LITA Bylaws and Organization Committee

Date: November 30, 2017

Time: 3:00PM EDT/ 2:00 PM CDT/1:00 PM MDT/12:00 PM PDT

Location: http://ala.adobeconnect.com/bylaws/  Please log in as Guest.

Agenda

1. Designate someone to take minutes

2. Approval of minutes of June 24, 2017 and November 30, 2017 meeting

3. Old Business
   
a. ACTION: Interest Group renewals – remaining 2017
      
i. User Experience (2017) – complete petition received, no change in description, recommend approve sending to Board for renewal

      ii. Social Media and Learning Interest Group (2017) – complete petition received, no change in description, recommend approve sending to Board for renewal

      iii. Linked Library Data (LITA/ALCTS) (2017) – complete petition received, no change in description, recommend approve sending to Board for renewal

      iv. Electronic Resource Management (LITA/ALCTS) (2017) – complete petition received, no change in description, recommend approve sending to Board for renewal

   
b. UPDATE: Bylaws revision

4. New Business
   
a. DISCUSSION – Organizing Committee review for 2018

<table>
<thead>
<tr>
<th>Committee</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointments Committee</td>
<td>2018</td>
</tr>
<tr>
<td>Assessment and Research Committee</td>
<td>2018</td>
</tr>
<tr>
<td>Blog Subcommittee</td>
<td>2018</td>
</tr>
<tr>
<td>Bylaws and Organization Committee</td>
<td>2018</td>
</tr>
<tr>
<td>Communications &amp; Marketing Committee</td>
<td>2018</td>
</tr>
<tr>
<td>Diversity and Inclusion Committee</td>
<td>2018</td>
</tr>
<tr>
<td>Education Committee</td>
<td>2018</td>
</tr>
</tbody>
</table>
**b. DISCUSSION**

- Organizing Interest Group renewals for 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Created</th>
<th>Renewed</th>
<th>Due for Renewal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altmetrics and Digital Analytics</td>
<td>2015</td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>Authority Control (LITA / ALCTS)</td>
<td>1984</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Drupal4Lib</td>
<td>2008</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Game Making</td>
<td>2012</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Heads of Library Technology</td>
<td>2001</td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>Imagineering</td>
<td>1989</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Instructional Technologies</td>
<td>2012</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Interest Groups Coordinator</td>
<td></td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>Library Consortia Automated Systems</td>
<td>1988</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Maker Technology Interest Group</td>
<td>2015</td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>MARC Formats Transition (LITA / ALCTS)</td>
<td>1990</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Mobile Computing</td>
<td>2009</td>
<td>2015</td>
<td>2018</td>
</tr>
<tr>
<td>Open Source Systems</td>
<td>2000</td>
<td></td>
<td>2018</td>
</tr>
</tbody>
</table>
LITA Bylaws and Organization Committee

ALA Annual Meeting – June 24, 2017

Current members: Frank Cervone (chair), Mary Ellen Tyckoson, Jharina Pascual, Jenny Brandon, Regina Beach-Bertin, Richard Guajardo
Incoming member: Travis Teeter

1. Prior meeting (April 24, 2017) minutes were approved – Mary Ellen (moved) and Jennie (second) – unanimously approved
2. Volunteer to take minutes - Frank
3. Frank discussed proposal to add two additional positions on committee to facilitate meeting business (secretary) and committee continuity (past chair) – Jennie (moved), Jharina (second) – unanimously approved
4. Old business
   a. Discussion of request from board to review procedures for committee reports
      i. Frank reported that Jenny Levine has rolled out a new report form to facilitate this process. With this new procedure, it is not clear this is really an issue anymore. Will defer to see if Board has any issues now all committees and IGs are using the new procedure.
   b. How to handle elections and vacancies when candidates drop out at the last minute/after various deadline occurs which makes it to find additional candidates in time for ballot deadlines. After discussion of the various examples of what has happened recently, the group resolved the following:
      i. If there are options that provide at least two candidates for each position, go ahead with election as is.
      ii. If there is no choice (i.e., one candidate for vice-president, 3 for 3 director at large positions) look to a special election after other people are nominated
      iii. (unfortunately, I did not record who motioned and seconded, although the vote was unanimous)
   c. Ex-officio representative delegates – The basic issue is that there is no official mechanism for appointing an alternate representative from a LITA committee to sit on an ALA committee.
      i. Allowing for the appointment of an alternate representative was approved in principle but not formally voted on (and I can’t remember why)
   d. Voting – Frank reported that the issue is that voting is addressed in various sections of the Bylaws and some on the Board thought it might be a good idea to create a single section that consolidated all this information. No action has been taken on this so far and it may no longer
be a priority for the Board. Frank will take back to them for discussion at the second Board meeting.

e. Diversity of nominees – The Board is concerned that the current definition of diversity does not allow for changes that may be needed in the future. Originally to be referred back to the diversity committee. Frank will discuss at second Board meeting to see what they would like to do.

5. Adjournment
LITA Bylaws and Organization Committee
October 30, 2017 Minutes


1. Nancy Colyar agreed to take minutes

2. Approval of minutes of (June 24, 2017)
   The minutes may need to be reconstructed. Item deferred.

3. Old Business.
   a. The need to revise the wording on diversity of nominees Article IX, Section 2, subsection 5 to broaden the current definition. Frank took our wording issue to the Board at Annual and asked for input from the Diversity and Inclusion Committee. Mary Ellen emailed their Chair who indicated that they will discuss it at their next online meeting. The goal is to find language that is broader than the current language, but not so broad as to be meaningless. Action is on hold until we hear from Diversity and Inclusion.

4. New Business:
   a. Interest Group renewals
      There are 4 interest groups remaining for 2017 which have not officially been renewed. We need to get the 2017s finalized since there are a lot of IGs up for renewal in 2018. Bylaws Section 7. Renewal says Bylaws Committee makes recommendation to the Board for all IG renewals, changes or dissolutions.

      i. Social Media and Learning (2018) Request to disband. The co-founder believes that the group never really got off of the ground and that interest has waned. ACTION – recommend to disband. Travis motion, Frank second, motion carries. Mary Ellen will submit to the Board.

      ii. User Experience (2017) – no chair listed, Jenny L. emailed in July with no response. They did meet at Annual but did not request space for Midwinter. Mary Ellen will email the listserv and if no reply we will recommend disband. Nancy move, Travis second, motion carries.

      iii. Patron Privacy & Technologies Interest Group (2017) – no chair listed, Jenny L. emailed. Jenny’s notes indicate Matt B. put out a call in July but the LITA office has no record of a new chair. Mary Ellen will email their mailing list. Nancy move, Travis second, motion carries if no reply to Mary Ellen's email to their discussion list we will recommend to disband.

      iv. Linked Library Data (LITA/ALCTS) (2017) – chair is gathering signatures. Mary Ellen will give them a deadline of before our next meeting. Defer to our next meeting.

      v. Electronic Resource Management (LITA/ALCTS) (2017) – chair is gathering signatures. Mary Ellen will give them a deadline of before our next meeting. Defer to our next meeting.
b. Bylaws revision: We have been asked to do a full review of the Bylaws with an eye towards better organization and removing anything that is really procedural. LITA Past-President Aimee Fifarek, our Board liaison, will work with us. We need to come up with a process. Volunteers to work on this: Nancy and Jodie. (Manual is responsibility of the LITA Office.) Several of the Bylaws are interrelated and there are operational items in there, until the Manual is sorted out, there is difficulty in sorting out the Bylaws. Aimee will facilitate what the Board actually wants. Identify operational issues to be removed. Mary Ellen will look into putting the Bylaws up as a shared document where we can work on revisions and make a list of things to move to the manual. Any change to the Bylaws requires a vote of the membership. Mary Ellen will get in touch with Aimee then Nancy and Jodie.

5. Next meeting: Week of Nov. 27 or Dec. 4. Mary Ellen will put out a Doodle poll.

It appears that not many Bylaws members will be at Midwinter, and those who will may have conflicts at the all committee meeting time. Mary Ellen will show up at the all committees meeting in case there is anyone interested in joining or discussing issues. Hopefully the Social Media & Learning IG recommendation will get on the agenda for the Board’s online meeting Nov. 17. We will plan on getting a recommendation for the remaining 2017 IGs done between now and Midwinter.