

Framework Advisory Board Meeting Notes
November 2, 2016
12:15-1:15 pm Central

Access details:

By phone: (712) 775-7031 Access code: 868 444#	By computer with headset and mic: http://join.freeconferencecall.com/smader ; Online meeting ID = smader
---	---

Attended: Tish Hayes, kYmberly Keeton, Sharon Mader, Sara Miller, Susan Miller, Leslie Morgan, Raymond Pun, Donna Witek

Absent: Mark Szarko

Action items are underlined.

After introductions, members of FAB since 2015 provided overviews of our current professional development projects to our new members, describing what the project is, its current status, and next steps for the project.

“Sandbox”:

Susan shared about the “Sandbox,” a repository of materials related to the Framework that have been created and submitted by members of the profession.

It is currently in development, undergoing testing which will wrap up Monday, November 7, after which the developers (Cherry Hill Company) will incorporate any final development changes into the platform before a target launch of late November/early December of this year.

Next steps include: expanding the “Sandbox” team within FAB, platform launch, marketing and publicity including soliciting contributions, professional development (in how to use the “Sandbox”), and assessment and analysis. In addition, we have been asked by Mary Ellen Davis to consider if the word “Sandbox” is the most appropriate name for this resource, a question we need to consider (and invite the SLILC Framework Project Team to weigh in on) and report back to Mary Ellen the outcome of our deliberation. The question of if a name change will push back our launch date with the developers, or cost additional money for their time, also needs to be addressed.

Toolkit:

Donna shared about the Toolkit, a freely available resource of professional development content and material which we, FAB, are developing and creating, organized around questions we have identified in the past year and a half as important to members of the profession seeking to use the Framework. It is structured as modules, and will be housed in ACRL’s LibGuides. The current draft modules are titled:

- Finding Time to Engage the Framework (lead: Tish)
- The Framework’s Structure (lead: Donna)

Foundations of the Framework (lead: Sharon)
Developing Goals, Outcomes, and Assessments (lead: Susan)
Collaborating with the Framework (lead: Leslie)

It is currently in development by legacy members of FAB. Content for each module has been drafted in Google documents. The draft module content was shared with new FAB members during the meeting so they can review the content and make decisions about which modules they will volunteer to work on.

Next steps include: new FAB members volunteering to join the work groups for at least two modules (work group leaders will be members of FAB who led in each module's initial development), moving the modules' content into LibGuides, developing each module further, soliciting feedback on the Toolkit from the new Framework Curriculum Designer Team, launching the toolkit in early 2017 (ideally at ALA Midwinter 2017), and marketing and publicizing the Toolkit.

Curriculum Designers/Presenters:

Donna shared that FAB's involvement on this initiative so far has been to successfully hire three curriculum designers to form a Framework Curriculum Designer (CD) Team. They will develop a licensed professional development curriculum for the Framework that will complement and work in parallel to FAB's freely available outputs.

FAB's involvement with the CD Team will include: CD Team consulting with FAB as needed as they develop their curriculum, 2-3 conference calls with CD Team between November 2016 and March 2017 during which FAB will provide feedback on the CD Team's curriculum and the CD Team will provide feedback on FAB's Framework Toolkit, and in mid-late spring 2017 coordinating the hire of an expanded presenter team for the CD Team's curriculum (in collaboration with CD Team).

Opportunities for FAB at ALA Annual 2017

Donna shared two opportunities for FAB to share its work at ALA Annual 2017 in Chicago, IL:

1) The "Framework Update" session on Sunday, June 25, 2017 at 10:30-11:30 am. This session typically updates attendees on the work of FAB and any other Framework-related initiatives we are keeping abreast of.

2) An invited ACRL Instruction Section (IS) 2017 Preconference session on Friday, June 23, 2017: we've been invited to present on the "Sandbox" repository as it relates to their preconference theme of "Teaching Information Literacy with a Social Justice Lens," and the last slot in their day-long preconference schedule is being held for us if we choose to accept this invitation to present. The IS Preconference Committee needs to know by this Friday, November 4, 2016 if we plan to utilize the slot they are holding for us.

Discussion occurred of who already plans to be at ALA Annual 2017, as well as who can flexibly arrange to be there, to participate in one or both of these opportunities.

Outcomes of discussion:

- Leslie and kYmberly can commit to delivering the ACRL IS Preconference session on the “Sandbox” on June 23, 2017.
 - Donna will convey this information to the IS Preconference Committee Chair before Friday.
- Leslie, Sara, and Ray can commit to delivering the “Framework Update” session on June 25, 2017.

Determine work groups/leaders:

Volunteers were sought to continue work on the above projects.

The expanded “Sandbox” Team will consist of:

Susan (group lead)
Donna
Sharon
Ray
kYmberly

Susan will convene this group in the coming weeks to on-board new team members as “Sandbox” administrators.

Donna will serve as the overall lead on the Toolkit. Work on the modules will occur in small teams of 3-5 FAB members. New FAB members were given access to the draft module content so they can review it and identify at least two modules each would like to sign up to develop further; Ray, Sara, kYmberly, and Mark will inform Donna of their choices by this Friday, November 4. After the small module teams have formed, module leaders will convene each team to continue work on the Toolkit, with Donna providing coordination so that modules are developed by deadlines yet to be determined.

Evolution of FAB beyond June 2017:

Legacy members of FAB shared the evolving structure of FAB, from primarily advising Sharon in her role as ACRL Visiting Program Officer for Information Literacy to now having a member leader Chair. Our current charge ends in June 2017.

Discussion occurred about the future of FAB’s projects and work, and ideas for what we could recommend to the ACRL Board of Directors and Mary Ellen Davis, ACRL Executive Director, as to what comes next for our group and its work. Sharon will draft and share a report for the ACRL Board to consider at ALA Midwinter 2017, which will be signed by Sharon and FAB; FAB will provide feedback on her draft report in mid-December.

The idea was proposed of recommending a transition task force for the above Framework professional development projects, to find permanent “homes” for them in ACRL’s standing units and committees. Donna will draft language for this recommendation which will go into the Midwinter report draft, which FAB as a whole will comment and provide feedback on in December. The final report needs to be submitted to Mary Ellen Davis for the ACRL Board’s Midwinter packet by January 2, 2017.

The next FAB meeting will take place at the beginning of December. Donna will distribute a Doodle poll in order to schedule the next meeting.