ACRL Instruction Section
Teaching Methods Committee
Virtual Meeting
Friday February 24, 2017
1pm-2pm Eastern

Present: Amanda Izenstark (chair), Erin Rinto (Vice-Chair), Melissa Bowles-Terry (Liaison to Exec), Mark Lenker, Sara Scheib, Elizabeth Psyck (Secretary), Caroline Sinkinson, Emilie Vrbancic, Christine Moeller, Brandon West

Regrets: Susanna Eng-Ziskin

Guest: Rosalind Bucy

AGENDA

1. Welcome and Introductions
2. Additions to the Agenda
    a. Added 6 (d): Title for Virtual Event
3. Announcements
    a. ACRL deadline to volunteer for committees has passed.
4. Announcements from Exec
    a. Exec has been reviewing proposals from several committees that won't have much of an impact on this committee but will improve coordination and communication between committees. Expected to report out in March regarding changes.
5. Reports from Subcommittees
    a. Featured Teaching Librarian
        - Group shared the names and information of two nominations featured teaching librarians via email: Christina Holm and Amanda Hornby. Ready to start moving forward with contacting nominees once there is committee approval. Meeting attendees all approved. For the next round, Amanda suggested picking an individual to post as August's Featured Teaching Librarian to make it easier for next year's committee as they start the new appointment year.
    b. Selected Resources
        - Recommendations are due by February 28. Recommendations are open so you can see what was suggested by others. The subcommittee will reach out to everyone on Tuesday to check in.
    c. Web Maintenance
        - No report

6. Virtual Event Planning
    a. Volunteer Update
        - Sara has been working with Elois to plan the event. We still need a moderator.

        - Scheduled for April 25, Amanda will send out more details via email.
        - We will need to start working on promotion and publicity – Brandon, Elizabeth, and Emilie have volunteered to help. Can modify previous materials used last year.
    b. Practice Session Details
        - April 7 at 1pm Eastern.
        - Committee members are welcome to join to help troubleshoot. Information will be sent out in advance.
    c. Additions & Modifications to Plans So Far
        - We have the permission to record the panel.
        - Feedback forms and promotional materials will need to be sent in by the first week of March in order get approval.
        - Developed an informal list of questions to lead the conversation (40 minutes) plus a Q&A (20 minutes).
        - The group discussed potential additions to the question list and Amanda will share the document with the group.
    d. Title for Virtual Event
        - Suggested title from Melissa: Improve your instruction with classroom assessment techniques
        - Add subtitle: a conversation with Melissa Bowles-Terry and Cassandra Kvenild

7. Rescheduling April Committee Meeting
    a. Currently scheduled to meet shortly after the virtual event. The group agreed that keeping the meeting to debrief and discuss what worked and didn't work. In May we can discuss our survey results.
8. Personal Announcements
    a. Sara Scheib contributed to a book Curating Research Data (available from ALA and Open Access)
9. Adjourn
    a. 1:58pm