

**LIBRARY AND INFORMATION TECHNOLOGY ASSOCIATION (LITA)
Executive/Budget Review Committee Meeting, Spring 2012**

Online

Monday, March 19, 1:00 pm – 5:00 Central

Tuesday, March 20, 1:00 -- 4:00 pm Central

MINUTES

Present: Colleen Cuddy, President, Zoe Stewart-Marshall, President-Elect, Karen Starr, Past-President, Adriene Lim, Councilor; Cindi Trainor, Director-at-Large, Mary Taylor, Executive Director. Visitors: Aaron Dobbs (3/20)

The following announcement was read: The LITA Board has made the decision to record all meetings. By participating in this meeting you agree to give LITA permission for us to record your words. The recording will be archived until the end of the 2012 Annual Conference.

Colleen Cuddy called the meeting to order at 1:07 on Monday. No agenda items were added.

Confirmed the email vote approval of the January 2012 meeting minutes.

Cuddy provided an update on the 2012 LITA National Forum scheduled for October 4-7, 2012 in Columbus, Ohio. The Planning Committee is on target. They have identified and scheduled the three keynote speakers as follows: Eric Hellman (Friday), Ben Schneiderman (Saturday), and Sarah Houghton (Sunday). The Committee has received over 80 proposals and is in the process of selecting the programs, poster sessions, and preconferences.

Zoe Stewart-Marshall reported on the 2012 Midwinter Town Meeting. With approximately 60 people in the room and additional online participants, the Town Meeting was well attended. Expressed her thanks to the Board members who facilitated the discussion groups.

Discussed the Emerging Leaders program. Karen Starr is establishing a LITA Connect community that will be organized by year and will capture information on the leaders and their projects. LITA has sponsored Emerging Leaders since the program began in 2007.

Starr reported on the 2012 Budget to date. Identified the need to grow the organization's foundation for revenue generating. Suggested roles for Board members including 1) all Board members helping to promote programs (e.g., via their lists), 2) all Board liaisons to all programming committees needing to communicate to the committees' the importance of their work to assuring the financial stability of the organization while enhancing the member experience for those who provide and those who receive professional development.

Cuddy invited ideas for the Annual Conference Board strategic session. Stewart-Marshall suggested continuing the vision statement development from the Midwinter Board meeting possibly with all chairs; she also agreed to review the Town Meeting notes for ideas.

Mary Taylor reported that the Office is beginning planning for the 2014 LITA National Forum location and will explore changing the day pattern from the weekend to week days.

Cuddy and Stewart-Marshall led a discussion about planning the Board Orientation Session at Annual Conference. The PDF in the Board Orientation Connect community needs updating. Starr offered to look for the original Word document which she will post for editing. Suggestions for the section on responsibilities include folding in expectations, communications (email, Connect), streaming, monthly online meetings, time commitments at conferences (see chart), and, liaison roles. Discussed versioning issue and the need for updating the links in the orientation document. Cindi Trainor suggested including photos and statements from each Board member, and, requested a parliamentary procedure cheat sheet

The meeting adjourned at 1:57 on Tuesday.