

Proposed revision to ACRL Bylaws

The Budget and Finance Committee membership dues working group drafted the following revision to the ACRL Bylaws.

Proposed Revision

Section 3. Dues. The amount of personal member dues shall be determined by the ACRL Board of Directors. The Board of Directors may authorize an annual dues adjustment not to exceed the percentage change in the most current Higher Education Price Index (HEPI). Adjustments in excess of the HEPI are subject to the approval of the membership in a mail or electronic vote. Organizational dues shall be determined by the ACRL Board of Directors.

Current Bylaws Statement

Section 3. Dues. The amount of personal member dues shall be determined by the ACRL Board of Directors with the approval of the membership in a mail or electronic vote. Organizational dues shall be determined by the ACRL Board of Directors.

Process to revise ACRL Bylaws

Changes to the ACRL Bylaws require the following the amendment process detailed in Article XX.

Article XX: Amendment of bylaws

Section 1. Proposals. Amendments to the bylaws may be proposed by the Board of Directors; by any standing committee of the Association in writing to the Board of Directors; or by a petition signed by 25 or more members of the Association.

Section 2. Board action. A proposed amendment to the bylaws shall be voted upon by Association members after it has been approved by a majority of the Board members present and voting at two consecutive meetings held not less than two months apart.

Section 3. Notice. Written notice of the text of the amendment shall be provided to members at least one month before consideration.

Section 4. Voting. Amendments may be voted upon by members by mail or electronic ballot or at a public membership meeting.

a) If by mail or electronic ballot, the bylaws amendment is accepted if a majority of those members participating vote in favor of the amendment.

b) If at a public membership meeting, the bylaws amendment is accepted if a majority of the members, present and voting, votes in favor of the amendment.

Section 5. Adoption. If not otherwise specified, a proposed amendment becomes effective as soon as it has been approved as described above.

Bylaws Language from Other Higher Education Associations

Of the sixteen association dues increase policies reviewed, the following nine associations place the responsibility of increasing dues with the Board of Directors. Their Bylaws language appears below.

1. Association for the Advancement of Sustainability in Higher Education (N/A)
(*Institutional members only*)
 - AASHE: “The rates are developed by the Finance Committee of the Board of Directors as part of the annual budgeting process and approved by the Board.”
2. Association of Collegiate Conference and Events Directors (1,500 members)
(*40% individual; 60% institutional*)
 - ACCED: “The ACCED-I Board of Directors may consider and approve annual dues increases.”
3. Society for College and University Planning (5,000 members)
(*60% individual; 40% institutional*)
 - SCUP Bylaws:
 - Section 2 – Dues/Special Assessments
 - 2.1 Dues rates and special assessments, if any, applicable to the various categories of membership shall be established by the Board of Directors.
 - 2.2 Any change in the dues rate shall not take effect until at least one year after notice of such change is delivered to the members.
 - 2.3 Dues are due and payable for each member in advance and on the anniversary date of such member’s date of admission into the Society.
4. Association of College Unions International (5,100 members)
(*Primarily institutional members*)
 - ACUI Bylaws:
 - Sec. 9. The annual dues for Institutional Members shall be assessed in accordance with the latest available statistics published by the U.S. Department of Education or the Association of Universities and Colleges of Canada. Institutional members not in the United States shall pay lesser dues.
 - Sec. 10. The dues structure for all categories of membership shall be established by the Board of Trustees. Increases beyond 5% must go before the Institutional membership via mail ballot. In no case, however, may dues be increased more than once a year.**
5. National Association of Colleges and Employers (8,800 members)
(*Primarily individual*)
 - NACE BYLAWS
“DUES
SECTION 3.01 DUES. THE ANNUAL DUES FOR EACH CATEGORY OF MEMBERS OF THE ASSOCIATION SHALL BE AS DETERMINED BY THE BOARD OF DIRECTORS FROM TIME TO TIME.”
6. National Association of College Auxiliary Services (1,400 members)
(*Institutional members only*)
 - NACAS: Bylaws
“Section 1. Membership dues for all membership categories shall be determined by the Board of Trustees. Any increase to an existing dues schedule cannot exceed 10% in any given year without 60% approval of those Store Members voting. Membership dues are paid on an annual basis.”

7. Association for Institutional Research (4,200 members)
(*Individual and institutional members*)

- AIR Bylaws:

Section 3. Membership Fee.

- a. The membership fee structure shall be reviewed periodically by the Board of Directors, and any proposed change shall be submitted to the voting members for consideration at the annual business meeting or by mail ballot.
- b. A two-thirds vote of the members attending and voting at the annual business meeting or a two-thirds vote of those members voting, in accordance with the provisions of Article VIII, Section 5, shall be required for change in the membership fee structure.

8. Association of College & University Housing Officers (900 members)
(*Primarily institutional members*)

“ACUHO-I raised dues this year, as we do every year, using HEPI.” HEPI is the Higher Education Price Index (more info at http://www.commonfund.org/Commonfund/CF+Institute/CI_About_HEPI.htm).

- ACUHO Bylaws:

6. Annual Dues

Section 1. Annual dues for Institutional and Individual members in the Association shall be automatically adjusted annually using the most current Higher Education Price Index (HEPI). The adjustment will go into effect unless the Executive Board votes at their April meeting to not make the adjustment. Other adjustments to the affiliate membership dues structure may be approved by a minimum three-quarters vote of the Executive Board. Other adjustments to the dues structure may be recommended by the Executive Board subject to ratification by a majority of those voting delegates present at the business meeting.”

9. Student Affairs Administrators in Higher Education (11,000 members)
(*90% individual members; 10% institutional members*)

- SAAHE Bylaws:

“SECTION 1. Membership Dues. The dues for all categories of members may be established only by the Board of Directors. The Board of Directors may authorize an annual dues adjustment not to exceed the percentage change in the Consumer Price Index (CPI) for the previous year. Adjustments in excess of the CPI are subject to the affirmative vote of a majority of the Voting Delegates returning a mail ballot. The proposed dues adjustment in excess of the Consumer Price Index must be mailed to the office Voting Delegate at each member institution at least thirty (30) days prior to the ballot deadline. Ballots must be returned on or before the deadline date stated on the ballot.”