

Framework Advisory Board Meeting Notes

February 3, 2017

11:00am-12:30pm Pacific / 12:00-1:30pm Mountain /

1:00-2:30pm Central / 2:00-3:30pm Eastern

Access details:

By phone: (641) 552-9185 Access code: 144 043#	By computer with headset and mic: http://join.freeconferencecall.com/donnarosewitek ; Online meeting ID = donnarosewitek
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Attended: Tish Hayes, kYmberly Keeton, Sara Miller, Susan Miller, Raymond Pun, Mark Szarko, Donna Witek; Guests: Sharon Mader ('ex officio' as former VPO for Information Literacy), Rhonda Huisman (Chair of Student Learning and Information Literacy Committee)

Action items are underlined.

After reviewing the agenda, Sharon reported on the ACRL Board of Director's decision at ALA Midwinter to merge the Framework Advisory Board (FAB) with the Student Learning and Information Literacy Committee (SLILC) effective July 2017. This decision was in response to FAB's Board Action Form in which we proposed either extending FAB's charge for another year, or transferring our Framework-related projects and initiatives to become the purview of SLILC once our official term ends at the end of June 2017. The Board decided on the latter proposal.

This means that current FAB members who would like to continue to serve in support of our Framework-related projects, carrying our expertise and knowledge into the next phase of their development and integration into ACRL, need to complete the ACRL volunteer form and indicate SLILC as the committee they'd like to serve on, by the February 15, 2017 deadline. Sharon emailed everyone the link to the form, but Donna will send the link out again before the deadline as a reminder. Sharon also mentioned the "Framework Projects: Responsibilities and Future Needs" chart she created as part of her report to the ACRL Board; Donna will send this chart to all of FAB.

Sharon invited Rhonda to add to her report of the discussion the ACRL Board had at Midwinter about FAB's future. Rhonda shared that SLILC is ready to support the merger of our two groups; as current Chair of SLILC she strongly encourages us to volunteer to serve on SLILC in 2017-2018, since a large portion of current SLILC members will be rotating off this summer as they complete their terms.

Donna gave a report about the composition of FAB's membership. She announced the names of the three librarians selected by Tish, Sharon, and Donna from the Curriculum Design Team applicant pool, who ACRL President Irene Herold already approved to be invited to appointments to FAB effective immediately: Candice Benjes-Small of Radford University, VA; Joanna Gadsby of University of Maryland Baltimore Country, MD; and Smita Avasthi of Santa Rosa Junior College, CA. Official invitations to appointments are scheduled to be sent by ACRL staff very soon.

The group then discussed the FAB Projects Chart (Google spreadsheet shared via email), with the goal of filling any remaining gaps on projects for February-June 2017. Donna thanked Tish and kYmberly for agreeing to step in as Interim Co-Chairs of FAB during Donna's maternity leave from mid-March through the end of May.

One project has been significantly updated since last discussed: Rather than selecting an expanded Framework presenter team for the upcoming licensed Framework curriculum, FAB has instead been charged as the oversight group who will need to select a Framework Presenter Coordinator from among the three eligible candidates for this role, i.e., the three members of the Curriculum Design Team. This selection process is much simpler than that of the expanded presenter team, and should only one eligible candidate express interest in the position there will not be a need to vet candidates. Selecting an expanded Framework presenter team will fall to the Framework Support Working Group of SLILC after July 2017. FAB's responsibility is to select a Presenter Coordinator by June 2017; Donna shared the steps involved in this, and indicated she and Sharon would participate in part of this process. Ray had volunteered to help select the expanded Framework presenter team; Donna asked if he would co-lead (with Donna) in the selection of the Presenter Coordinator, and he agreed to do so. Sara also volunteered to help with this selection process. The Chair of SLILC will also be invited to participate in the selection process. Donna and Sharon will create a timeline and project plan for this selection process and send it to Ray and Sara.

Other decisions we finalized included that Sara would take on the Framework Spotlight on Scholarship column. Donna will email Sara with her files and information for citations she has curated for possible inclusion in the column moving forward. Sara asked that members of FAB send her any Framework-related citations and scholarship we come across. Discussion of the Framework toolkit: Module 5 was deferred to the Toolkit Work Session later in the meeting.

Susan then provided an update on the Sandbox administration and promotion. She reported that the Sandbox has 90 contributors as of the morning of our meeting. Susan summarized the smaller teams formed by the FAB Sandbox Team: Mark and Susan will liaise with the Cherry Hill Company for updates, enhancements, and maintenance of the Sandbox, including submitting tickets in the Unfuddle system and monitoring their progress; Ray, Mark, and Susan will approve and activate Sandbox accounts, monitor the Sandbox gmail account, and respond to user email; Ray, Mark, kYmberly, and Susan will continue working on the publicity plan, soliciting content for the Sandbox; kYmberly will contribute to user education through the ACRL preconference at ALA Annual at which she will present; and, Susan will monitor the Sandbox budget. Publicity ideas include a flyer at ACRL in Baltimore, which the Sandbox Team will ask ACRL to assist with; reaching out to the ACRL sections; and, putting a blurb in the Instruction Section Newsletter. Rhonda suggested we might also coordinate with the ACRL Conference Planning Committee/Staff to reach out to ACRL presenters to invite them to contribute their conference presentation materials to the Sandbox at the same time they upload them to the conference website. Susan added this idea to the publicity plan, and Sharon offered to reach out to Margot Conahan to pursue this idea.

The next item discussed was the draft Framework Curriculum we received from the Curriculum Design Team on their contracted deadline of February 1, 2017. Our task is to review this draft and provide the team with feedback on it. Donna took notes on everyone's feedback (see separate file to be shared via email) with plans to share it with the team before Monday.

February 6, when a smaller group within FAB (Donna, Sara, Tish, and Sharon as 'ex officio') will meet via conference call with the team to discuss the curriculum.

The final item of the meeting was a work session focused on the Toolkit. We decided to hold off on developing Module 5 for the initial launch of the Toolkit, since we do not have the time and resources to develop it at this time. We decided the draft Toolkit was ready for the eyes of the Curriculum Design Team, to provide us with feedback so we can move forward with finalizing the resource to launch in time for ACRL in Baltimore. Donna will share the draft Toolkit with the Curriculum Design Team within the next week for their feedback. FAB also identified the need to better integrate Modules 3 and 4; Donna agreed to engage the work groups for those modules in a process to do so. Discussion also took place about the difference between mapped and copied content blocks, the need for the structure of the outcomes of each module to be consistent, and the need for the Toolkit to undergo detailed review prior to launch.

At this point our meeting time ran out, and continued work on the Toolkit was deferred until another date.

We will aim for our next meeting to be in early March; a Doodle Poll will be forthcoming from either Donna or the incoming Interim Co-Chairs, Tish and KYmberly.