HIGHLINE COLLEGE (WA) invites applications for the position of:

Reference Librarian Instructor (Tenure Track)

SALARY: $57,550.00 - $65,950.00 Annually

OPENING DATE: 12/20/18

CLOSING DATE: 02/08/19 04:00 PM

GENERAL SUMMARY:

PRIORITY DEADLINE FOR APPLICATION:
To ensure full review of your application, materials should be received by February 8, 2019 at 4pm.

ANTICIPATED DATE OF EMPLOYMENT:
September 17, 2019

SALARY:
This is a full-time, tenure-track faculty position. Typically that includes teaching and participating in departmental and college-wide activities. Salary is based on the negotiated faculty salary schedule. Initial placement typically ranges from $57,550 to $65,950 (depending on the candidate's qualifications) for a 9 month contract (170 instructional days).

ESSENTIAL TASKS:
Teaching and Reference Services: Provide research assistance and individual instruction in the use of library services and resources in person, over the phone, via email and online chat to students, faculty, staff and the public. Collaborate with discipline faculty to teach course-integrated information literacy tied to student learning outcomes. Assess student learning outcomes based on the ACRL Framework for Information Literacy. Participate in maintaining the library collection through ordering and weeding library materials. Provide support to efforts to improve equity and student achievement, specifically to cohorts of underserved students. Collaborate with discipline faculty to strengthen the information literacy components of the Bachelor of Applied Science programs. Develop and strengthen campus and community partnerships.

Service: Engage in department, division and college initiatives; participate in shared governance; promote the college's values and perform other contracted duties (for example, advising and community outreach) as required.

Professional development: Maintain competence in teaching and the discipline through professional development.

QUALIFICATIONS:
At Highline, successful faculty applicants demonstrate the ability to promote:

• Active, inclusive and culturally relevant learning environments and curricula that welcome and engage all students, incorporating instructional technologies as appropriate to improve student attainment.
• **Cultural responsiveness and a commitment to equity** in interactions with students, faculty, staff and community members who span a diverse range of languages, nationalities and ethnicities, socio-economic levels, identities and educational experiences.

• **Collaborative approaches** to day-to-day activities, to the development of innovations and new initiatives and, when necessary, to problem-solving.

• **Self-reflection practice** in teaching and learning, assessment, leadership, professional development and service.

**MINIMUM QUALIFICATIONS:**

• Master's degree in library science or relevant degree. Pending degrees must be verified by a letter from the granting institution validating that the degree will be completed prior to September 2019.

**DESIRABLE QUALIFICATIONS:**

• Experience teaching and assessing information literacy in an academic setting;

• Experience in providing reference services in person and via phone, email and chat;

• Experience with a broad range of electronic information resources;

• Experience with basic web development, learning management systems and emerging technologies;

• Fluency in a language other than English.

**SUPPLEMENTAL INFORMATION:**

**THE COLLEGE:**

Highline College prides itself on its commitment to diversity and equity, its institutional culture of collegiality and innovation, its globalization of curricula and its inclusion of the community in its programming.

Located 20 minutes south of downtown Seattle, Highline College serves one of the most diverse populations in the western states. Nearly 70 percent of the college's 12,000 students are students of color, representing over 35 nations and more than 100 languages.

Highline's core goals are Student Attainment, Diversity, Community Engagement and Sustainability. The college community strives to maintain a campus climate that integrates equity, inclusion and social justice as core values.

Highline has received national recognition for its diversity efforts and its support for faculty and student success. The college received the Advancing Diversity Award of Excellence from the American Association of Community Colleges (AACC) in 2014, as well as the Higher Education Excellence in Diversity (HEED) award in 2013, 2014 and 2015. Highline was also named one of the *Chronicle of Higher Education's* Best Colleges to Work For in 2010, 2013 and 2015. The national Achieving the Dream initiative named Highline as a Leader College in 2008, reaffirming that recognition in 2011.

Highline's faculty number more than 500, including more than 120 full-time faculty and 350 part-time instructors. Highline offers one of the highest full-time faculty salary levels in the state and strong support for faculty professional growth, innovation and leadership.

Additional information is available at http://www.highline.edu/allabout.php

**THE DEPARTMENT:**
Faculty librarians serve every student, faculty member, staff member and administrator at Highline College, as well as the general public. Information and visual literacy is a campus wide student learning outcome. The reference librarians provide research and reference assistance and individualized instruction to students, faculty, staff, and the public. They provide technical support to library users in the Information Commons (computer lab). The reference department offers information literacy instruction to students in variety of classes across the curriculum from English as a Second Language to Human Services to Communication Studies. The library has a state of the art dedicated classroom for information literacy instruction. Librarians share responsibility for collection development and maintaining the library web site including Course and Subject guides using Springshare Libguides CMS.

Librarians partner strategically with other academic areas such as Instructional Design and Highline’s Learning & Teaching Center to further the integration of technology and information and visual literacy in the curriculum. The reference department is instrumental in leading open educational resources (OER) use and expansion. Librarians develop and teach online credit classes in the Library & Information Services program.

APPLICATION PROCEDURE:

Your online application must include the following four attachments to be considered complete:

1. A detailed resume that addresses the MINIMUM QUALIFICATIONS of the position.
2. A letter of application (two-page maximum) that addresses your ability to meet the FACULTY-WIDE SKILLS AND ABILITIES for appointment and, to the extent applicable, the DESIRED QUALIFICATIONS of the position. Please include in your letter lower-division undergraduate courses taught, and number of times taught.
3. A one-page response to the DIVERSITY STATEMENT found in the Supplemental Tab above.
4. Unofficial Transcripts documenting undergraduate and graduate course work and degrees (official transcripts required upon employment).

Applications received by 4:00 PM on February 8, 2019 will receive first consideration. Later applications may be considered until the position is filled.

APPLICATIONS MAY BE FILED ONLINE AT:
http://humanresources.highline.edu/job
* 1. The college requires a diversity response as part of its application materials, which is a response to the following statement. Please respond (up to one page in length) in the text box area below. Please tell us about the education, training and experience(s) that have prepared you to incorporate culturally responsive pedagogy and inclusive curricula in your teaching. Include examples of implementation in your discipline/subject area.

* Required Question