

# ACRL DLS Universal Committee Report Form: Annual Committee Charge & Goals (Sept. 15); Midwinter Report (Jan. 15); Annual Report (May 15)

**Name of committee:** Research Committee

**Date:** January 13, 2015

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## SECTION 1- Annual Committee Charge & Goals (DUE: Sept. 15)

*Instructions for Annual Committee Charge and Goals:* 1) Fill in your responses in this section of the form, 2) save it as a **.docx** or **.pdf**, 3) post a copy to the DLS ALA Connect page\*, and 4) send a copy to the DLS Section Chair/Executive Committee chair. Leave Sections 2 and 3 of this form blank for the time being.

### Committee Charge

<p>To promote and facilitate research and publication in the area of distance learning library services by identifying areas where research is needed; facilitate communication about research activities; encourage research activities through participation in library and distance education forums; and explore cooperative arrangements and projects within ALA and its divisions.</p>
<p>Has the charge been reviewed? <b>Yes</b>          Were changes made to the committee charge? <b>No</b>          If any changes were made to the committee, what changes were made?</p>

### Annual Committee Goals

Identify your committee's goals/ action items for the year	Map each goal/action item to a goal/objective in the <a href="#">Strategic Plan (2013-2016)</a>	Describe the criteria for measuring success
Produce a report for the Executive Committee summarizing the results of the 2016 DLS Research	Objective 2: Identify current trends, issues, data that reflect changes, developments and trends in the external	An actual report is produced and submitted by midwinter.

Committee Survey.	environment related to distance library services	
Distribute report/results to membership after approval from DLS Executive committee.	Objective 1: Communicate and promote the activities and resources of the committee to the distance library community	The report is made available to the membership on the DLS website after DLS Executive Committee approves the report.
Make suggestions or recommendations for merging the Research Committee with another committee or morphing the Research Committee into a more relevant committee.	Objective 3: Initiate projects, research studies, ad hoc committees, and open hearings that promote best practices and contribute to the knowledge base in distance learning library services.	A list of these ideas and suggestions will be created and submitted to the Executive Committee.
Describe special or new activities your Committee is planning. (If none, indicate in adjacent box.)	<b>There are no special activities planned at this time.</b>	
Will these be regular events or once-only activities in the future?	Additional comments: We will need to cooperate with the Communication Committee to distribute results to the membership after approval from the DLS Executive Committee.	
What does your committee need from DLS Executive Committee to continue your work, such as a budget item?		

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## SECTION 2- Midwinter Committee Report (DUE: Jan. 15)

*Instructions for the Midwinter Report:* 1) Fill in your responses in this section of the form, 2) save it as a **.docx** or **.pdf**, and 3) post it to the section's ALA Connect page\*. The report should capture committee activities from ALA Annual to ALA Midwinter. Leave Section 3 of this form blank for the time being.

### Action Items

**Add lines for additional action items as necessary**

Identify your committee's goals/ action items for the year	Document progress toward meeting goals/action items. (Indicate actual/anticipated completion date, as appropriate.)
Produce a report for the Executive Committee summarizing the results of the 2016 DLS Research Committee Survey.	Completed in 12/2016. Posted in ALA Connect in the DLS Executive Committee and DLS Research Committee areas.
Distribute report/results to membership after approval from DLS Executive committee.	The report/results cannot be shared with the membership because of prohibitive language in the survey. The report was shared with the DLS Executive Committee in 12/2016.
Make suggestions or recommendations for merging the Research Committee with another committee or morphing the Research Committee into a more relevant committee.	<p>The Research Committee will be transformed into the Mentoring Committee. The new charge will be</p> <p style="padding-left: 40px;">Develops and oversees the DLS Library mentors, a program which helps new and less experienced librarians tasked with serving distance students identify a mentor in the field; Promotes and facilitates research and publication opportunities in the area of distance librarianship; develops opportunities for distance learning librarians to meet and discuss topics related to research and librarianship.</p> <p>The committee will compile and submit a list of how successful mentoring committees are run by ALA Annual (6/2017).</p>

<p>Describe special or new activities your Committee has undertaken. (If none, indicate in adjacent box.)</p> <p>Will these be regular events or once-only activities in the future?</p>	<p>There are no special activities planned at this time.</p> <p>Additional comments: None.</p> <p>The survey told respondents that the committee would try to match them up with other people with common research interests. The committee is examining the logistics of how to do this.</p>
<p>What does your committee need from DLS Executive Committee to continue your work, such as a budget item? N/A</p>	

## SECTION 3- Annual Committee Report (DUE: May 15)

*Instructions for the Annual Report:* 1) Fill in your responses in this section of the form, 2) save it as a **.docx** or **.pdf**, and 3) post it to the section's ALA Connect page\*. The report should capture committee activities from ALA Midwinter to ALA Annual. The **Annual Report** is due one month prior to the ALA Annual Conference.

### Action Items

*Add lines for additional action items as necessary*

Identify your committee's goals/ action items for the year	Document progress toward meeting goals/action items. (Indicate actual/anticipated completion date, as appropriate.)
Produce a report for the Executive Committee summarizing the results of the 2016 DLS Research Committee Survey.	Completed in 12/2016. Posted in ALA Connect in the DLS Executive Committee and DLS Research Committee areas.
Distribute report/results to membership after approval from DLS Executive committee.	The report/results cannot be shared with the membership because of prohibitive language in the survey. The report was shared with the DLS Executive Committee in 12/2016.
Make suggestions or recommendations for merging the Research Committee with another committee or morphing the Research Committee into a more relevant committee.	Information about other mentoring models used by ALA/ACRL have been added to a shared Google Drive folder to pass on to the new Mentoring Committee chair and members.

Describe special or new activities your Committee has undertaken. (If none, indicate in adjacent box.)  Will these be regular events or once-only activities in the future?	There are no special activities planned at this time.
	Additional comments: This is the final annual report for the DLS Research Committee. The committee will be renamed as the Mentoring Committee and will

<p>What does your committee need from DLS Executive Committee to continue your work through ALA Annual, such as a budget item?</p> <p>N/A</p>	<p>have a new charge in the coming year.</p>
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