**LearnRT**

**Board Meeting**

**April 30, 2018**

Present: Dustin Fife (President), Angela Glowcheski (Incoming President), Adam Clemons (Treasurer), John Butler (Secretary), Crystal Schimpf (Past-President), Cheryl Wright (Member-at-Large), Natalie Bazan (Member-at-Large), Betha Gutsche (Member-at-Large), Lee Miller (Member-at-Large), Lindsay O’Neill (Secretary Elect), Kimberly Redd (Staff Liaison), Diana Silveira, Patrick Hoecherl, Colleen Hooks, Michael Kaplan.

1. AGENDA/minutes

* Minutes from 1/29 and 2/11 were approved unanimously.

Committee Updates (Not including in Old or New Business)

1. Communication and Marketing - Patrick Hoecherl

* Patrick updated social media and got rid of dead links.

1. Newsletter - Colleen Hooks

* Colleen said that there will be a print edition. Submissions are due by May 11th. There will be write-ups on our Pat Carterette grant, Emerging Leaders, and LearnRT sessions at ALA. Articles on other topics would be welcome. Crystal said she will be in touch re: the Pat Carterette grant.

1. Supervisor Success – Betha Gutsche

* Betha had nothing to report. She wanted to thank Patrick for his assistance with the work.

1. Handbook – Crystal Schimpf

* Crystal is finalizing the first draft. She will send it to the board before our next meeting. It will need to be updated later as things change.

5) Online Training – Diana Silveira

* Diana said the committee plans to schedule our annual program as a webinar in the Fall.

1. Old Business
2. Programming Committee Update – Cheryl
3. Deadlines

* Twenty nine of fifty slots for the training showcase are filled. The deadline has been extended. Amy and Angela are working on the details. The food budget will be smaller. The print deadline is 5/21.

1. Pre-Conference

* Cheryl said there are currently 25 registrants and work is ongoing. Crystal requested that we do another push for the pre-conference on social media.

1. President’s Program

* *Staff Development is the New Strategic Planning* - Dustin said that this will focus on how to sell training programs to higher-ups and how to make sure this agenda is supported. Peter Bromberg, Courtney Young, and a librarian from Indiana will speak on trying to convince people that staff development is the new strategic planning.

1. Other

* Amy and Angela are working on the training showcase. Patrick wants photos of all LearnRT events for posting on social media.

2. Pat Carterette Award – Report – Sara White

1. There were 76 applications reviewed by the committee. Sara White, a youth services librarian in Florida, was picked. Crystal Schimpf agreed to serve as her mentor.

3. Emerging Leader – Raina Tuakoi

1. Congratulations to Raina Tuakoi, our choice for emerging leader in 2018. We are in the process of filling out the form for ALA to sponsor another candidate in 2019.

4. Committee Appointment Process

i. Crystal invited any departing officer or unsuccessful candidate to apply for a position on a committee. Cheryl said we need a new program planning chair. Dustin welcomed new officers and thanked everyone who ran for office or voted. He congratulated: President Elect (one year term) Cheryl Wright; Secretary (two year term) Lindsay O'Neill; Members-at-Large (two year term): Betha Gutsche, Katherine Kimball Adelberg, and Tracey Letmate.

C. New Business

a. Long Range and Strategic Planning

i. By-laws regarding mission and vision

The mission and vision can be changed without regard to by-laws. Dustin wants to simplify the mission statement and focus on what LearnRT actually does.

ii. Moving forward with a plan.

Dustin will reach out for feedback between now and the next annual conference in New Orleans.

b. Budget - Adam

Adam had nothing to report on the general budget. He had sent the updated report to the board and had nothing to add.

i. Possible endowment

* The minimum is $50,000. $100,000 is preferred. Some of the endowment could be taken from reserve but it must be sufficient to cover several years annual expenses.
* Start funding the endowment in approximately two years.
* Get in queue with BARC and in 2019 budget set up two line items for endowment revenue and expenses.
* The endowment would be named for Pat Carterette.
* We could possibly use the endowment to fund more than one award. Right now, money not spent gets rolled over from year to year into a surplus that can't be used unless for good cause.
* The board discussed the question of responsibility for the endowment - whether the treasurer or a new committee. Dustin volunteered to take responsibility for the time being. A committee is the option most likely to meet BARC requirements.
* We should try to raise funds from vendors with an interest in training. The endowment would pay for scholarships not paid for from dues.
* Once the endowment becomes official a committee would be the preferred option to run the endowment.
* A board vote was not considered necessary at this time.
* Kim said she will speak to Keith about whether a committee or a finance group is preferable to run the endowment.
* No vote is needed. Further discussion will place take at ALA in New Orleans.

c. Mentoring Program

Dustin said a mentoring program would be an additional advantage in attracting more members. Angela said that LearnRT could have a group of potential mentors; mentoring might be useful in attracting new members. Angela will do the legwork and get more information on it and possibly formally propose a new committee.

E. Any Other Business

Meetings are open and anyone interested in our work is welcome to join us. The next board meeting will be June 24, 2018. We will meet in Room 212 at the Convention Center from 8:30 am - 10:00 am.