

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** 05/14/2014

****Committee Name:** NMRT Archives Migration Task Force Committee

****Supervising Board Member:** Janel Kinlaw

****Chair, Co-Chairs, Assistant Chairs:** Damon Campbell, Amanda Drost, co-chairs

****Committee members:**

Jeremy Snell
Jodie Gambill
Mackenzie Brooks

****Activity in Current Reporting Period**

a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

- brainstormed ideas for the new database and data-entry procedures
- committee member Jodie has acted as a liaison between Bill Armstrong at LSU and ALA's IT division to migrate the data from LSU; ALA is working with the data now

b) **Projects in progress but not yet completed:**

- the committee still needs to refine which fields will be used in the new database
- the committee is still working on a field map to ease the transition

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

We are waiting until next year to "test-drive" the new database and work out the kinks.

Financial Report Section:

Your budget appropriation (see budget)	a. n/a
Amount which you have spent so far this year	b. n/a
Your estimated additional expenses this year	c. n/a
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. n/a
Difference between budgeted amount and total expenses from above (a-d)	e. n/a

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