

LITA BOARD OF DIRECTORS MEETING MINUTES

March 22, 2016 Meeting
11:30am – 1:00pm CDT

Attended:

- Thomas P. Dowling (LITA President, July 1, 2015, to June 30, 2016)
- Aimee Fifarek (LITA President-Elect, July 1, 2015, to June 30, 2016)
- Rachel Vacek (LITA Past President, July 1, 2015, to June 30, 2016)
- S.G. Ranti Junus (Director-at-Large, July 1, 2014, to June 30, 2017)
- Ms. Susan Sharpless Smith (Director-at-Large, July 1, 2015, to June 30, 2018)
- Jennifer Emanuel Taylor (Director-at-Large, July 1, 2014, to June 30, 2017)
- Ms. Andromeda Yelton (Director-at-Large, July 1, 2013, to June 30, 2016)
- Ms. Andrea Mullarkey (Parliamentarian, July 1, 2015, to June 30, 2016)
- Jenny Levine (LITA Executive Director, August 3, 2015, to June 30, 2020)
- Mark A. Beatty (Staff Liaison, July 1, 2014, to June 30, 2020)
- Nancy N. Colyar (Financial Advisory Committee, July 1, 2015, to June 30, 2016)
- Bohyun Kim (Director-at-Large, July 1, 2014, to June 30, 2017)
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2013, to June 30, 2016)

Absent:

- Ms. Jennifer Reisinger (Director-at-Large, July 1, 2013, to June 30, 2016)
- Mr. Ken Varnum (Director-at-Large, July 1, 2015, to June 30, 2018)

1. Call to Order – THOMAS DOWLING, LITA PRESIDENT

11:33 am Central Time

NOTE: Based on low usage of past Board meeting recordings, the LITA Board made the decision to not record this meeting. The future of recording Board meetings will be determined later.

2. Adoption of Agenda – DOWLING

Passed by unanimous consent.

3. Announcements and Introduction of Guests – DOWLING

New Adobe Connect space for all Board meetings going forward:

<http://ala.adobeconnect.com/litaboard/>

Guests:

Helen Gbala, Christine Peterson, Cynthia Lipken, Cary Gordon, Craig Boman, Erin L.

5. Adoption of Consent Agenda – DOWLING

(Each item in the Consent agenda can be approved in one action. Any board member may request that any item be handled separately.)

MARCH DOC #16-7 Interest Group Renewal Recommendations from the Bylaws Committee (PDF)

- Approve Maker Technology Interest Group Name Change (PDF)
- Renew MARC Formats Interest Group (PDF)
- Renew Instructional Technologies Interest Group (PDF)
- Renew Authority Control Interest Group (PDF)
- Renew Drupal Interest Group (PDF)
- Approve Women in Information Technology Interest Group petition (PDF)
- Approve LITA New Member Interest Group petition (PDF)
- Approve E-rate and CIPA Compliance Interest Group petition (PDF)
- Dissolve Search Engine Optimization Interest Group
- Dissolve Distance Learning Interest Group
- Dissolve Public Libraries Technology Interest Group
- Dissolve Library Code Year Interest Group (LITA/ALCTS)

Motion: Ficarek moved and Yelton seconded, the board adopt the full consent agenda.

Passed by unanimous consent, Reiswig and Varnum absent.

5. Approve FY17 Draft Budget – LEVINE

- MARCH DOC #16-2 FY17 Budget Projections (XLSX)
- MARCH DOC #16-3 FY17 Budget Projection Notes (PDF)

Discussion: Board members liked the budget notes document and the addition of budget lines for LITA Happy Hours at ALA conferences and speaker honorariums for webinars and web courses.

Could there please be a display of the endowment information, in the notes area would be fine.

Action Item: Check on the 50th Anniversary Task Force progress and its activities in relation to the budget line. There is an approved plan to make \$50,000 the Capital campaign fund raising goal. Yelton and Dowling will contact Michelle Frisque, 50th Task Force Chair for a report.

Please continue to work on, and report, moving one of the publishing stipends to the education committee chair.

Action Item: Levine will gather information about publication committees needs for all their current stipends and report.

Motion: Sharpless Smith moved and Kim seconded, to approve the FY17 Draft Budget.

Passed by unanimous consent, Reiswig and Varnum absent.

The Board thanked Levine for all the hard work on the budget and making it comprehensible. “Jenny rocks”

6. Approve Appointments Committee – DOWLING

- MARCH DOC #16-4 Bylaws & Organization Committee Recommendations on New Committees

Motion: Yelton moved, no second required, to approve creating an Appointments Committee.

Passed by unanimous consent, Reiswig and Varnum absent.

7. Approve Diversity and Inclusion Committee – DOWLING

- MARCH DOC #16-4 Bylaws & Organization Committee Recommendations on New Committees

Motion: Fifarek moved, no second required, to approve creating a Diversity and Inclusion Committee.

Passed by unanimous consent, Reiswig and Varnum absent.

8. Discussion about Publishing Contracts – Action Needed? – DOWLING

- MARCH DOC #16-5 LITA Guide Copyright private thread on LITA Board mailing list
- MARCH DOC #16-6 Publishing Contracts discussion (private documents in LITA Board Connect group)

There are several potential issues with the current Rowman & Littlefield author contracts in regards to copyright. What are the next steps in resolving these issues? The possible solutions could involve ALA as they appear to really want LITA publications back with them.

Action Item: Levine will develop a draft contract to give to ALA. She will consult with others resources such as the Publications Committee members and experienced publishing staff at other ALA divisions to develop the draft and will present it to the Board.

9. Moving Forward with Strategic Planning – DOWLING

Discussion: How do we want to proceed with strategic planning? Levine would like to make progress as an entire board towards a future LITA. There is agreement on the need to reinvent LITA. She proposes a fully inclusive process. Is the entire Board committed to a process? Fifarek strongly suggested setting a completed plan goal date and advocated for a potential role for the Executive Committee. Dowling will create a process that results in strategic planning. Both Yelton

and Fifarek urged scheduling and posting on calendars the process. Dobbs offered to collect and mash together everyone's ideas into a start up working document. Will the Executive Committee meetings have to be open and announced for the strategic planning process to work? Levine noted that other divisions do not hold open executive committee meetings.

Action Item: Everyone will send strategic plan ideas, goals, sample documents to Dobbs to create a working document to move forward.

Action Item: Dowling will schedule Executive Committee meetings to move the strategic planning process forward.

10. Review Action Items – DOWLING

Action Item: Check on the 50th Anniversary Task Force progress and its activities in relation to the budget line. There is an approved plan to make \$10,000 the campaign fundraising goal. Yelton and Dowling will contact Michelle Frisque, 50th Task Force Chair for a report.

Action Item: Levine will gather information about the Publication Committee's needs for all their current stipends and report.

Action Item: Levine will develop a draft author contract to give to ALA. She will consult with others resources such as Publications Committee members and experienced publishing staff at other ALA divisions to develop the draft and will present it to the Board.

Action Item: Everyone send strategic plan ideas, goals, and sample documents to Dobbs to create a working document to move forward.

Action Item: Dowling will schedule Executive Committee meetings to move the strategic planning process forward.

11. Agenda Items for Next Meeting – DOWLING

Golden Duck Awards progress. Public announcements of last year's awards was made in the June 12, 2015 LITA Updates.

Other items to be determined

Adjournment Motion: Vacek and Fifarek moved.

Passed by unanimous consent.

Adjourned: 12:50pm central

Submitted by Beatty