

**ACRL Literatures in English Section  
Midwinter 2013 Executive Committee Meeting Minutes**

**Virtual Meeting via WebEx  
Wednesday, January 23<sup>rd</sup>, 2013 (12:00pm EST)**

**In Attendance:**

Faye Christenberry (Past-Chair), Sara Seten Berghausen (Reference Discussion Group, Co-Chair), Laura Braunstein (Publications Chair), Kristina De Voe (Planning Committee, Chair), Amanda Dinscore (New Members Discussion Group, Co-Chair), John Glover (Biblio-Notes Editor), Liorah Golomb (Nominating Committee, Chair), Frank Gravier (Membership Chair), Harriett Green (Member-at-Large), Arianne Hartsell-Gundy (Vice-Chair), Robin Imhof (Collections Discussion Group, Co-Chair), David Oberhelman (Virtual Participation Committee Chair, Conference Planning, 2013 Chair), Amanda Rust (Email List Moderator), Linda Stein (Website Editor), Laura Taddeo (Secretary), Tammy Eschedor-Voelker (Reference Discussion Group, Co-Chair), Melissa Van Vuuren (Chair), Alex Watson (New Members Discussion Group, Co-Chair)

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**I. Welcome and introductions (Van Vuuren)**

**II. Approval of Agenda (Van Vuuren)**

- A. Van Vuuren: Corrections to Agenda: Under V and XII (which should really read VIII, not XII): Under General Membership Forum Report -replace TBD with Frank Gravier.
- B. Change date of Midwinter Virtual Meeting on Agenda from 2012 to 2013.

**III. Approval of minutes from ALA Annual 2012 (Van Vuuren)**

- A. Approved: NB: draft Midwinter minutes due by February 23, 2013.

**IV. Announcements from Chair (Van Vuuren)**

- A. Announcements from ACRL Leadership Council and ACRL Board update (Herold) will happen later through email communication.

**V. General Membership Forum Report**

- A. See below under all reports.

**VI. Old Business:**

**A. Review of 2012/2013 LES budget, forecasts for 2013/2014 budget (All)**

- 1. \$692.00 of unencumbered funds to spend by August 2013. We need to use the money or we will lose the funds.
- 2. Only a small amount was needed for the job shadowing program.

3. Discussion on if we could use the funds to support our MLA Liaison, Sarah Wenzel. Melissa Van Vuuren will contact Sarah and ask her how much money she might need for reimbursement for the past MLA Conference in Boston and also verify with ACRL if this is appropriate use of funds. Perhaps WESS (Western European Studies Section) can give Sarah money as well. Van Vuuren will contact WESS Chair about this. Sarah will be invited to report about the MLA conference at one of our meetings at Annual in Chicago this June.

**VII. New Business:**

**A. Virtual Midwinter Meeting Update (Oberhelman)**

1. Frank Gravier is the new Membership chair.
2. Reference and Collections Discussion Groups will hold a combined virtual meeting on January 31, 2013.
3. Virtual Participation Group will survey LES members. Harriet Green and Aline Soules were invited to work on survey.
4. Virtual Midwinter meetings will be continued at least until 2014.

**B. Emerging Leader with ARTS (Hartsell-Gundy and Dinscore)**

1. ACRL LES and ARTS committed to co-sponsor a 2013 ACRL Emerging Leader. The committee who made the decision consisted of Amanda Dinscore and Arianne Hartsell-Gundy from LES and Eric Kidwell and Rebecca Richardson from ARTS. The candidate selected to participate in the program is Julie Judkins.

**C. Social Media Coordinator (Braunstein)**

1. Participants at the Virtual Midwinter Publications meeting (December 3, 2012) discussed social media's role in LES activities and communication. Do we need a Twitter feed? Could Twitter be used to promote the blog, conference meetings, and other events and resources? Perhaps a Twitter feed could pull together tweets from LES members who are active on Twitter. Social media is currently unofficially overseen by the Chairs of Publications and Membership. We should have one person to officially oversee social media activities for LES. Amanda Binder volunteered for this potential duty.
2. An informal vote was cast on asking Amanda Binder to serve as LES Social Media Coordinator. All were in favor. Questions arose about whether or not she would serve on LES-Ex. Decided that she would be an ex-officio member of LES-Ex and serve on the Publications Committee.

**D. ALA Annual Conference schedule (Van Vuuren)**

1. Van Vuuren asked for feedback on tentative schedule for Annual meetings.

2. Suggestions were made to schedule the MLA meeting in the same location as the LES-Ex meeting to make traveling between meeting places easier since Chicago meeting layout is so spread out; will try to co-locate meetings if possible.
3. The main LES program (as well as all section programs) will be held in Convention Center.
4. Van Vuuren will send draft of schedule to ALA by end of January 2013.

## **VIII. Reports**

### **A. Chair (Van Vuuren)**

1. Please send minutes by Feb 23<sup>rd</sup> to ALA Connect.
2. Announced that she is switching jobs in March, so there may be a brief gap in email communication.

### **B. Vice-Chair/Chair-Elect (Hartsell-Gundy)**

1. Will send out letters for appointments.
2. Looking for volunteers, especially for conference planning for 2014.
3. Looking into social event for ACRL conference in Indianapolis.
4. Suggested the idea of LES publishing another monograph. What about editing a book on digital Humanities? Christenberry will investigate the possibilities of this; will be added to “new business” item for Annual LES-Ex meeting.

### **C. Past Chair (Christenberry)**

1. No Past-Chair news.
2. Jog shadowing update-Student from Seattle region shadowed Christenberry –shadowed a variety of library duties for one day. Encouraged all of us to volunteer to shadow.

### **D. Secretary (Taddeo)**

1. No updates.

### **E. Membership (Gravier)**

1. Gravier replaced Dan Coffey as Chair.

### **F. Job Shadowing (Golomb)**

1. Program has not been all that successful due to geographic problems. Recently, only 2 out of the 10 requests were placed. Geography/location of people requesting to shadow has created obstacles. (Examples of places hard to match-Toronto, Minnesota, Ohio, Indiana, etc.). However, the people that were placed had good experiences.

2. Suggested that we have a discussion at Annual about a new model or different strategy for shadowing program. WESS has an online form for mentors and mentees.
3. Has not promoted the program a great deal because of problems with implementation.
4. Another issue of concern is that the program is advertised to all library students with all kinds of interests and backgrounds (not just Literature). We need to find a way to target literature students.
5. Braunstein suggested “virtual” mentoring.

**G. Virtual Participation (Oberhelman)**

1. Survey sub-committee will be formed (see above notes); Harriet Green and Aline Soules will work on survey.

**H. Planning (De Voe)**

1. Tammy Eschedor-Voelker has volunteered for committee; Tim Hackman has resigned.
2. Committee Meeting will meet virtually on January 10<sup>th</sup>.
3. Will move forward on updating online survey and will send to LES-Ex for feedback before sending out to LES in the spring.
4. LES Governance Procedures – Planning Committee annually reviews the Section's governance procedures and recommends revisions to the Executive Committee; needs to revise the strategic plan for the Section.
5. ACRL replaced their *Charting Our Future: ACRL Strategic Plan 2020* with *ACRL Plan for Excellence*.

**I. Publications (Braunstein)**

1. Social Media Coordinator position will be created (see above notes).
2. Gravier will be helping with LES Blog.
3. Thank you to Blake Landor for his work on updating bibliography. Aaron McCollough stepped down as Webmaster and Linda Stein has been keeping the Wiki and Website up-to-date.
4. Bibliography was updated from static document on the Wiki to a live document on Zotero; the old bibliography is still on the Wiki. New categories will have scope notes; there will be a new section added on digital humanities; A link to the Zotero Bibliography was added to the Home page of the LES website.
5. Discussion on how to maintain document as a “live” document; will maintain updates with Zotero.
6. Biblio-Notes Discussion-should we be using Drupal to improve format of newsletter? We need to find out more about ALA’s support of Drupal.

**J. 2013 Conference Program Planning (Oberhelman)**

1. 2013 Annual program will be on Saturday, June 29<sup>th</sup> from 1:00-2:30pm in the McCormick Place Convention Center; Title of program is *Literary Texts and the Library in the Digital Age: New Collaborations for European and American Studies*; Speakers are Paula Kaufman, Juanita J. and Robert E. Simpson, Dean of Libraries and University Librarian, University of Illinois at Urbana-Champaign; Laura Mandell, Professor of English, Director of the Initiative for Digital Humanities, Media, and Culture, Texas A&M(Director of 18<sup>th</sup> Connect); Glen Worthey, Head, Humanities Digital Information Service, Stanford University Libraries and Academic Information Resource.

**K. Member-at-Large (Green)**

1. Agreed to help with survey about virtual participation.
2. Eager to work with others on projects-please contact her for help.

**L. 2013 Nominating Committee (Golomb)**

1. Candidates:  
Vice- Chair/Chair Elect: Chris Ruotolo and Laura Taddeo  
Secretary: Jaena Alabi and Naomi Lederer  
Member-at-large: John Glover and Alex Watson
2. Please remember to promote elections. We had a low voter turnout last election. Notices should continue to go out in Biblio-Notes and LES- Listserv.
3. Remember to renew ALA membership before elections.

**M. Reference Discussion Group (Berghausen/ Eschedor-Voelker)**

1. Midwinter meeting will be combined with Collections Discussion Group and held virtually on January 31, 2013, 2:00-4:00pm Eastern Time. Topics will be posted to ALA Connect and announced on LES listserv.

**N. Collections Discussion Group (Imhof)**

1. Midwinter meeting will be combined with Reference Discussion Group (as mentioned above) and is being held virtually. Ebooks will probably dominate discussion. Please send additional topic ideas.

**O. New Members Discussion Group (Dinscore)**

1. Midwinter meeting will be virtual and be combined with New Members Forum-date/time TBA.

**P. Biblio-Notes Editor (Glover)**

1. Newsletter is right on schedule, but there haven't been many submissions. Please send news items.

2. Discussed value of sending out a survey to LES members about what people want to see in *Biblio-Notes*. Golomb noted that the section is required to have a newsletter. Christenberry suggested promoting the newsletter to new members. Stein suggested adding new items from Zotero Bibliography and adding announcements about new LibGuides.

**Q. Website Editor (Stein)**

1. Took over for Aaron McCollough in January 2013.
2. Received Drupal training-seems easy to use and perhaps it could be used for *Biblio-Notes* Newsletter.
3. Contact information and committee positions for LES-Ex members were updated-each member should check for accuracy.
4. Placed link on the LES Website Home page to the Zotero Bibliography.
5. The right and left sides of the Home page of Website can only be edited by Dawn Mueller at ACRL.
6. Dead Links were updated; Please provide Linda Stein updated conference dates and times of upcoming meetings.
7. Discussion about LES Wiki and its purpose: Began as a place to archive LES material while ALA was having problems with ALA connect. Initial problem with Spam seems to have been remedied. An advantage of the Wiki is that everyone can access it. But we do not want too much duplication on LES Website. Wiki was also formed to maintain a digital archive of LES records. In the past, there was a box of LES materials that was supposed to be transferred from Chair to Chair. ACRL had asked LES to consider digitizing them as the box was being stored in the ACRL office. Stein will see if ACRL still has it. Golomb suggested possibly using funds from the LES budget for digitizing. A few years ago Stein emailed members for LES content to add to the Wiki. She will solicit the discussion list again.
8. What is the Wiki's relationship to ALA Connect? Chairs also place material on Wiki. Oberhelman suggested that the Wiki remain as an internal document, but we need to make it clear where Chairs are supposed to post material, like minutes and agendas.
9. Decided to keep Wiki going – send Linda Stein minutes, conference info, etc.; PDF format is best. Linda will continue maintaining Wiki and put out a call for old documents to archive. Draft documents will be removed from the Home page of the Wiki and put in sub-files. Stein will also contact Chairs of committees if she has further questions about material/data.

**R. Discussion List Moderator (Rust)**

1. Oversight of List is going well; 509 subscribers; membership is going up. Communications going out seem to be useful to colleagues.

**IX. Meeting Adjourned at 1:49pm EST**