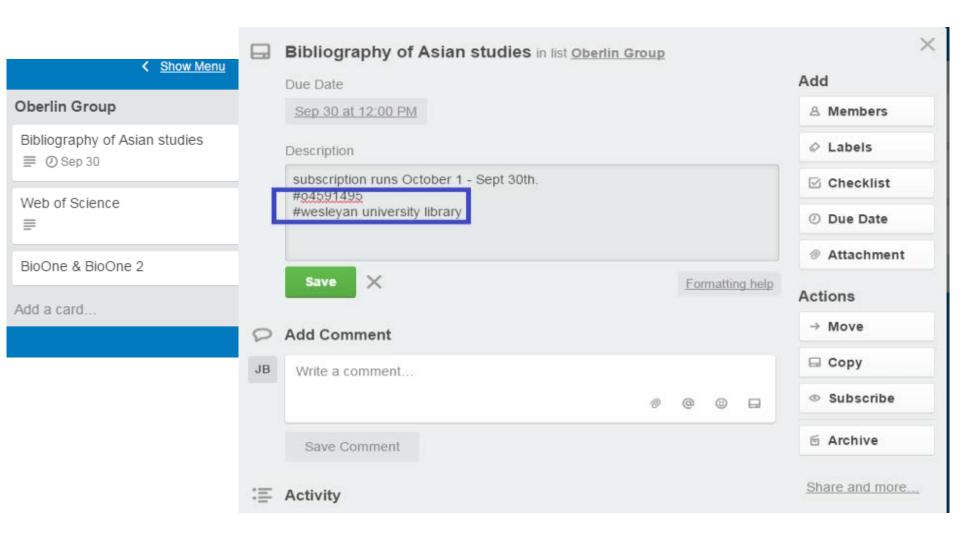
https://trello.com/

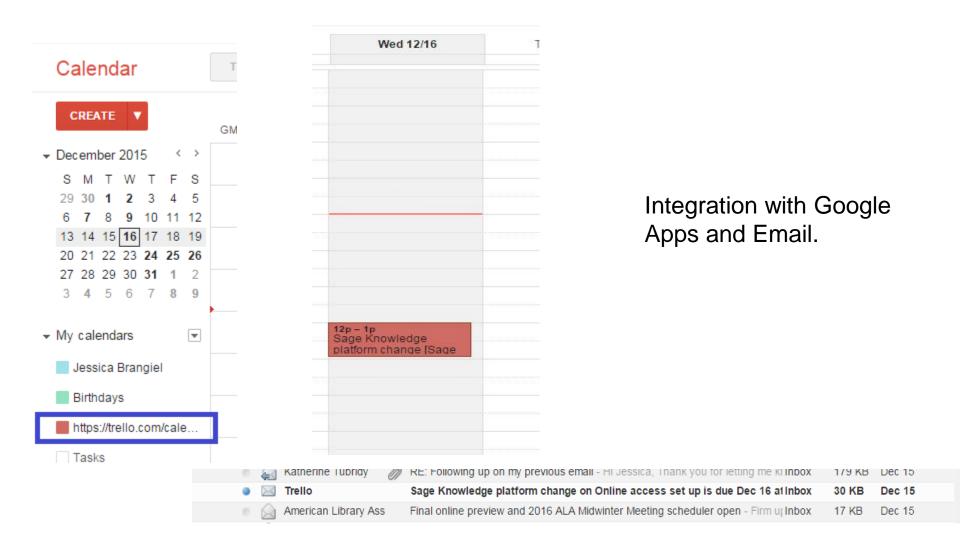
- No IT support needed
- Accessible from mobile devices
- Integrates with Google Apps



#### My Boards 2016 E Journal Changes **Assessment Committee** Online access set up **Welcome Board** Electronic Resources Boards A Members ☆ Settings **Databases** E- continuations by publisher **Electronic Journal Packages Electronic Journals post** cancellation details for cancelled titles







Thank you! jbrangi1@swarthmore.edu



USING GOOGILE ARPS AS AM ERM
USING GOOGILE ARPRIENTS
OR AN ERM SUPPLEMENTS

Elsa Anderson, MLIS
Deputy Director, Collections
Icahn School of Medicine at Mount Sinai
elsa.anderson@mssm.edu

#### **USING GOOGLE APPS AS AN ERM**

- Google Apps suite, particularly Mail, Sheets, Calendar and Docs
- It is available for free online
- For greater security, we did not move forward until an institutional Google Apps license was purchased

#### LIBRARY SITUATION

- WMS ILS system
- Serials Solutions 360 Link Resolver
- LibGuides 2.0
- Shared drive for documents and title lists
- Wiki with ERM admin notes
- 4 staff members in the department, 1 librarian
- 150,000 e-books, 75,000 e-journals, 18,000 print items

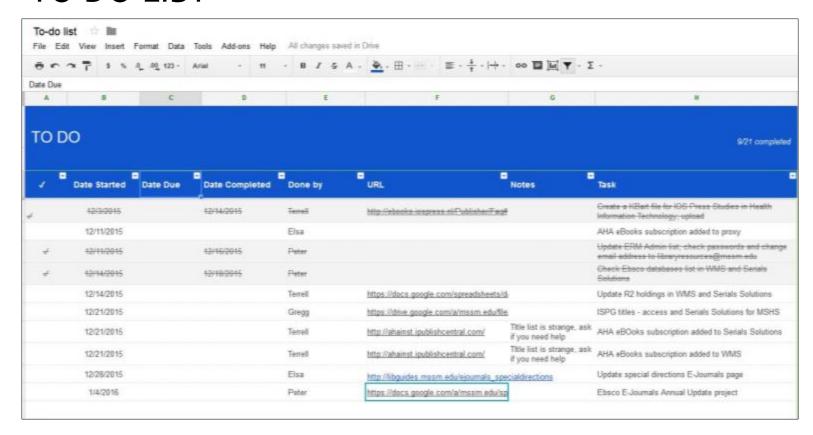
#### 1 MAJOR WEAKNESS: COMMUNICATION

- Never implemented task management or alerts in ERM
- New packages and title updates in the catalog and the link resolver
- Workflow to update titles and new packages poorly defined
- Inconsistent assignment and follow up on package and title updates
- Multiple people involved in licensing and in ERM tasks led to lack of communication and no prioritization

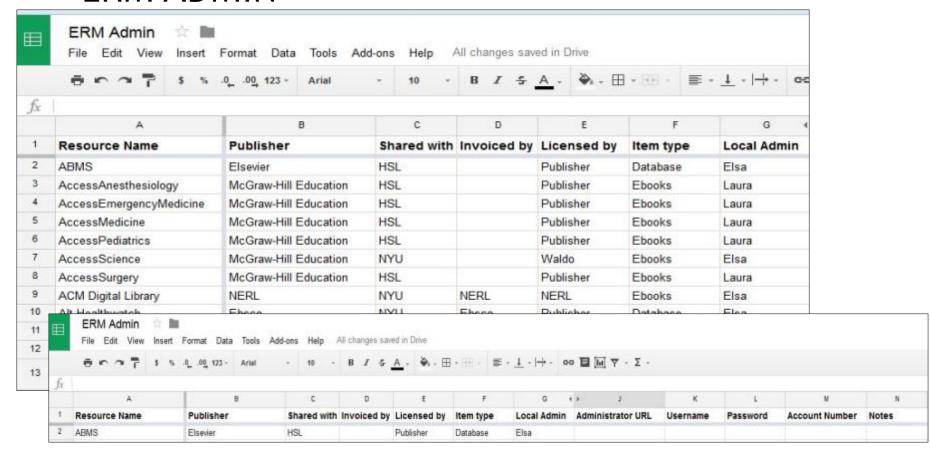
#### MAIN ITEMS: GOOGLE SHEETS

- To Do List, created from template
  - Tracks tasks, staff member, started and completed, and includes links to title lists
- ERM Admin list
  - Administrative information for resources
- Statistics Tracking
- Invoice Payment Tracking

#### TO DO LIST



#### **ERM ADMIN**



### STATISTICS

A	8	C	D	E	F	G	н	1.	J
Digital Periodicals Access by tit	January	February	March	April	May	June	July	August	September
Linkout	5960	4551	5653	6134	6278	5017	5835	5988	5844
Serials Solutions Clickthrough	27482	26679	28322	26982	23903	25721	24969	23339	22098
Total	33442	31230	33975	33116	30181	30738	30804	29327	27942
Library Database Searches	January	February	March	April	May	June	July	August	September
UpToDate	51722	57742	61475	68244	64740	52708	64779	64139	62251
Ebsco	8768	8895	9622	11548	8636	6752	8740	6448	9316
ProQuest	5511	6078	6246	5362	6129	4386	5684	2496	1509
ClinicalKey									
Web of Science	4738	3892	4351	4079	4017	3899	3053	3255	3718
Scopus	1618	1311	1455	2328	2967	1231	1340	1436	1204
Ovid	5687	3543	6393	5398	5875	4560	4742	5120	5030
VisualDX									
Total	85503	88633	97586	104339	100013	73536	88338	82894	83028
Catalog Searches	1,853	2991	2581	2356	2153	3218	3891	3422	2873
Catalog Page views	6,805	9922	9512	7481	7220	14312	14109	15166	15470
	Linkout Serials Solutions Clickthrough Total  Library Database Searches UpToDate Ebsco ProQuest ClinicalKey Web of Science Scopus Ovid VisualDX Total  Catalog Searches	Serials Solutions Clickthrough   27482	Linkout         5960         4551           Serials Solutions Clickthrough         27482         26679           Total         33442         31230           Library Database Searches         January         February           UpToDate         51722         57742           Ebsco         8768         8895           ProQuest         5511         6078           ClinicalKey         Web of Science         4738         3892           Scopus         1618         1311           Ovid         5687         3543           VisualDX         Total         85503         88633           Catalog Searches         1,853         2991	Linkout         5960         4551         5653           Serials Solutions Clickthrough         27482         26679         28322           Total         33442         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68244         64740           Ebsco         8768         8895         9622         11548         8636           ProQuest         5511         6078         6246         5362         6129           ClinicalKey         Web of Science         4738         3892         4351         4079         4017           Scopus         1618         1311         1455         2328         2967           Ovid         5687         3543         6393         5398         5875           VisualDX         Total         85503         88633         97586         104339         100013           Catalog Searches         1,853         2991         2581         2356         2153	Linkout         5960         4551         5653         6134         6278         5017           Serials Solutions Clickthrough         27482         26679         28322         26982         23903         25721           Total         33442         31230         33975         33116         30181         30738           Library Database 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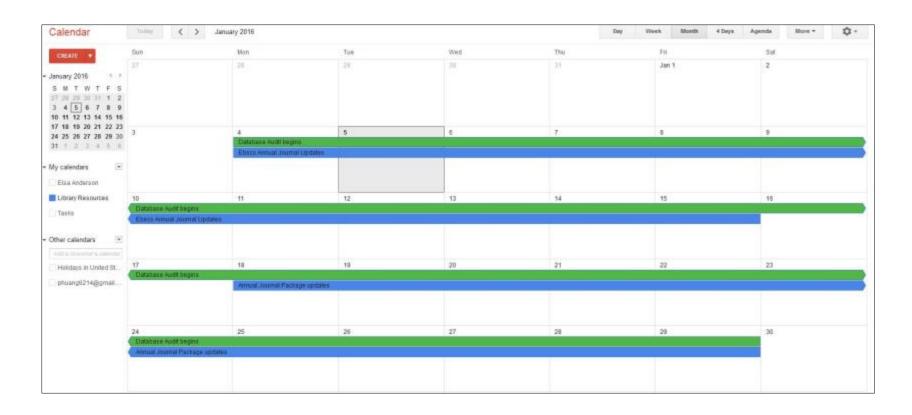
### INVOICE TRACKING

A	В	С	D v	E	
Resource Name	Publisher	Paid To	Invoice Date	Invoice Number	
ProQuest & Serials Solutions	ProQuest	Waldo	12/5/2015	34675	
ISPG North America Collection	ISPG	Ebsco	12/11/2015	9185399	
NYU - NERL Annual	NERL	NYU	12/11/2015	1046	
NYU - ACS, NERL BMJ, Alt Health	NERL	NYU	12/1/2015	1045	
Can J. Gastro	Ebsco	Ebsco	12/13/2015	0082510	
Cold Spring Harbor Journals	CSH Press	CSH Press	8/19/2015	20169821	
AHA Guide to the Health Care Fiedl	Continuation	YBP	12/11/2015	431967	

#### ALSO: DRIVE AND GCAL

- Google Sheets and Google Drive are a great place to load or link title lists
  - Doesn't take up space on local drives, all lists are kept together, manages versioning problems
- GCal is also very useful
  - Helps to schedule yearly tasks and provide reminders of projects coming up

#### **GOOGLE CALENDAR**



#### **ADVANTAGES**

- Available off campus
- Allows multiple simultaneous editors
- Eliminates version problems, no read only spreadsheets
- Password protected
- Easy to control access to sensitive information

#### **IMPLEMENTATION**

- Cost: \$0 to the library, \$someamount to the institution
- Personnel: learned the system very quickly, as they are used to Google and to spreadsheets
  - Getting all staff logins to the institutional Google
     Apps was the hard part
- Technically: simple to implement. Required a few days to implement fully
  - This is a small department and staff were excited about the new process. Your mileage may vary.

#### DOES IT WORK?

- So far: YES!
- Great as a manager, when surprise tasks come in can easily add them to the to do list
- More efficient: staff aren't waiting for me to set up projects, delegate and train, and follow up
- Staff feedback:

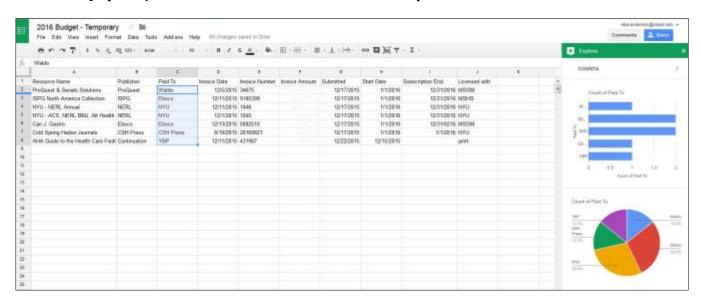
#### **FUTURE PLANS**

Explore budget analysis tools in greater detail

Expand statistics collection and tracking

Schedule monthly projects to make workflow processes more

clear



#### OTHER LIBRARIES ON GOOGLE AS A TOOL

- England, Lenore. "ERM Ideas and Innovations." Journal of Electronic Resources Librarianship 26 3 (2014): 193-202.
- Hartnett, Eric. "Using Google Apps through the Electronic Resource Life Cycle." Collection Management 37 1 (2012): 47-54.
- Jensen, Karen. "Managing Library Electronic Resources Using Google Sites."
   Journal of Electronic Resources Librarianship 25 2 (2013): 115-23.
- Murray, Adam. "Electronic Resource Management 2.0: Using Web 2.0 Technologies as Cost-Effective Alternatives to an Electronic Resource Management System." Journal of Electronic Resources Librarianship 20 3 (2008): 156-68.
- Rathemacher, Andree. "Serials Spoken Here: Reports of Conferences, Institutes, and Seminars." Serials Review 39 3 (2013): 202-05.
- Shapiro, Steven. "Using Google Calendar as an Email Alert System for Electronic Resource Renewals." Journal of Library Innovation 11 (2010): 52-56.

# QUESTIONS?

Thank you!



# ALCTS/LITA Electronic Resources Management Interest Group Visio and JIVE

Lenore England, Assistant Director, Electronic Resources Management UMUC Library

lenore.england@umuc.edu 240-684-2030

**Saturday, January 10, 2016** 1-2:30 pm, EST

#### Visio and JIVE with ERM



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- Visio –
   Brainstorming
- JIVE Get
   Organized



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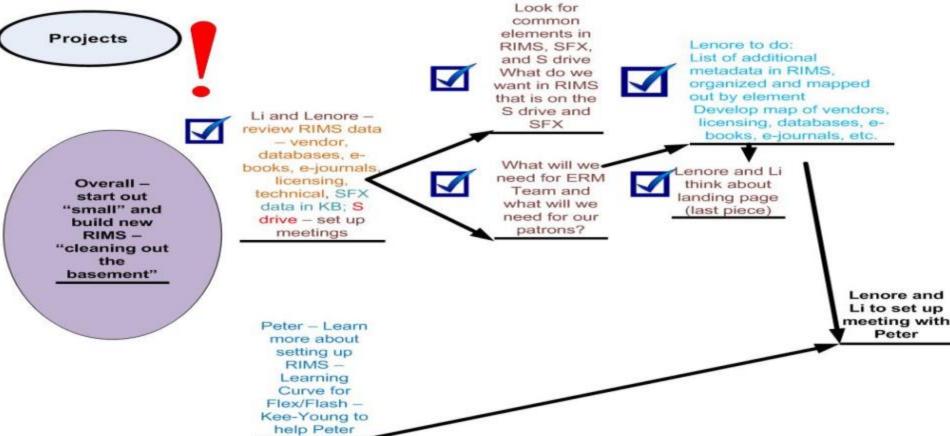
- From Microsoft, 2010 Professional version
- Paid by UMUC (no cost to Library)
- No maintenance by Library



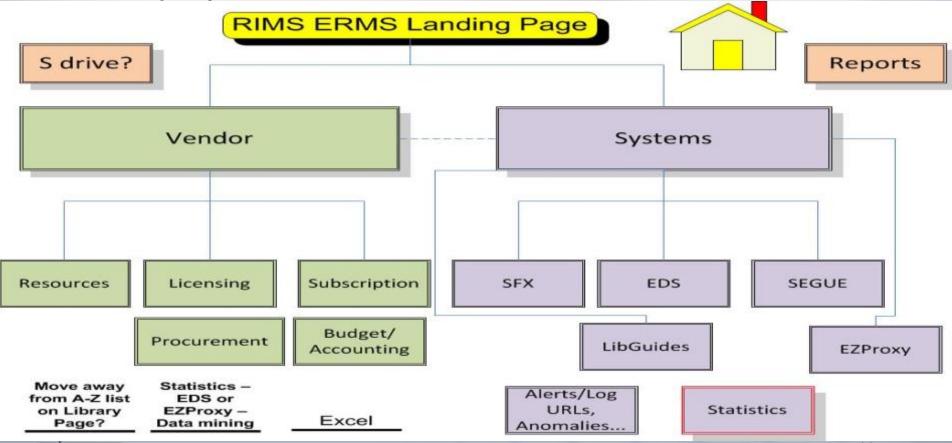
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 ERM staff needed to online tool to track brainstorming, project planning.

 Brainstorming – Chart example; early stages of planning for a project.



 Brainstorming – Chart example; final stages of planning for a project.



- Very easy to use.
- Works very well repurposing as a planning tool.



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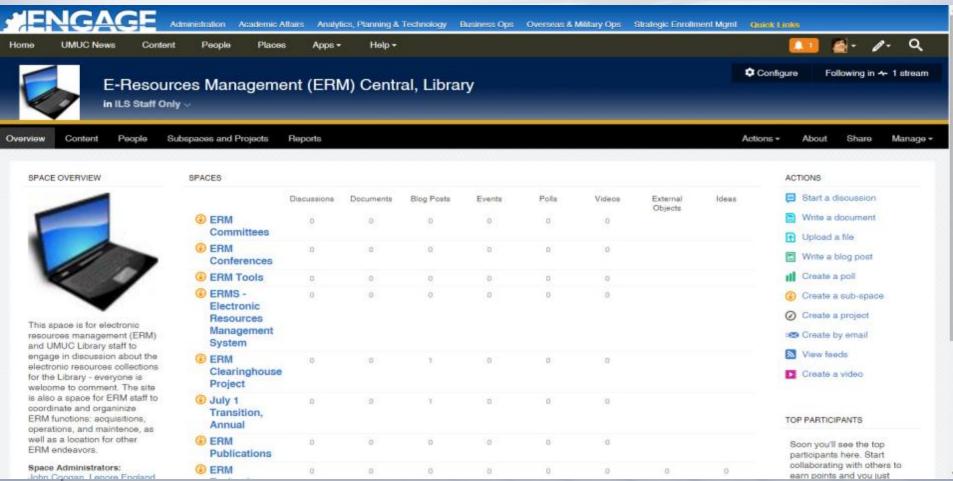
- From JIVESoftware
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  - No maintenance by Library



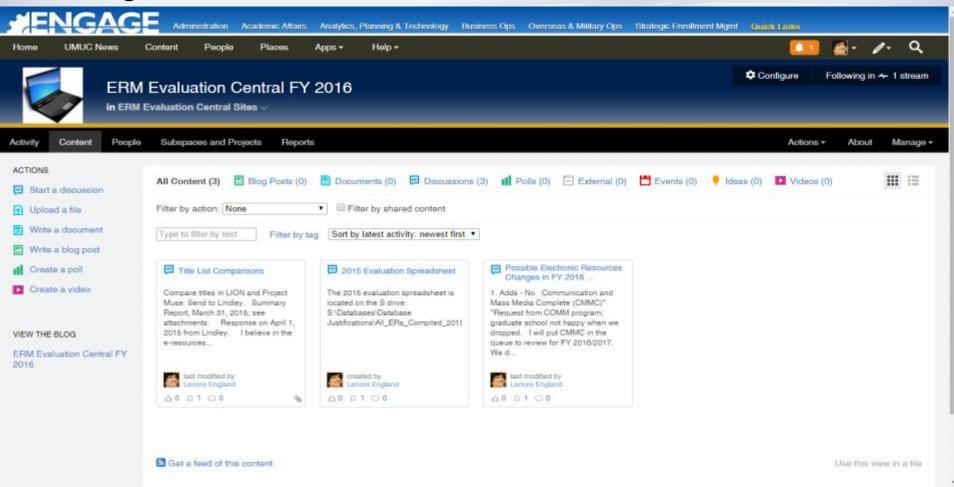
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ERM staff needed to online tool organize projects, workflows and communicate with **UMUC** 

#### Organize - Projects



Organize - Workflows



- Harder to use.
- Works very well repurposing as an organizational tool.

#### Visio and JIVE with ERM



### **Questions - Brainstorming**



Let's discuss...
Later

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A Solution for eResource Ticketing and Workflow Management

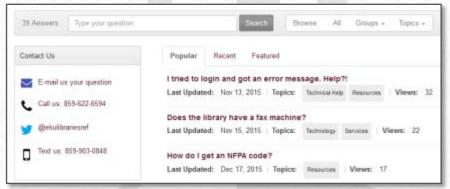
Kelly Smith
Coordinator of Collections and Discovery
Eastern Kentucky University Libraries
kelly.smith2@eku.edu

#### **EKU** About LibAnswers/LibChat

#### http://springshare.com/libanswers/

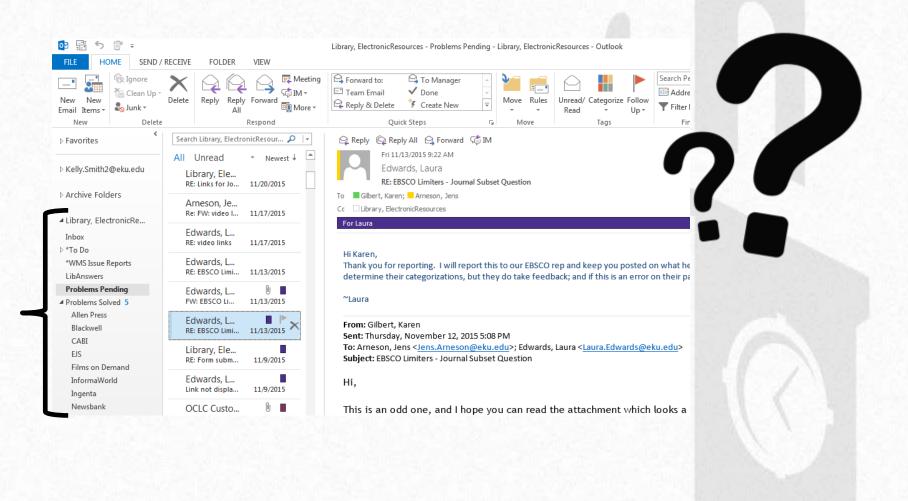


#### http://libanswers.eku.edu/

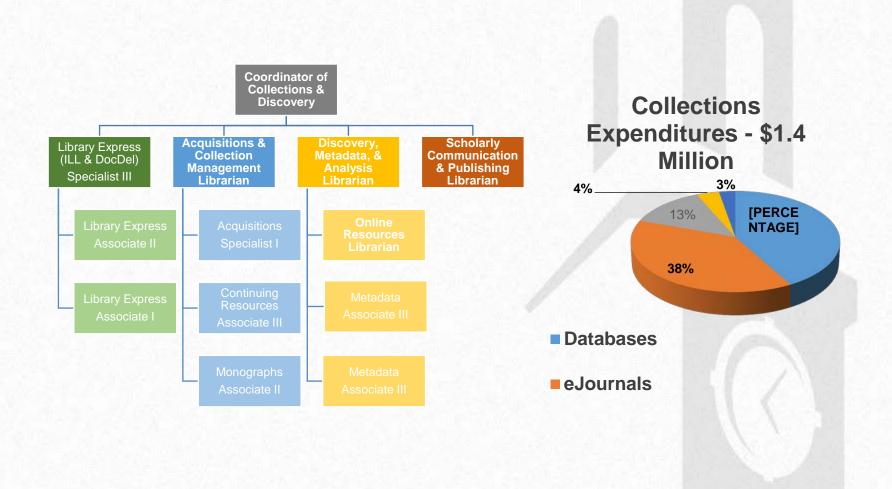


Consortial cost: \$2,400/year + \$99 per additional queue

#### **EKU** Why did we need this tool?



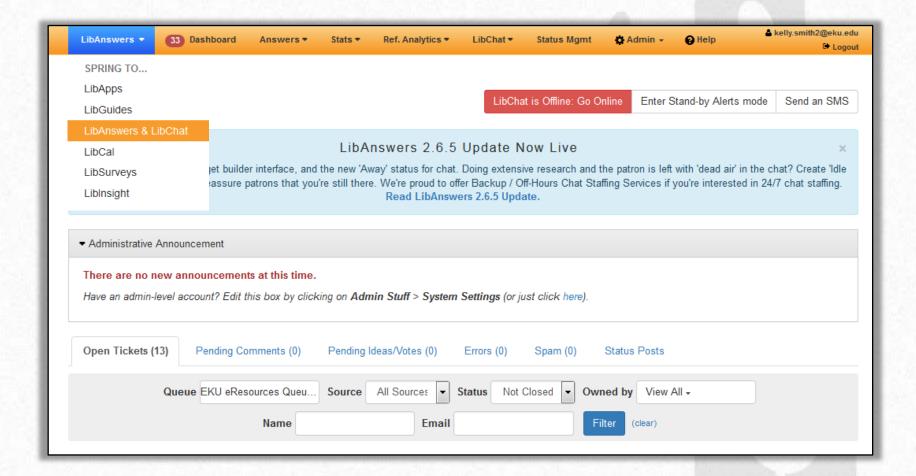
### **EKU** Why did we need this tool?



# **EKU** Under the hood... Dashboard

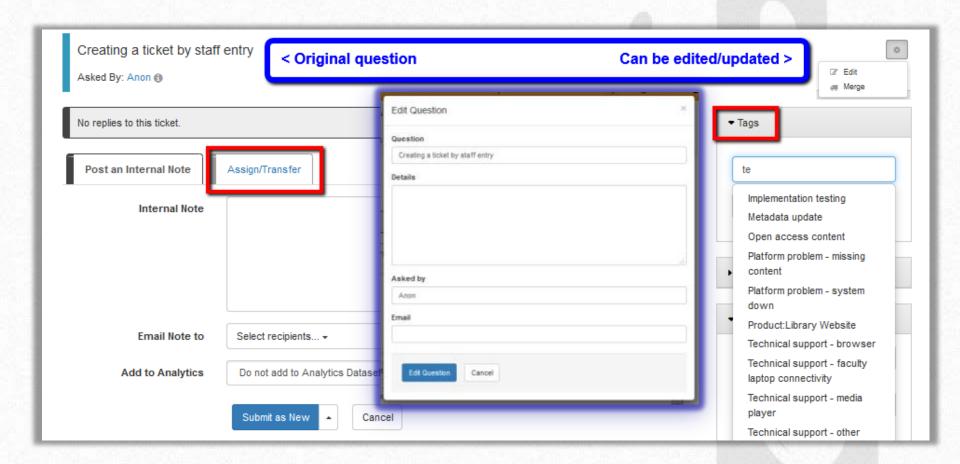
ibAnswers 🕶	Dashboard	Answers ▼	Stats ▼	Ref. Analytics ▼	LibChat ▼	Status Mgmt	Admin +	Help
		FAQ Entries	General	Add Transaction	Connect	100	Customize	1
		Create FAQ Entry	FAQ Entries	View/Edit Transactions	Transcripts		System Setting	gs
		Tickets	Query Spy	Statistics	Statistics		Queues	
		Create Ticket	Tickets	Cross Tab Report	Missed Chat		Groups	
			SMS		Canned Mess		LibChat Set-up	
☐ Answers					Chat Widgets			is Management
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	•	•		ted via webform,			Accounts	
Twitte	r, SMS, mar	nual staff entry	y, etc. and	managed in one	staff		Assets	
interfa	ce						Views	
o FAQs	are public-fa	acing and can	be genera	ated from tickets	or manuall	V	Macros	
create	•						Metadata	
							Widgets & API	
→ Stats inc.	lude basic d	lata about nur	mbers of q	uestions answer	ed			
Analytics	are more	customizable,	based on	locally defined n	netrics			
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### **EKU** Under the hood... Dashboard

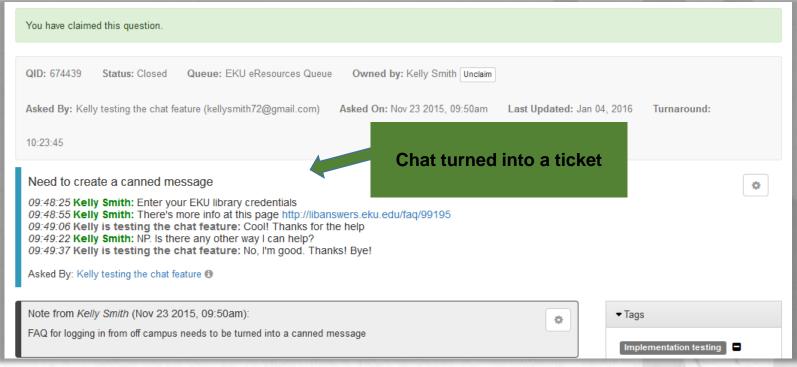


# **EKU** Under the hood... Dashboard

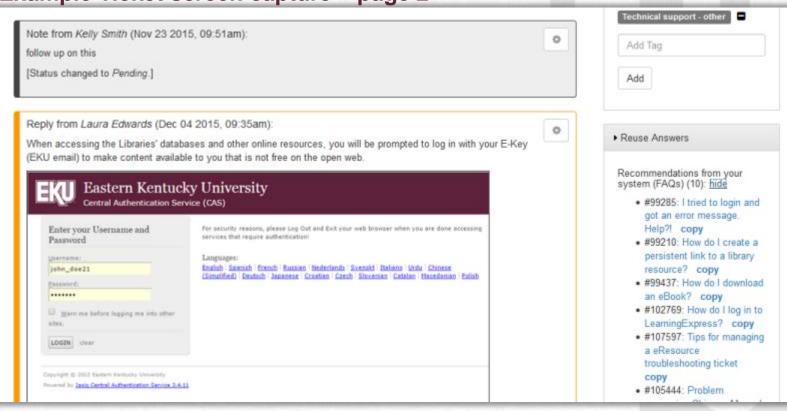
				Last Message		
ld	Status	Queue	Question	From	Owner	Updated <b>◆</b>
705822	New	EKU eResources	University of Chicago Press Journals <b>●</b> Kelly	Patron	Rebecca Stinnett	Jan 04 2016 01:33pm
<b>0</b>		Queue	Asked via Staff Entry  Subscription - change of pub/platform or title			·
674686	Pending	EKU eResources	Journal of Advanced Nursing record has links to unrelated journal Dermatology Nursing ●	User	Laura Edwards	Jan 04 2016 01:31pm
Î		Queue	OCLC Support (support@oclc.org) Asked via Staff Entry Linking - Discovery Metadata update			01.01pm
683900	Open	EKU eResources	Maney Publishing acquired by Taylor and Francis  ●	Patron	Jens Arneson	Jan 04 2016 01:30pm
i i		Queue	Jens Asked via Staff Entry Subscription - change of pub/platform or title			
684423	Pending	EKU eResources	Access Interruption to music in print ● Jens	Patron	Jens Arneson	Jan 04 2016 01:30pm
î		Queue	Asked via Staff Entry  Awaiting Vendor Fix Product:Music in Print Series			5 1.55 piii



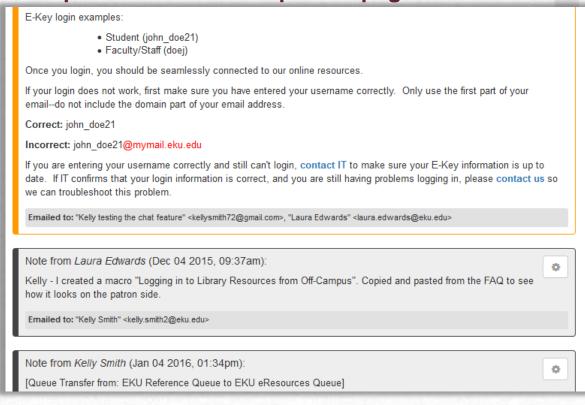
Example Ticket screen capture – page 1



Example Ticket screen capture – page 2

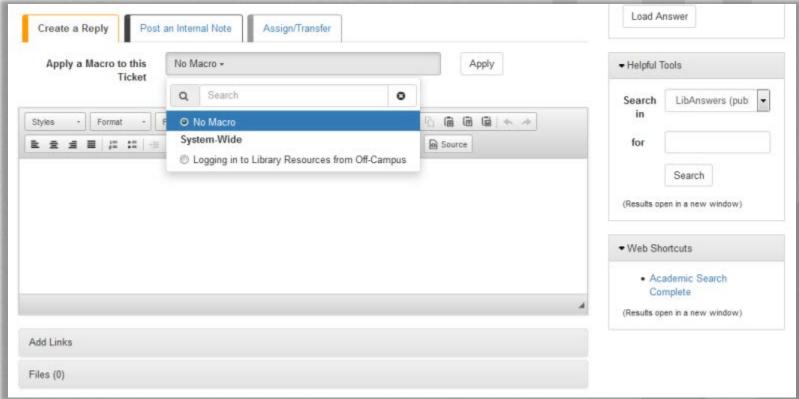


#### Example Ticket screen capture – page 3

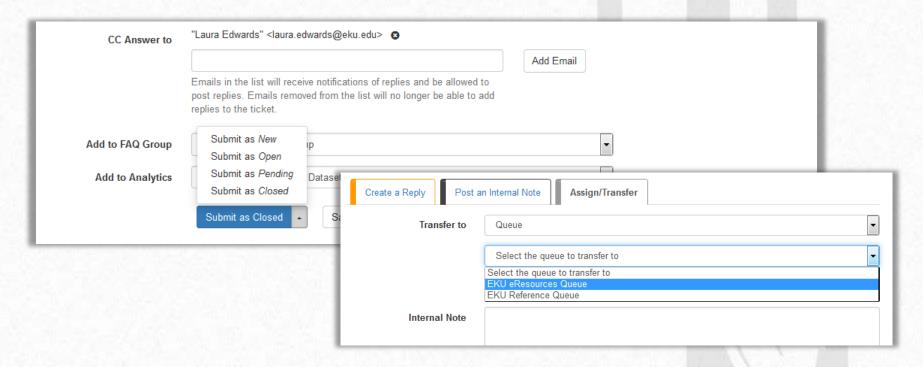


of Style copy • #105245: What is my login for the library computers? #99447: I downloaded an eBook to my computer but I can't open it. Help?! copy #99237: How do I get an NFPA code? copy #99257: How do I find an ANSI standard? copy Recommendations from your system (private) (8): show Keyword Search Copy an Answer Question ID FAQ Entry Load Answer

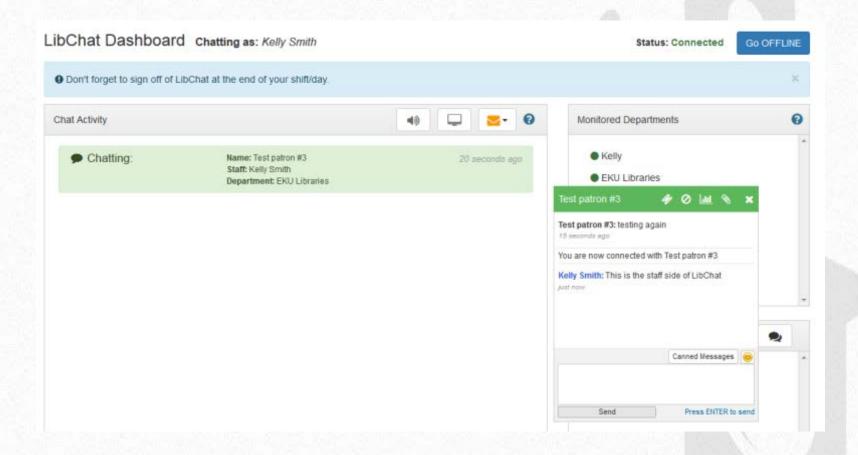
Example Ticket screen capture – page 4



#### **Example Ticket screen capture – page 5**



### **EKU** Under the hood... Chat



# **EKU** Under the hood... Chat

QID: 674367 Status: New Owned by: Kelly Smith Unclaim	
Asked By: Kelly Testing (kelly.smith2@eku.edu) Asked On: Nov 23 2015, 09:16am La	ast Updated: Nov 23, 2015
I'm generating a chat. Please ignore. I will delete later  09:14:17 Kelly Smith: Thanks for contacting us. I'm responding to your chat.  09:14:31 This is Kelly: Thanks for your help today.  09:14:48 Kelly Smith: Bye.  Asked By: Kelly Testing ①	This is a chat session that was turned into a ticket.  If an end user's issue cannot be resolved and needs follow up, this is a great way to manage that.  Chat history is included in the ticket.
Note from <i>Kelly Smith</i> (Nov 23 2015, 09:16am):  Generating a ticket from a chat	▼ Tags  Implementation testing
Create a Reply Post an Internal Note Assign/Transfer	Add Tag  Add
	© Source ► Reuse Answers



#### EKU Reference Group Topics

For Distance Learners

For Faculty Printing

Research Help

Resources

Services

Spaces

Technical Help

Technology

#### Collections (eResources) Group Topics

Discovery

**Enhancement Request** 

EZProxy / Authentication Problem

Link Resolver

Metadata

OCLC System Outage

Subscription Problem

User Technical Issue

Vendor Platform Problem

Workflow Mangement

#### Tags - apply to all queues in system

\* Urgent \*

Awaiting Vendor Fix

Help - Directional

Help - Research

Implementation testing

IP / EZproxy

Linking - A to Z list

Linking - Discovery

Linking - link resolver

Metadata update

Open access content

Platform problem - access denied due to excessive downloading

Platform problem - incorrect metadata

Platform problem - missing content

Platform problem - system down

Subscription - activation needed

Subscription - canceled

Subscription - change of pub/platform or title

Subscription - coverage change

Subscription - lapsed

Technical support - browser

Technical support - faculty laptop connectivity

Technical support - media player

Technical support - other

Unresolved - problem cannot be duplicated

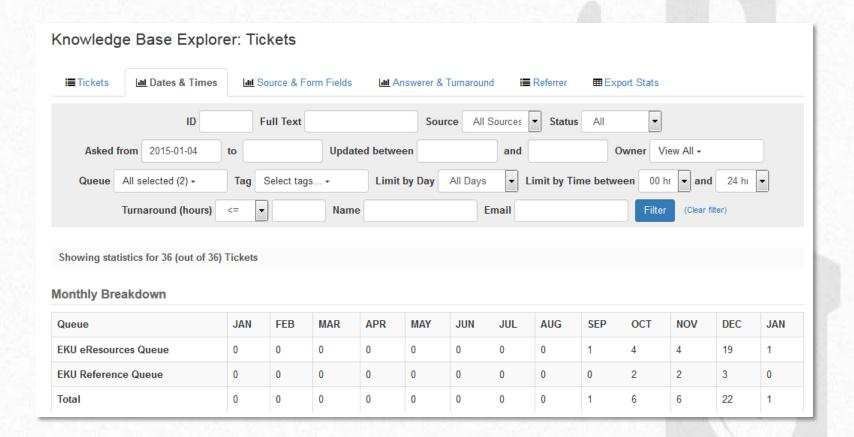
Unresolved - referred elsewhere

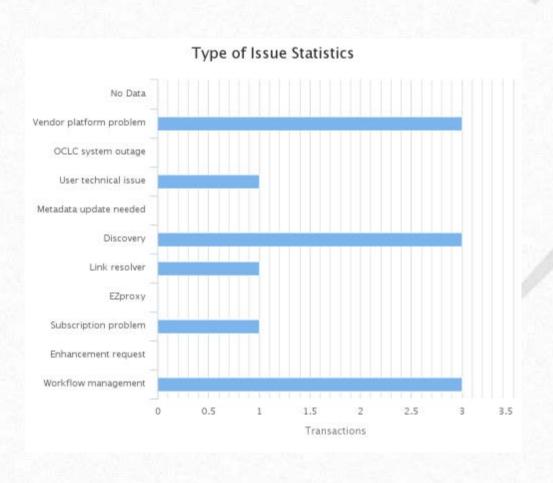
User error

Workflow - cancelation

Workflow - new resource

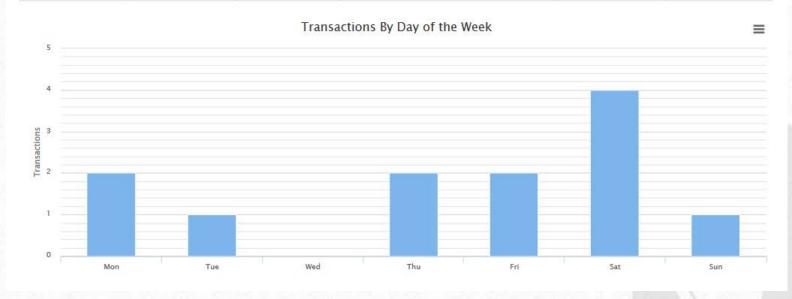
Workflow - renewal

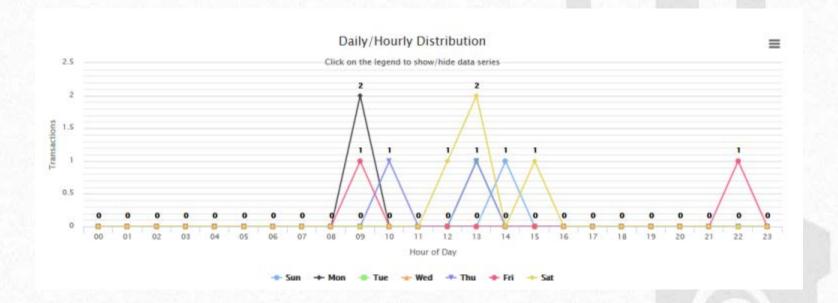




#### Daily Distribution (on what days are the questions asked)

MON	TUE	WED	THU	FRI	SAT	SUN	
2 17%	1 8%	0	2 17%	<b>2</b> 17%	4 33%	<b>1</b> 8%	







#### Resource Status Update Widget

#### Status



All databases are working normally!

Having issues logging in?

Clear your cache (CTRL + SHIFT + DEL) and try again.

#### **Twitter Integration**

683195 û

Thx @EKULibResources & @ekulibraries! Neuroscience display for Tali Sharot "Optimism Bias" #EKU Thur Dec 3 @ekupsy

https://t.co/F4a80oZanN

Asked via Twitter

Queue: EKU Reference Queue

Status: No Response

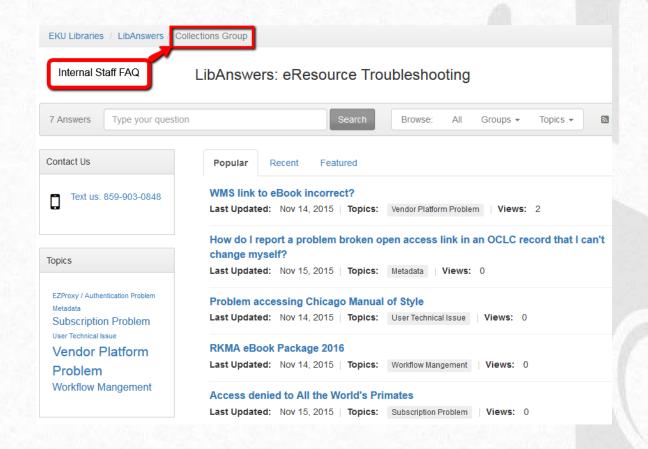
Site URL / Related Link: No Response

Department or Class (e.g., ENG 102): No Response

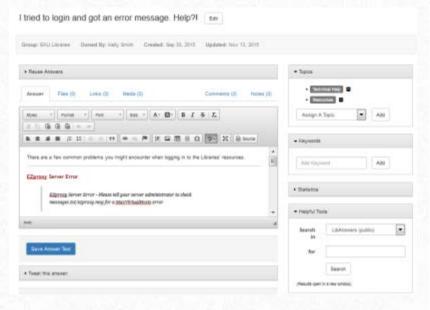
More Detail / Explanation: No Response

ErikLiddell (@ErikLiddell)

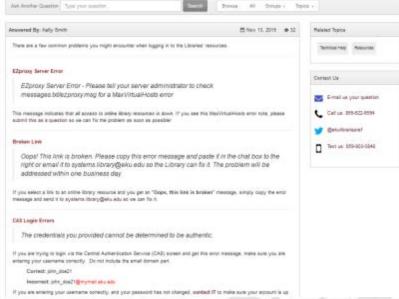
### **EKU** Under the hood... FAQ



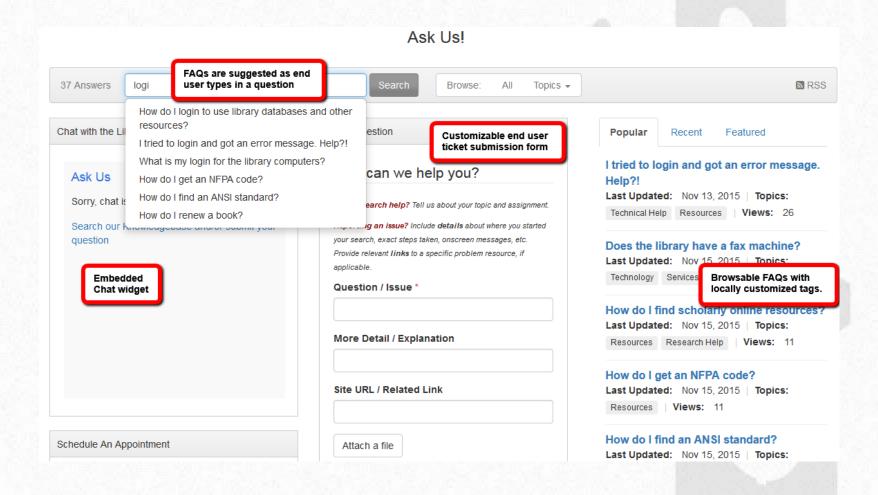
#### **EKU** Under the hood... FAQ



Q. I tried to login and got an error message. Help?!



#### **EKU** Public portal... FAQ



#### **EKU** Benefits

- 1. Ease of implementation
- 2. Customizability
- 3. Integration with existing Libguides
- 4. Intuitive interface
- 5. Ability to transfer tickets / assign ownership
- 6. Ability to merge tickets
- 7. Centralized management of ERM
- 8. Unique FAQ functionality

