

## Committee Progress Report

NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Committee Progress Report

**\*\*Date:** 3/9/2014

**\*\*Committee Name:** Annual Conference Professional Development Award Committee

**\*\*Supervising Board Member:** Kate Kosturski

**\*\*Chair, Co-Chairs, Assistant Chairs:** Easter DiGangi

### **\*\*Committee members:**

Melissa Brisbin	brisbinmelissa@cmclibrary.org
Easter DiGangi, chair	mlis@easterdigangi.com
Margaret Driscoll	mdriscoll_hk@hotmail.com
Julene Jones	julene.jones@uky.edu
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### **\*\*Activity in Current Reporting Period**

**a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

The Annual Conference Professional Development Attendance Award online form was updated and activated, in order to receive award applications. A press release has been drafted which will be disseminated. Award applications are due April 16, 2014. Winners will be notified by May 7, 2014.

**b) Projects in progress but not yet completed:**

The press release will be disseminated. The Committee will continue to promote award and receive applications. Other tasks include selecting winners, notifying winners, and announcing winners on NMRT listserv.

**\*\*Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?): N/A**

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. \$200
<b>Amount which you have spent so far this year</b>	b. \$0
<b>Your estimated additional expenses this year</b>	c. \$0
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d.\$0
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. \$200

**\*\*Report submitted by:** Easter DiGangi

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