Library of Congress Report on Subject Cataloging
ALA ALCTS CCS Subject Analysis Committee (SAC)
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GENERAL CATALOGING

Selections of Poetry by a Single Author. As of June 1, 2020, LC is applying RDA rule 6.2.2.10 instead of Alternative 6.2.2.10.3 to selections of poetry by a single author. Therefore, the title of the first published manifestation is considered the "commonly identified" title and the conventional collective title *Poems. Selections* is not applied.

Classification and Shelflisting Manual instruction sheet F 634 states that the classification caption *Selected works* can be used only when the conventional collective title is present in the bibliographic record. Therefore, poetry selections with "commonly identified" titles are classed in the caption *Separate works, A-Z.*

This policy applies only to selections of poetry cataloged after June 1, not to complete collections by a single author. The cataloging for previously cataloged selections will not be revised.

More detailed information may be found on LC's website at https://www.loc.gov/aba/rda/interim-policy-updates.html.

DESCRIPTIVE CATALOGING

RDA Toolkit Beta. The beta version of the Toolkit will become the official version on December 15, 2020. That is not the date of implementation by LC or the PCC, which will be implementing the new version at a later date.

LC/PCC Policy Statements. A designated team of PTCP staff members has been working to prepare the policy statements for the new RDA Toolkit, following a six-phase plan submitted to the PCC Policy Committee. The six phases are: 1. analyze policy statements; 2. convert policy statements to DITA markup; 3. develop application profile; 4. test the policy statements; 5. develop metadata guidance documents; and 6. provide training. Phases 1-3 are underway. For more information, see https://www.loc.gov/aba/pcc/documents/PoCo-2019/BetaRDA-PoCo-Decisions.pdf.

Governmental Bodies in Hong Kong and Macau. Hong Kong and Macau are special administrative regions of China, and it is unclear whether they will continue to have two official languages (Chinese and English in Hong Kong; Chinese and Portuguese in Macau). For that reason, the name authority records for all

governmental bodies of those two regions – including governmental bodies of the region itself and of local jurisdictions – should be coded as provisional (008/33=c) regardless of the language in which the authorized access point was established. DCM Z1 has been updated to reflect this policy.

SUBJECT HEADINGS AND CLASSIFICATION

Proposal Review and Work-at-Home Orders. PTCP is continuing to schedule and review SACO proposals and LC proposals that are based on CIPs during the pandemic and the resultant work-at-home orders. LC proposals based on materials that are not CIPs are on temporary hold due to workflow complications.

Some SACO proposals that were submitted between mid-February and mid-March may not have been scheduled because the paperwork is in the office and cannot be retrieved. SACO members may send an email to saco@loc.gov listing any unscheduled proposals from that time period, and those proposals will be scheduled for the next available list. Otherwise, the proposals will be scheduled when LC staff are able to work onsite.

Bibliographic Record Control Numbers in Authority Records. The citation for the work being cataloged is the first MARC 670 field provided in proposals for subject headings, genre/form terms, medium of performance terms, and demographic group terms. According to longstanding policy, field 670 subfield $a contains the LC bibliographic record control number (i.e., the LCCN) if applicable, the main entry, the title, and the publication date of the work.

It was announced at ALA Midwinter that the bibliographic record control number will be contained in subfield $w beginning in spring 2020. Implementation was delayed, and will now occur in late June or July 2020. The details of the implementation are as follows.

The subfield $w will appear as the last element in the field. The control number itself will be preceded by the MARC code for the agency to which the control number applies, enclosed in parentheses. For example:

Citation formatted according to current policy:
> 670 ## $a Work cat: **2015300502**: Finding Julia, 2014: $b p. 13 (Bollinger family) p. 11 (Bollinger County, Missouri was named after George Frederick Bollinger, b. 1770. His German ancestors migrated from Zurich, Switzerland to Philadelphia in 1738)

Citation formatted according to new policy:
> 670 ## $a Work cat: Finding Julia, 2014: $b p. 13 (Bollinger family) p. 11 (Bollinger County, Missouri was named after George Frederick Bollinger, b. 1770. His German ancestors migrated from Zurich, Switzerland to Philadelphia in 1738) **$w (DLC)2015300502**

The LCCN will be provided in proposals made by LC catalogers. The LCCN will also be provided in SACO proposals made for CIPs that are cataloged for LC's CIP Partnership Program. "Work cat" citations in other SACO proposals may contain a single subfield $w that reflects either the local control number of the SACO institution or a bibliographic utility control number (e.g., the OCLC number). Subfield $w will not be required for SACO proposals, other than for those made to support CIP cataloging.

Citations in existing authority records should not be revised to move to subfield $w an LCCN that appears in subfield $a, nor to add a control number to a citation that does not currently include a control number. When proposals are made to revise existing records, the citation for the work prompting the proposal should be formatted according to the new policy.

Pertinent instruction sheets in the *Subject Headings Manual* have been revised, and the draft genre/form, medium of performance, and demographic group terms manuals also will be revised to reflect the new policy. The templates in the Proposal System will also be updated accordingly.

 Further information, including the date of implementation, will be provided when it is available.

"Multiple" Subdivisions. In order to better support linked-data initiatives, "multiple" subdivisions are being cancelled from LCSH. "Multiple" subdivisions are a special type of subdivision that automatically gives free-floating status to analogous subdivisions used under the same heading.

In June 2020, 719 authority records were cancelled and 4,950 were created. In addition, 149 validation records were redesignated as full authority records. Since the project began, 1,416 authority records have been cancelled, 10,507 have been created, and 301 validation records have been redesignated.

The initial focus of the project was the multiple subdivisions that are used after the topical subdivision **–Religious aspects**, and that part of the project is effectively completed. A handful of multiples in pattern headings remain (e.g., **Corn—Religious aspects—Buddhism, [Christianity, etc.]**), as do **–Religious aspects** multiples for a few exceptional situations. Those multiples will be processed at the end of June or beginning of July. The SHM and the list of free-floating subdivisions in Classification Web will be updated accordingly.

The focus of the project will now move to multiples used after inherently religious topics (e.g., **Atonement (Prayer)—Buddhism, [Hinduism, etc.]**). Work will also begin on other multiples established under headings that are not religious in nature (e.g., **United States—Appropriations and expenditures, [date]**), and on free-floating subdivisions that are multiples (e.g., **–Career in [specific field or discipline]**, used with names of individual persons).

The continued existence of a multiple subdivision for a particular topic cannot be assumed. It is therefore imperative that LCSH be searched at all times, in order to determine whether the multiple has been cancelled. Catalogers may remember the multiples **Birth control—Religious aspects—Buddhism, [Christianity, etc.]** and **Birth control—Religious aspects—Baptists, [Catholic Church, etc.]**, for example, but they were cancelled in May 2019 and replaced by 20 individual authority records. Because the multiples were cancelled, all headings of the type **Birth control—Religious aspects—[religion or Christian denomination]** must have an authority record; that is, they must be proposed as needed.

Individual multiple subdivisions should continue to be used according to the instructions in *Subject Headings Manual* H 1090 until they are cancelled.

The community may keep abreast of progress on this project by consulting the Multiples Cancellation Project website (http://www.loc.gov/aba/cataloging/subject/multiplescancellationproject.html).   The project will not proceed alphabetically, so those wishing to update their local catalogs are encouraged to download the spreadsheet periodically and sort it by the date of cancellation.

Additional information about the project may be found at the URL provided above.

Recreational Drug Use. In February, a separate sub-hierarchy for recreational drug use, as distinct from drug abuse, was created in LCSH. This move was prompted by a subject proposal for recreational marijuana use. **Recreational drug use** is in the **Recreation** hierarchy, and has the NT **Recreational marijuana use**. **Drug abuse** remains an NT of **Substance abuse**, which is in the psychological pathology hierarchy. The free-floating subdivision **–Drug use** may be used under names of individual persons and under classes of persons and ethnic groups for works on recreational drug use or drug abuse.

Classification of Environmental Law and Public Health Law. The previously paired topics public health and environmental law were separated in the KF schedule in March 2020. The changes acknowledge that the topics should be considered separately, and they provide space for growth in the area of environmental law*.* In the public health area, some topics and numbers remain the same, and some are

were removed from public health and added to the new section for environmental law. The American Association of Law Libraries Technical Services SIS Ad Hoc Committee on Foreign Law Enhancement of Metadata proposed these changes, and PTCP is grateful for their assistance.

Indigenous Law Schedules. Three new indigenous law schedules were released in June 2020. The schedules are: KIM3101-6000, indigenous law of Costa Rica; KIN1-5000, indigenous law of Guatemala; and KIQ1-250, indigenous law of South America in general. Proposals for revisions to the new schedules may be submitted through the normal process.

LCSH Online Training. The final two units of the LCSH online training were mounted on the Catalogers Learning Workshop in March 2020. Unit 7, titled "Putting It Together," provides instruction on evaluating headings technically, evaluating the headings assigned to resources, and creating and assigning full heading strings to resources. The training is free and available on LC's website at https://www.loc.gov/catworkshop/lcsh/index.html. The Library of Congress does not provide certificates of completion for this free training.

LCC Online Training. Comprehensive training on Library of Congress Classification is now available on the Catalogers Learning Workshop. Like the LCSH online training, it was developed primarily to meet internal training needs of the Library of Congress, but it is being made freely available online as a service to the library community. The instructors are Janis L. Young, MA, MSLS, a senior cataloging policy specialist in the Policy, Training, and Cooperative Programs Division of the Library of Congress, and Daniel N. Joudrey, MLIS, Ph. D., a professor at the School of Library and Information Science at Simmons University in Boston, Massachusetts.

The 47 modules are divided into 12 units. Each module consists of a lecture and a hands-on exercise. The lectures are audio-visual, and a transcript of each is provided in PDF form.

The Library of Congress does not provide certificates of completion for this free training.

The training may be found at https://www.loc.gov/catworkshop/lcc/index.html. Questions or comments may be directed to Janis L. Young at jayo@loc.gov.

New Editions. The 2020 PDF editions of *Library of Congress Subject Headings* (LCSH), *Library of Congress Genre/Form Terms for Library and Archival Materials* (LCGFT), *Library of Congress Demographic Group Terms* (LCDGT), and *Library of Congress Medium of Performance Thesaurus for Music* (LCMPT), as well as the LC Classification schedules and tables, were published in May 2020. They may be found under "Products available for download" on the ABA website at: http://www.loc.gov/aba/.

Notable New Headings. Several subject headings of note have been approved since the Annual Conference. They include **College promise programs**; **COVID-19 (Disease)**; **Ecosocialism**; **Gender-blindness**; **Gender reassignment surgery**; **Gender transition**; **Juvenile-style literature for adults**; **Lipsynching**; and **Unite the Right Rally, Charlottesville, Va., 2017**.

DEMOGRAPHIC GROUP TERMS

Moratorium on LCDGT Proposals. *Library of Congress Demographic Group Terms* (LCDGT) is intended to describe the creators of, and contributors to, resources, and also the intended audience of resources. Terms may be assigned in bibliographic records and in authority records for works and expressions.

The moratorium on proposals for new and revised terms that was enacted in February 2018 is still in place while LCDGT's structure and principles are thoroughly evaluated.