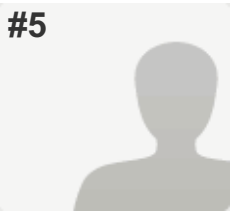


#5



COMPLETE

Collector: Web Link 1 (Web Link)
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PAGE 1: ACRL Instruction Section End of Year Report 2017

Q1: Name of Committee/Task Force: Management and Leadership

Q2: Committee chair(s) (name & email address):

Michele Ostrow
 micheleo@austin.utexas.edu

Q3: Name of Activity/Project: Use the same activities/projects you described in your Annual Planning Form.

Activity/Project #1:	Professional Development Series for Instruction Coordinators and Librarians
Activity/Project #2:	Revisit Analyzing Your Instructional Environment Workbook
Activity/Project #3:	Revise charge
Activity/Project #4:	Survey for input about Professional Development Series topics

Q4: Which objective from the ACRL Plan for Excellence did this project/activity support? Choose the ONE objective that best fits each project/activity.

	Objective
Activity/Project #1	Student Learning: Identify innovative practices in learning environments and instruction that enable academic librarians to transform learning.
Activity/Project #2	Student Learning: Increase partnerships with other organizations to advance the impact of Information Literacy on student learning.
Activity/Project #3	Student Learning: Identify innovative practices in learning environments and instruction that enable academic librarians to transform learning.
Activity/Project #4	Student Learning: Identify innovative practices in learning environments and instruction that enable academic librarians to transform learning.
Activity/Project #5	

Q5: Describe your committee's activity/project and how each activity supported the Plan for Excellence objective(s) selected above.

Activity/Project #1:	Organized 3 online presentations and discussions of use to instruction coordinators and librarians about mentoring, accessibility and reflexivity in order to improve librarians' ability to engage learners with information literacy skills
Activity/Project #2:	Revisited and then retired a proposal from the prior year to overhaul the Analyzing Your Instructional Environment Workbook to make it more user friendly as a resource to benchmark information literacy and curriculum integration models. Withdrew proposal because document being rewritten and ACRL could not support the proposed database.
Activity/Project #3:	Revise charge to formally include the professional development series as a way to continue to develop librarians' skills in engaging student learners. Did not revise charge because we were informed IS was revisiting committee structure and charges.
Activity/Project #4:	Created and surveyed instruction librarians to determine what would be most beneficial for future professional development events in order to provide the most useful content for engaging student learners.

PAGE 2**Q6: Describe the process of soliciting nominations/topics/other submissions for your activity/project (examples: soliciting award and candidate nominations, selecting topics and speakers, discussion group topics and leaders, soiree site, or PRIMO submissions)**

Activity/Project #1:	Committee members brainstormed topics and presenters together, decided what was most interesting and then broke into subgroups to contact speakers and host events, with support from chair and vice chair for publicity.
Activity/Project #2:	Worked with IS Exec liaison to see if this proposal should go forward or be tabled.
Activity/Project #3:	Worked with IS Exec liaison to see if we should revise our charge or not.
Activity/Project #4:	Subgroup of committee created draft survey, got feedback from IS Advisory and Exec and finalized and distributed it for use by next year's committee.

Q7: Provide the timeline for your activity/project (examples: sending out calls for participation, invitations, publicity, notification of awards, PRIMO selections and interviews, etc.)

Activity/Project #1:	Planning in fall; publicity and events in spring
Activity/Project #2:	Discussions with IS Exec liaison in fall
Activity/Project #3:	Discussions with IS Exec liaison in fall
Activity/Project #4:	Created survey in fall and sent it out in mid-June after last professional development event

Q8: Budget for the activity/project, if applicable.

Activity/Project #1:	NA
Activity/Project #2:	NA
Activity/Project #3:	NA
Activity/Project #4:	NA

Q9: Describe the publicity for the activity/project. Please also provide URLs to publicity, calls for proposals, etc. for your project/activity. If not currently available online, please post materials to your committee's ALA Connect page and enter the URL below.

Activity/Project #1:	Publicized through ALA Connect, ili-l, uls, lita listservs. URLs are posted in ALA Connect and are: https://www.youtube.com/watch?v=8rzfl6qbFh0&feature=youtu.be – Critical Reflection to Improve and Grow as Librarians who Teach https://www.youtube.com/watch?v=sK74pZpEJTk&t=1s – Developing an Effective Mentoring Program https://www.youtube.com/watch?v=SVweb5wN5TQ&t=471s – Accessibility in Teaching with Technology . Announcements and recordings in ALA Connect are also archived as pdfs in Instruction Section archive.
Activity/Project #2:	No publicity needed
Activity/Project #3:	No publicity needed
Activity/Project #4:	Created survey in ACRL SurveyMonkey account and sent to ili-l and attendees in June with Exec liaison approval. Survey call with link to survey is archived in Instruction Section archive.

Q10: Please provide URLs to evaluations of the project/activity (if not currently available online, please post materials to your committee's ALA Connect page and enter the URL below).

Activity/Project #1:	NA
Activity/Project #2:	NA
Activity/Project #3:	NA
Activity/Project #4:	NA

Q11: Number of RSVPs/attendees at events (examples: Soiree, online discussions).For Soiree, include first time attendees requesting matches.

Activity/Project #1:	Mentoring webinar = 100 registrants and 53 attendees;Accessibility webinar = 181 registrants and 75 attendees; Critical Reflection = 269 registrants and 87 attendees.
Activity/Project #2:	NA
Activity/Project #3:	NA
Activity/Project #4:	Survey is open until July so will be reported next year

Q12: For Nominations committee only: number of nominees, reasons for declining, statistical/demographic info, final slate, final election results.

Respondent skipped this question

PAGE 3

Q13: Based on the action plan and measurement(s) of success you provided in the Annual Planning Form, describe what success your committee had in meeting each objective:

Activity/Project #1:	We had high numbers of registrants, and attendees and many requests for recordings afterward so we feel that we were successful in providing information of benefit to the instruction community. Next year's group will be better informed about what to focus on with survey results in hand.
Activity/Project #2:	NA - withdrew proposal
Activity/Project #3:	NA - withdrew proposal
Activity/Project #4:	Results aren't due until July and will be analyzed and inform the work of the committee next year

Q14: Advice to incoming chair for project continuation or next steps:

Activity/Project #1:	If we can include evaluations in the webinar, I think that would be helpful.
Activity/Project #2:	NA
Activity/Project #3:	Follow up to see if IS committee structure and charges are being revised and, if not, suggest revising ours again to better reflect the work we do.
Activity/Project #4:	We may be able to fold this into the broader IS survey next year now that we know what it looks like more clearly