

# SustainRT Steering Committee and Committee Chairs

## Meeting Minutes

January 19, 2023, 1:00 EST

### In Attendance

- Chair, Tina Chan
- Committee Members and Chairs: Christina Mayberry, Angele DeNeve, Beth South, Erika Jenns, Jen Ferriss, Jenn Washburn, Jen Ripka, Eric Tans, Marcy Bailey, Katherine Witzig, Sarah Tribelhorn, Tera Ray, Jenny Garmon, Lauren Bissonette
- RoundTable Members and Guests: Aimee B., Jules Shore, Julie Finch, Emmeline Weber, Katie Odhner, Laren Read, Amy Gabbert, Al Kagan, Michelle Mussuto, Racheal Sylvester, Sarah Hovde, Danielle Colbert-Lewis, Irina Holden, Mark Winston, Tsun-Ju Lin, Beth Filar-Williams, Cameron Bowen

### Member Meeting Updates

- SustainRT 10th Anniversary
- ALA LLX program "Talking Climate" on Saturday, Jan. 28, at 1pm
- Invitation to get involved with SustainRT

### ALA Executive Board Update

- Sara: no update provided at the meeting.

### Committee Chair Reports

- Awards (Kelsey Flynn and Jenn Washburn)
  - Last meeting: 1/10/23
  - Notes from that meeting: We discussed sending reminders and continuing to contact ALA groups, LIS schools, and library organizations to promote the awards.
  - We will meet again on 1/27/23 to review nominations and discuss whether a deadline extension is needed for either award.
  - Outreach requests were sent for both awards to request promotion through the deadlines in February and we wondered if there was time to ask for another press release or promotion during ALA LLX.
  - Please help us promote the open calls in these finals weeks:
    - [New Voices in Sustainability](#) February 1, 2023
    - [Citation for Wellness in the Workplace](#) February 15, 2023
- Education and Programming (Heather Heckman and Jenny Garmon)
  - Date of most recent meeting: 12 January 2023

- Notes from that meeting: Reviewed two programs for ALA Annual (Disaster Prep and Climate Resiliency); reviewed past webinars and discussed upcoming webinars [Introduction to programming around sustainability (Katrina) | Scheduled for 2/2, and the Resilient Activist (Jenny) | April 7]; Thinking ahead to next year, we discussed ideas like Climate Stories, libraries as resiliency hubs, and working with DLF's Climate Justice Working Group. We would also like to coordinate more closely with the Publicity and Outreach Committee in the new year.
- Membership (Katherine Witzig)
  - Program kicked off in October and will run through May
  - 12 participants were grouped in pairs based on similar geography, education, and/or professional interests
  - Monthly prompts provided to facilitate discussion between mentorship pairs
  - Virtual Mentorship Meet-up for participants is next week
    - January 24 @ 1:00 pm CT
- Public Advocacy and Awareness (Sarah Tribelhorn and Erika Jenns)
  - Date of most recent meeting: Thursday, January 12th, 2023
  - Notes from that meeting: Connected with the Publicity and Outreach Committee to develop a plan for promoting the Sustainable Swag Rubric. Beth South attended our meeting, and she will create a Google Form to be used when folks have examples of sustainable swag to submit to be featured on SustainRT social media or in the newsletter. We agreed on using the hashtag #SustainableSwag for these posts. All are invited and encouraged to share examples of sustainable swag. We are pleased that the sustainable swag rubric is featured on the exhibitors website for LibLearnX. Hoping to also include a question about awareness of the rubric on vendor evals. Next steps for the committee are to connect with state library organizations to spread the word about the rubric and encourage use at state-level conferences and events.
- Publicity and Outreach (Beth South and Lauren Bissonette)
  - Date of most recent meeting: Dec. 8th, 2022
  - [Winter Newsletter](#) went out on January 18th
  - Beth and Lauren met with ALA IT (Maria and Cate) and Danielle Ponton on Jan. 17th to discuss the SustainRT blog. They'll be migrating our blog content from the Wordpress site to ALA's Drupal site. Migration should be completed in the next month. May not be able to capture everything (no tags) and some of the formatting may be a bit off, but they are confident they'll be able to preserve everything and will create a generic login (SustainRT Blog) for Outreach Committee members to be able to access.
  - Beth met with the Public Advocacy and Awareness committee on Jan. 12th to discuss ways to promote and highlight vendors using sustainable swag at LibLearnX. Beth created a [short survey form](#) for folks to submit their finds. Using appropriate hashtags, including #sustainables wag, Outreach and Publicity will share member submissions of sustainable swag through social media.

- We're also wanting to recognize that SustainRT turns 10 this year. We created a [form](#) for folks to share their memories of being a part of SustainRT. If interested, please fill it out.
- January monthly discussion question: How does sustainability intersect with social justice? How can we draw attention to these intersections and promote climate justice?-- Follow or contribute to the discussion on the Sustainability Round Table Open Forum in ALA Connect.
- As always, contact Lauren ([lauren.bissonette@duke.edu](mailto:lauren.bissonette@duke.edu)), Beth ([eabrockm@iue.edu](mailto:eabrockm@iue.edu)), or the [Outreach form](#) if you have anything you want to share.
- Sustainability Resources (Angele DeNeve and Jen Ripka)
  - Helped to gather sustainable resources for the Zotero database this past year.
  - Shared book list, job description and speaker's bureau goals with members.

## Round Table Updates

- Councilor report (Jen F): First council meetings will be at ALA LLX.
  - Comment from Al Kagan "There are important concerns for the Bylaws Convention. The proposal reduces Councilors at-large from 100 down to 18. SRRT will propose 50. This is important because at-large councilors are independent and more likely to support initiatives from the floor. They are less constrained and conservative. SustainRT should support more at-large members at the Bylaws Convention. The round tables dues report is also coming up to the Council. The proposal will eliminate free student memberships. This will decrease membership in the 4 round tables that have free student membership which includes SustainRT. The Sustain councilor should oppose the dues proposal." (See Steering Committee new business.)
- Round Table Coordinating Assembly [update](#) (Lisa)
  - Motion regarding RT dues standardization on agenda for Council II, [CD #44.3](#) (Sunday, January 29 12:30-3:45 PM)
- [SustainRT bylaws update](#) (Lisa)
  - ALA final draft 4 of [ALA bylaws](#) With the publication of this final pre-Bylaws Convention DRAFT, the Constitution & Bylaws Committee is poised to receive requested amendments to the draft. Proposed amendments may be submitted here: [www.ala.org/aboutala/governance/council/motionwebform](http://www.ala.org/aboutala/governance/council/motionwebform)
  - The Constitution and Bylaws Committee is eager to receive as many amendments as possible before the Bylaws Convention so that we may triage the proposals ahead of time to facilitate their discussion in New Orleans. We are asking, therefore, that councilors make every effort to submit amendments by Sunday, January 22.
- ALA Council Committee on Sustainability update (Tina): Did not attend the meeting last month but our committee's council report was shared. Our liaison Sara asked to share updates with her by Jan. 30th if there is anything we want to share with the council.

## Steering Committee Session

- Quorum: Five in attendance.
- Approve minutes from December 15, 2022 meeting (Jenn W.): Eric T. approves Marcy B. seconds, all approved.
- Treasurer's update (Marcy): A quarterly schedule of updates should begin in Feb. with the first quarter report in November. ALA is closing an audit which delayed our financial reports. Our roundtable is one of the largest and most profitable in ALA so we do expect to have funds when the reports are provided. ALA is striving to put itself on firm financial footing so that is the motivation for restructuring the dues.
- 2023 elections/nominating committee update (Lisa): Jenn W approves Jen F seconds, all approve the slate of candidates.
  - Approve [slate of candidates](#) to send to ALA for SustainRT ballot. Coordinator Elect nominee is Pixie Rose. Member-at-Large nominees are Carrie Hill, Michelle Mussuto, Colleen Wood.
  - Voting opens March 13 and ends April 5. Winners announced April 12, 2023
- Steering committee dinner at LibLearnX (Tina)
  - Saturday, January 28 at 6:00pm, [Carmo](#) (includes vegan and vegetarian), 527 Julia Street, New Orleans, about .5 miles from convention center
- New business
  - SRRT addendum to ALA Bylaws (Tina)
  - Reminder to everyone to submit website updates to the Google form: <https://forms.gle/7Dy95GZQxfSSYzj17>
  - Discussion of upcoming bylaws vote and support of SRRT's proposed amendment included concerns for the operating agreement as well as reduced representation for the roundtables and reduced student membership in SustainRT and other roundtables with free student membership.
  - Voted to support SRRT proposal for bylaws and membership dues, voted to abstain support for SRRT proposal for council membership reorganization, and voted to support virtual conference requirements.
- Adjourned at 2:27 pm EST.