

ACRL Instruction Section
Teaching Methods Committee
Virtual Meeting

Thursday August 31, 2017
10:00 AM PST

<https://uiowa.zoom.us/j/672291471>

Present: Erin Rinto (chair), Sara Scheib (vice-chair), Julie Hornick (secretary), Christine Moeller, Emilie Vrbancic, LEEANNE ROMANE, Liz Bellamy, Allison Hosier,

Regrets: Caroline Sinkinson, Melissa Bowles-Terry

Absent: Amanda Melchor

Agenda

- I. Welcome and Introductions
- II. Additions to the Agenda
 - A. No additions
- III. Announcements
 - A. General Information
 1. Erin reminded us of the committee charge, available on the Instruction Section website (<http://acrl.ala.org/IS/is-committees-2/committees-task-forces/teaching-methods/>)
 2. The Teaching Methods committee is very active, if any members find the workload to be more than expected, they should let Erin or Sara know so that others may serve.
 3. Sara will serve as chair during Erin's upcoming maternity leave.
 - B. Reminder of upcoming meeting dates
 1. The list of upcoming meetings is available in the shared committee Google Drive folder
 2. Spring meeting dates will be scheduled later in the fall
 3. There may be times when scheduled meetings may be cancelled to allow subcommittees time to work together
 - C. Committee work spaces: ALAConnect and Google Drive
 1. Members should make sure to have access to the shared Google Drive folder and let Erin or Sara know if they cannot access that.
 2. Minutes and other documents are shared in ALAConnect.

*If you wish to attend the meeting as a nonmember guest, please contact the Chair in advance for details:
Erin Rinto [erin.rinto@unlv.edu]*

D. ALAConnect upgrade

1. ALAConnect has been frozen as it was being upgraded, which was due to be finished on August 31. Erin will let members know as soon as it is unfrozen.

- E. Exec is in the process of finalizing planning reports from committees submitted in August. The committee will be notified when the Teaching Methods planning document has been approved.

IV. Projects Overview and Feedback: do continuing members have suggestions?

- A. Web Maintenance Committee is being collapsed this year into the other subcommittees. Each subcommittee should designate a member to post, update social media, etc.

- B. Featured Teaching Librarian subcommittee selects and interviews a librarian who demonstrates teaching excellence, innovation, and/or creativity. The write up of this interview is hosted on the committee website throughout the semester.

1. The suggestion was made to spread the postings out over time to avoid the Oct/Nov and Mar/Apr/May cluster.
2. The call for the fall semester went out in the spring and 13 nominations have been received. These nominations will be reviewed by the subcommittee.

- C. Selected Resources subcommittee produces an annotated list of journal articles for two lists: *Selected Resources for Teaching Methods and Instructional Design in Library Instruction* and *Selected Resources on Assessment of Library Instruction*. These lists are accessed from the committee page through links out to lists on Zotero.

1. Last year's committee suggested that the process be started earlier than has been the case in the past.
2. The Instructional Section survey results indicated that most respondents were not aware these lists exist. This year's subcommittee can discuss ways to promote and raise awareness of the lists.
3. The possibility was raised of displaying an RSS feed for new resources, or of finding another method to indicate when updates are made to the list.
4. The decision was made last year not to use Mendeley any longer.
5. It was felt that the form submission process needs to be looked at so as to ensure that full citation information is submitted, including page numbers, DOIs, URLs, etc., and so that the work that goes into finalizing the list can be streamlined.
 - a. Erin noted that suggestions were being made in the chat area during the meeting. She will add those to the Google Doc.
6. It was further suggested that the directions for the annotations be enhanced to include directions in regards to writing style.

D. Virtual Event

1. Discussion of the feedback received from the survey administered at the end of the 2017 presentation indicated that respondents were frustrated by technology issues, but the committee recognizes that there is only so much anyone can do when technology decides not to work
 2. There are topic ideas left over from 2016 that haven't been used, so these may be drawn on for this year's event, or a new list may be drawn up.
- E. Members should review the document with suggestions shared to the Google Drive folder by the September meeting and add any further suggestions. The committee will address those in September.
- V. Forming Subcommittees – One “veteran” should remain on the same subcommittee as last year to serve as guide for new members. Members should look at the possibilities and sign up on the Google Sheet by next Friday.
- A. Featured Teaching Librarian
 - B. Selected Resources
 - C. Virtual Event
 - D. Web Maintenance: This committee is disbanding.
- VI. Adjournment
- A. The next meeting is scheduled for September 20th.
 - B. The meeting was adjourned at 1:50pm.

Action Items

Item	Member Responsible
Ensure you can access the shared committee Google Drive folder	Everyone
Review “Projects Overview and Feedback” document in IS Teaching Methods Committee Google Drive Folder by Sept. 20 meeting	Everyone
Sign up for subcommittee by Friday, September 8	Everyone
Touch base with the other members of your subcommittee	Everyone