

LITA Board Meeting I

Saturday, June 22, 2019

1:30-4:30pm EDT

Washington Convention Center, Room 303

All Board documents, including the agenda, can be found in the LITA Public Documents on LITA Connect at <https://connect.ala.org/lita/find/lita-public-documents>.

Full recordings with text chat and audio transcripts are available at:

1. Board I: https://ala-events.zoom.us/recording/share/r_OYv4DBINTpi3-6Lpe27XqLLbEc_CfKGu1Jq1Ball6wlumekTziMw
2. Joint Meeting: <https://ala-events.zoom.us/recording/share/2bUXBH75JUQTogWSmQ25C7F4SpUutB8yfcz4zsFXYrawlumekTziMw>
3. Board II: <https://ala-events.zoom.us/recording/share/Znpw9T1W-BZfZ61qAgXjeKlu3I9Djwj9ncltnaq0SK6wlumekTziMw>

1. **Call to Order** – Bohyun Kim, LITA President

The LITA Board has made the decision to record this meeting. By participating in this meeting, you agree to give LITA permission for us to record your words. The recording will be archived until the end of the 2020 Annual Conference.

Called to order at 1:33pm EDT

Heller will record action items

Attended

- Bohyun Kim (LITA President, July 1, 2018, to June 30, 2019)
- Ms. Emily Morton-Owens, (LITA President-Elect, July 1, 2018, to June 30, 2019)
- Ms. Andromeda Yelton (LITA Past President, July 1, 2018, to June 30, 2019)
- Lindsay Anne Cronk (Director-at-Large, July 1, 2017, to June 30, 2020)
- Tabatha Farney (Director-at-Large, July 1, 2018, to June 30, 2021)
- Amanda L. Goodman (Director-at-Large, July 1, 2017, to June 30, 2020)
- Margaret Heller (Director-at-Large, July 1, 2017, to June 30, 2020)
- Christopher Lawton (Director-at-Large, July 1, 2016, to June 30, 2019)
- Berika Williams (Director-at-Large, July 1, 2018, to June 30, 2021)
- Evviva R. Weinraub (Director-at-Large, July 1, 2016, to June 30, 2019)
- Jodie Gambill (Parliamentarian, July 1, 2018, to June 30, 2019)
- Brian Rennick (Financial Advisory Committee, July 1, 2018, to June 30, 2019) (arrived at 2:40pm)
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019) (departed at 3:00pm)
- Jenny Levine (LITA Executive Director, August 3, 2015, to June 30, 2020)
- Mark A. Beatty (Staff Liaison, July 1, 2014, to June 30, 2020)

Absent

- All in attendance

Guests

- Galen Charlton, incoming LITA Board member
- Hong Ma, incoming LITA Board member
- Trevor Dawes, ALA Executive Board liaison
- Simone Wagner, 2018 LITA Larew Scholarship winner
- Tyler Dzuba, LLAMA incoming President-Elect
- Kenton Oliver, ALA Committee on Legislation
- Liz Gibbons-Camp, 2019 Emerging Leader
- Rachel Murdock, 2019 Emerging Leader
- Kat Greer, 2019 Emerging Leader
- Abigail Sparling, 2019 Emerging Leader

2. **Adoption of Agenda** – Kim

Motion: From Kim to adopt the agenda

Motion Passed: By consent

3. **Announcements** – Kim

Please attend the Top Technology Trends, LITA President’s Program, and the LITA Happy Hour later on Sunday.

Dobbs urged everyone to go to a SCOE session at this conference.

3. **Introduction of Guests** – Kim

- Trevor Dawes, ALA Executive Board Liaison to LITA

4. **Consent Agenda** – Kim

Each item in the Consent agenda can be approved in one action. Any Board member may request that any item be handled separately. Such items will likely be scheduled for Monday.

Action Item: A single and minor typographical error on a previous report will be corrected by Levine

- AC DOC 19-2 ... Approve Draft April 2019 Board Meeting Minutes (PDF)
- AC DOC 19-3 ... Accept President’s Report (PDF)
- AC DOC 19-4 ... Accept Vice-President’s Report (PDF)
- AC DOC 19-5 ... Accept LITA Councilor’s Report (PDF)
- AC DOC 19-6 ... Accept Executive Director’s Report (PDF)
- AC DOC 19-7 ... Accept [Rowman and Littlefield June 2019 Publishing Report](#) (private PDF)

in ALA Connect)

- AC DOC 19-8 ... Accept ALA Editions June 2019 Publishing Report (XLSX)
- AC DOC 19-9 ... Approve [Board Vote to Donate to the 2019 Freedom to Read Foundation's 50th Anniversary Reception at the 2019 ALA Annual Conference](#) (Online Vote)

Motion: Dobbs moved and Cronk seconded to adopt the Consent Agenda

Motion Passed: Unanimous

5. **ALA Executive Board Liaison Discussion** – Trevor Dawes, ALA Executive Board Liaison to LITA

- DOC 19-10 ... June ALA Executive Director's Report (PDF)
- DOC 19-11 ... Leadership Talking Points (PDF)

- Also encouraged SCOE session attendance. The ALA Executive Board is happy that the timeline for the proposed new division has been delayed for a year so it can better align with SCOE's work.
- Announced that the sale of the ALA office building and move to a new location has been approved by the ALA Board.
- ALA is working with a planned deficit budget this year as part of the investment budget. In addition, regular income sources are lower. Membership continues to be down overall.
- Midwinter 2021 in Indianapolis will be a re-imagined event. Midwinter 2020 in Philadelphia will be the last traditional "Midwinter."

Kim: Asked the ALA Board to push to implement land acknowledgements for all ALA events. Dawes agreed and will pass on the request, noting that ALA already does this at its conferences.

Asked if there could be virtual open conversations with SCOE and LITA members and other sub-groups such as division and round table members. Dawes thought maybe that could happen.

Suggested there be a public SCOE plan and schedule for their activities announced widely so LITA members can be prepared.

6. **FY19 Q3 Budget Report** – Jenny Levine, LITA Executive Director

- DOC 19-12 ... [FY19 LITA Q3 Budget Narrative](#) (PDF)
- DOC 19-13 ... [FY19 LITA Q3 Budget Data](#) (XLSX)

There was a discussion about the deficit and how the 2018 Forum played a part in that. Things to correct next time were noted, including getting the various elements of a Forum set up well in advance, especially the location. The long-term Forum plan is to standardize a regular rotation of Denver, Minneapolis, and a third mostly eastern city yet to be determined. Baltimore was strongly suggested, although the hotel room rate might be too high.

Action Item: Levine will investigate holding the next Forum in Baltimore.

In future budgets, there will be a line for member engagement activities that will also integrate our interest groups into the program. The new staff position will allow us to focus on more member engagement at Forum.

7. **Continuing Discussion: A New Division** – Kim

- DOC 19-16 ... 2019-20 Steering Committee Charge (PDF)
- DOC 19-17 ... Updated New Division Timeline (PNG)
- DOC 19-18 ... Updated Project Timeline with Integrated SCOE Dates (XLSX)
- DOC 19-19 ... Staff Planning (PDF)
- DOC 19-20 ... Strategic Areas for the New Division (Draft) (PDF)
- DOC 19-21 ... ALA SCOE Recommendations (PDF)

Morton-Owens, Jennifer Bowen, and Anne Moore (incoming division presidents) will start working on operational aspects for the new division, while not getting in the way of the new Steering Committee that will continue working towards a spring 2020 membership vote.

Activities and thoughts so far:

They are putting together a Joint President's program for the 2020 ALA Annual Conference. There are some challenges as each division's process is different. They are putting together planning committees for the theme and fundraising. Morton-Owens asked for suggestions for speakers and themes.

They are discussing how the new division should do its work virtually. What are the expectations for processes and resources? They want to create best practices, as well as expectations for participation from leaders and members. They also want to create another working group to address participation issues. Heller suggested tapping into the LITA Virtual Engagement Toolkit (<https://docs.lita.org/toolkit/>).

Initial planning has begun for a joint ALCTS/LITA/LLAMA Virtual Exchange in Spring 2020 and a joint Forum in Fall 2020.

Weinraub: There is a new Steering Committee of the incoming President-Elects that will build on the work done in the past year. Final plan target is by Midwinter 2020 in Philadelphia. There will be a transition from 3 boards to 1 and the current structures to a new one. There will be an initial plan that will likely change during the transition over the next couple of years. First up will be the new division name. The Steering Committee will be asking for feedback on proposed names, but the Committee will decide the name.

The new division is not a *fait accompli*. Everyone is committed to moving forward, but there is lots of work to do and agreements that need to happen. This will be a year-long process, and ultimately each division will decide to move forward or not. In addition to the incoming presidents-elect, there will be 2 members from each division on the new committee that will draft documents for the transition. They will build on the work already done by the previous Steering Committee.

How might our process intersect with SCOE's work and processes? The SCOE focus is on ALA overall and not divisions or round tables. SCOE is looking at what we're doing as a potential example of addressing re-

imaging all divisions. There are no formal channels so far between SCOE and the new division group.

2:45-3:00pm

Break

8. **Report on ...** – Kim

- ALA Committee on Legislation Representative (3:00pm) – Kenton Oliver

There will be a name change for “the Washington office” and merging all the advocacy efforts under a single umbrella.

They are also excited about implementing Salesforce as a tool to mobilize members for advocacy.

Upcoming advocacy issues are in the recent reports.

Issues include the 2020 census, net neutrality, and new legislation.

Cronk: ALA Annual is in Washington, DC right now. How about onsite advocacy directed at legislators as part of the conference? Apparently, nothing was set up.

Rennick: Could they take advantage of librarian attendance at the CNI conference in DC every November or December?

9. **Continuing Discussion: LITA at Midwinter** – Kim

- DOC 19-14 ... [Pulling Out from the MW](#) (private discussion in ALA Connect)

Some members don't receive financial support to attend ALA conferences.

Some members do get support specifically to attend the business meetings.

Can we give members reasons to use their travel money on LITA Forum instead of Midwinter?

It's not that Midwinter has no value, rather it's prioritizing where to put our efforts and staff time and budget for the best return to address member needs. That might mean less commitment to Midwinter, either as is, or the future event that Midwinter might become.

How would a new Midwinter intersect with the new division's activities? Boards might be the only work done in-person at the new Midwinter, which can and should be done virtually.

Decision about having interest groups meet at Midwinter 2020 and beyond will be discussed at the next Board meeting.

Motion: Yelton moved and Weinraub seconded that LITA cancel all governance [committee] meetings at ALA Midwinter other than Board meetings. LITA will continue to hold the Top Technology Trends and Happy Hour events at Midwinter 2020.

Motion Passed: Unanimous

10. **LITA Close to Home: 2019 Emerging Leaders Project Presentation** – Liz Gibbons-Camp, Kathryn Greer (LITA EL), Rachel Murdock (LITA EL), Abigail Sparling

- DOC 19-15 ... LITA Close to Home Poster (PDF)
- DOC 19-22 ... [LITA Close to Home Final Report](#)

The 2019 EL Team summarized their findings and recommendations and showed the poster presented earlier in the Conference. Their presentation was well received, and the Board thanked them for their great work.

11. Continuance

The meeting will continue on Monday, June 24, 2019, from 3:30-4:30pm EDT, in Room 302 of the Washington Convention Center.

All were reminded of the Joint ALCTS/LITA/LLAMA Board Meeting at 1:00pm on Monday, followed by an abbreviated LITA Board II Meeting at 3:30pm EDT.

Meeting out of session: 4:05pm, EDT

Note that there will be a joint ALCTS/LITA/LLAMA Board Meeting to discuss next steps toward creating a new division on Monday, June 24, from 1:00-3:30pm EDT, in Room 207B of the Washington Convention Center. This is an open meeting, so join us in-person or [online in Zoom](#).

LITA Board Meeting II

Monday, June 24, 2019

3:30-4:30pm EDT

Washington Convention Center, Room 302

All Board documents, including this agenda, can be found in the LITA Public Documents on LITA Connect at <https://connect.ala.org/lita/find/lita-public-documents>.

Board 2 Recording: <https://ala-events.zoom.us/recording/share/Znpw9T1W-BZfZ61qAgXjeKlu3I9Djwj9ncItnaq0SK6wlumekTziMw>

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- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019)
- Mark A. Beatty (Staff Liaison, July 1, 2014, to June 30, 2020)

Absent

- Jenny Levine (LITA Executive Director, August 3, 2015, to June 30, 2020)

Guests

- Galen Charlton, incoming LITA Board member
- Mike Paulmeno, Chair, LITA Web Coordinating Committee

Called back to Session at: 3:50pm, Eastern Time

2. **Agenda Revisions** – Kim

No revisions

3. **Announcements** – Kim

Dobbs asked for support for the two resolutions posted to the LITA Board Connect space.

- Wants to get a LITA representative on the new ALA ebook advisory group.
- Asks to endorse a resolution against concentration camps for immigrants in the United States.

The Board discussed and informally endorsed both motions in principle.

4. **Introduction of Guests** – Kim

5. **EXECUTIVE SESSION: Executive Director Evaluation** – Kim

Motion: Yelton moved and Lawton seconded to move the meeting to executive session

Motion Passed: Unanimous

The evaluation report was discussed.

Motion: Cronk moved and Weinraub seconded to move out of executive session.

Motion Passed: Unanimous

6. **Debrief from Joint ALCTS/LITA/LLAMA Board Meeting** – Kim

Weinraub: it was a good meeting and there was generally positive support for the proposed new division's name, which will be publicized after ALA vets it for potential trademark issues.

Overall the joint meeting was good, and there are plans for moving forward. Dzuba did a very good job facilitating. It was suggested that we have hex stickers made for merchandizing the new brand.

Suggestion to explore how to have conversations across the three divisions in smaller group settings such as working groups, rather than the bigger 50+ attendee meetings held so far.

The Board is looking forward to continuing the process.

7. **Conduct Plus/Delta** – Kim

Delta

- Needed more chocolate.
- Can continue to work on doing better on time.

8. **Appreciation and Recognition** – Kim

- *Outgoing Board members:* Andromeda Yelton (Past President), Aaron Dobbs (LITA Councilor), Jodie Gambill (Parliamentarian), Christopher Lawton (Director-at-Large), Brian Rennick (FAC Chair), Evviva Weinraub (Director-at-Large)
- *Incoming Board members:* Evviva Weinraub (President-Elect), Galen Charlton (Director-at-Large), Jodie Gambill (LITA Councilor), Christopher Lawton, (Parliamentarian), Hong Ma (Director-at-Large), Michael Rodriguez (FAC Chair)
- *Retiring Staff Member:* Mark Beatty
- Passing of the Gavel from Bohyun Kim to Emily Morton-Owens

Motion: Heller moved and Lawton seconded a resolution in honor of Beatty's upcoming retirement.

Motion Passed: Unanimous

9. **Adjournment**

Motion: From Chair for adjournment

Motion Passed: By consent

Adjourned at 4:43pm, EDT

10. Action Items

Action Item: Levine will correct a minor typographical error on the April 2019 Board Meeting's consent agenda.

Action Item: Levine will investigate holding the next Forum in Baltimore.

Action Item: All – Suggest ideas for who should be appointed to the President's Program committee. Let Morton-Owens know immediately after Annual Conference. The same for a task force for virtual engagement for committee work.

Action Item: Staff or Communications and Marketing Committee? Create and execute a communication plan to members about canceling all LITA committee meetings at Midwinter.

Action Item: Follow up on implementing a pilot LITA Close to Home group, likely in the Chicago area working with Chicago-based LITA Leaders.

Action Item: New Division Steering Committee will work on establishing virtual joint board meetings with ALCTS and LLAMA.