

Committee/Task Force Quarterly Reporting Form

All committee and task force chairs, both virtual and face-to-face, should submit a report summarizing committee meetings and activities since the last reporting period.

Committee/task force meeting minutes or notes also need to be uploaded to your committee/task force space in ALA Connect in order to maintain a history of proceedings and ensure a smooth transition for the next chair and committee. Additionally, this allows all ALSC members interested in your committee/task force work to access reports, for all files marked "public".

Additionally, if you are experiencing any sensitive issues, challenges, members who are not participating at an effective level, or wish to highlight particular work or recommend a committee member for exemplary service please share in detail by sending a separate email to the ALSC President with a copy to the Executive Director.

If your committee is a professional or book and media award committee, please do not complete this form, please use the form specific to your committees located here: <http://www.ala.org/alsc/aboutalsc/coms/alscforms>. All required fields are marked with a red asterisk (*) and must be filled in; screen readers will say the word star.

Once submitted, the form will be emailed to the ALSC President, Vice-President, immediate Past-President and Executive Director. You will receive an acknowledgement email that your report was submitted. Please be sure to forward a copy of your report to your co-chair (if applicable) and PGC. Additionally, please upload a copy of the email to your group's ALA Connect space and mark it "public." You can save it as a PDF or copy and paste the email into a word document and upload. General instructions for uploading files available here: <http://www.ala.org/alsc/usingalaconnect>.

Reporting Period *

February 15 ▼

Name of Committee or Task Force *

Building Partnerships

Priority Group Area *

Partnerships (PGC VI) ▼

Current Chair(s) *

Jackie Cassidy; Soraya Anne-Machel Sil

Chair's Email *

cassidy@hcplonline.org;

Co-Chair's email (if applicable)

sorayasilverman@gmail.com

Incoming Chair (if known)

Committee/Task Force Members (names only (no dates), separate by comma, do not include chair) *

Amanda Bressler; Keturah Cappadonia; Shari Melisa Fesko; Leigh L. Fox; Doris J. Gebel; Anna Haase Krueger; Erin Ford Nguyen; Maren C. Ostergard; Mary-Kate Sableski; Hadeal Salamah; Patricia Cortez Valdeveiga

Per the Division Leadership Manual, the committee is expected to annually review its function statement to ensure the charge meets the responsibilities of the priority group area, recent changes to the professional environment, and facilitates the implementation of the ALSC Strategic Plan. When did you last review it with your committee? Note: Recommendations for changes should be submitted to Organization & Bylaws.

- September 15 Reporting Period
- December 15 Reporting Period
- February 15 Reporting Period
- May 15 Reporting Period

Summarize work accomplished, decisions reached, and follow-up action needed (objectives, timetable, and assignments) since your last report. Please remember not to include confidential or sensitive information. *

ALSC Blog Posts by members:
 December 21, 2017, "Light, Camera, Action: When Libraries Make Community Partnerships, Video Magic is Made!" by Shari Fesko;
 January 27, 2018, "Creating a Conversation with The Seventh Wish" by Jackie Cassidy;
 February 20, 2018, "Joining Forces with Tweens" by Hadeal Salamah.

Updating List of Organizations is ongoing by members.

Subcommittees formulated plans to complete the following work before 2018 Annual Conference: Webpage Content Subcommittee:
 Putting List of Organizations form link on website.
 Find outdated information on ALSC and update/remove.
 Link all ALSC Blog posts to organization information on the List of Organizations.

Assessing Community Needs Subcommittee:
 Create an elevator speech for approaching partners.
 Research how to do a community assessment (find 3-4 resources for each): Surveys, Community mapping, Daily/seasonal schedule of what's happening in your community, Focus groups.

Best Practices Subcommittee:
 Gather existing research, toolkits and examples of partnerships.

Please do not copy and paste objectives, but describe your committee's work since the last report that has specifically supported and furthered ALSC's Strategic Plan. It is not expected of every committee to have work in

Diversity and Inclusion	
Advocacy	

every area.
<http://www.ala.org/alsc/ab>

Building Partnerships would like to assist with distributing advocacy materials to the organizations on our list. Is there electronic document for us to send to contacts? Should we ask if our contacts would like to be added to an electronic newsletter distribution list?

Learning and Development
plan in progress

Not every committee's main work will fall clearly within the strategic plan, and that is alright. The purpose of asking this is for ALSC to measure its progress, collectively across all committees, towards its strategic goals.

An ALSC core value is collaboration. Please describe collaborations you have initiated or would like to initiate with other ALSC or ALA committees to help further your work. Please list the desired outcomes you envision from this/these collaboration(s). What are the next steps you have set to accomplish this? What assistance do you need in taking this forward?

Virtual Chat held with members on November 2, 2017 and January 4, 2018.
At Midwinter, we decided to have members go around the tables at 2018 Annual Conference ALSC All-Committee Meeting to determine how Building Partnerships may collaborate with other ALSC process committees. Our objective in this task is to discover resources to share and determine needs of other committees that Building Partnerships may satisfy.

Please describe activities you would like to pursue for future education topics, publications, or online resources (such as toolkits) to be developed based on the committee's work? What are the next steps you have set to accomplish this? What assistance do you need in taking this forward? Please be as detailed as possible.

If you could recommend a research topic, pertaining to the realm of your committee's work, to an academic colleague, what would you request s/he research and why? (In other words, what gaps in research do you see in this particular area so that ALSC can share with the Association for Library and

**Information Science
Educators and/or help
develop ALSC's own
research agenda?)**

**If you are a virtual
committee or task force,
what is your primary
method for holding
meetings or
communicating?**

- Email
- Regularly scheduled ALA Connect discussions/chats
- Conference calls
- Other

**When you communicate
electronically, how are you
preserving the work of the
committee for the next
committee? ***

- Posting minutes in committee's ALA Connect space.
- Saving emails in folder to forward to next chair.
- Chair is printing copies of substantive email to send to the ALSC office for the archive.
- Other

**Did you attend or watch the
online committee/task
force orientation?**

- Yes
- No

<http://www.ala.org/alsc/aboutalsc/coms>.

**If you are the chair of a
virtual committee/task
force, have you reviewed
the resources available in
the Best Practices for
Virtual Committee Work
wiki?**

- Yes
- No
- Not applicable (primarily meet face-to-face)

<http://www.ala.org/alsc/aboutalsc/coms>
