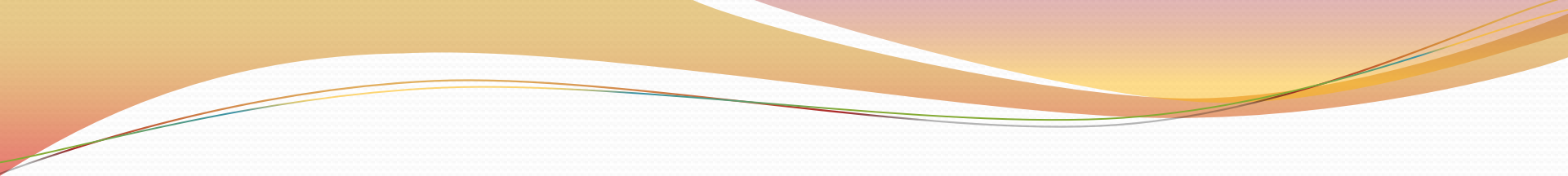


ALA 2010 : Cataloging for Weeding & Retention

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- Basic information: NMU
 - 4 year undergraduate with some Masters
 - Approximately 9500 students
 - Four colleges –
 - College of Arts & Sciences
 - College of Professional Studies
 - College of Business
 - Division of Academic Information Services
 - One library with 734,003 items



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One library with 734,003 items

80 – 20 rule

Statistically true for entire
collection.

So, approximately 587,203 not used

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- **By 2015, reduce the main print book collection housed on the third floor by 50%. Considerations include:**
 - Retaining sufficient collections to ensure that Interlibrary Loan and MeLCat lending are not jeopardized.
 - Preserving significant collections: Holocaust and collections of local significance.
 - Maintaining core discipline-centered collections.

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- *What to weed? What to keep?*
- Zero-use items
 - Check outs: circ history Fall 1991 to date
 - Browsers: since migration in April 2001
 - ILL: handled through circulation so counted

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- *What to weed? What to keep?*
- Zero-use items
- Classics
 - Books for College Libraries (BCL)
 - 1st, 2nd, and 3rd editions in print
 - Each edition stands on its own, does not replicate earlier ed.
 - Resources for College Libraries (RCL)
 - On the web: <http://www.rclweb.net/>

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- *What to weed? What to keep?*
- Zero-use items
- Classics
- Unique titles
 - NMU imprints
 - NMU Faculty publications
 - WorldCat
 - How many within Michigan hold?
 - Four or more = not unique

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- *What to weed? What to keep?*
- Zero-use items
- Classics
- Unique titles
- Duplication of content
 - Compare print to databases
 - ArtStor vs. Museum Collections
 - Available as an eBook

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- Process:
 - Using the zero-use list
 - Pull information from ILS (Voyager)

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- Zero-use Report using Microsoft Access
 - Get item ID and barcode from location, never charged and browsed less than 2
 - For each item grab title, pub date, author, etc
 - Grab info on chron, enum, etc
 - Normalize the call number sort
 - Add info on items currently checked out

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- **Zero Use Report: The Microsoft Access Queries that Produce the Report**

-
- SELECT ITEM.ITEM_ID, LOCATION.LOCATION_CODE, ITEM.HISTORICAL_CHARGES, ITEM.HISTORICAL_BROWSES, ITEM_BARCODE.ITEM_BARCODE INTO [NMU Zero Use Items 1]
- FROM (ITEM INNER JOIN LOCATION ON ITEM.PERM_LOCATION = LOCATION.LOCATION_ID) INNER JOIN ITEM_BARCODE ON ITEM.ITEM_ID = ITEM_BARCODE.ITEM_ID
- WHERE (((LOCATION.LOCATION_CODE)="nstacks") AND ((ITEM.HISTORICAL_CHARGES)="o") AND ((ITEM.HISTORICAL_BROWSES)<"2"));SELECT [NMU Zero Use Items 1].ITEM_ID, [NMU Zero Use Items 1].LOCATION_CODE, [NMU Zero Use Items 1].HISTORICAL_CHARGES, [NMU Zero Use Items 1].HISTORICAL_BROWSES, BIB_ITEM.BIB_ID, BIB_TEXT.TITLE_BRIEF, BIB_ITEM.ADD_DATE, BIB_TEXT.PUBLISHER_DATE, BIB_TEXT.PUB_PLACE, BIB_TEXT.PUBLISHER, BIB_TEXT.AUTHOR, BIB_TEXT.ISBN, BIB_TEXT.ISSN INTO [NMU Zero Use Items 2]
- FROM [NMU Zero Use Items 1] INNER JOIN (BIB_ITEM INNER JOIN BIB_TEXT ON BIB_ITEM.BIB_ID = BIB_TEXT.BIB_ID) ON [NMU Zero Use Items 1].ITEM_ID = BIB_ITEM.ITEM_ID;SELECT [NMU Zero Use Items 2].ITEM_ID, [NMU Zero Use Items 2].LOCATION_CODE, [NMU Zero Use Items 2].HISTORICAL_CHARGES, [NMU Zero Use Items 2].HISTORICAL_BROWSES, [NMU Zero Use Items 2].BIB_ID, [NMU Zero Use Items 2].TITLE_BRIEF, MFHD_ITEM.ITEM_ENUM, MFHD_ITEM.CHRON, MFHD_ITEM.Year, MFHD_ITEM.MFHD_ID, [NMU Zero Use Items 2].ADD_DATE, [NMU Zero Use Items 2].PUBLISHER_DATE, [NMU Zero Use Items 2].PUB_PLACE, [NMU Zero Use Items 2].AUTHOR, [NMU Zero Use Items 2].ISBN, [NMU Zero Use Items 2].ISSN INTO [NMU Zero Use Items 3] FROM [NMU Zero Use Items 2] INNER JOIN MFHD_ITEM ON [NMU Zero Use Items 2].ITEM_ID = MFHD_ITEM.ITEM_ID;
- SELECT [NMU Zero Use Items 3].ITEM_ID, MFHD_MASTER.MFHD_ID, [NMU Zero Use Items 3].BIB_ID, [NMU Zero Use Items 3].HISTORICAL_CHARGES, [NMU Zero Use Items 3].HISTORICAL_BROWSES, [NMU Zero Use Items 3].LOCATION_CODE, MFHD_MASTER.NORMALIZED_CALL_NO, [NMU Zero Use Items 3].TITLE_BRIEF, [NMU Zero Use Items 3].CHRON, [NMU Zero Use Items 3].ITEM_ENUM, [NMU Zero Use Items 3].ADD_DATE, [NMU Zero Use Items 3].PUBLISHER_DATE, [NMU Zero Use Items 3].PUB_PLACE, [NMU Zero Use Items 3].AUTHOR, [NMU Zero Use Items 3].ISBN, [NMU Zero Use Items 3].ISSN INTO [NMU Zero Use Items 4] FROM [NMU Zero Use Items 3] INNER JOIN MFHD_MASTER ON [NMU Zero Use Items 3].MFHD_ID = MFHD_MASTER.MFHD_ID ORDER BY MFHD_MASTER.NORMALIZED_CALL_NO;
- SELECT [NMU Zero Use Items 4].ITEM_ID, [NMU Zero Use Items 4].MFHD_ID, [NMU Zero Use Items 4].BIB_ID, [NMU Zero Use Items 4].LOCATION_CODE, [NMU Zero Use Items 4].NORMALIZED_CALL_NO, [NMU Zero Use Items 4].TITLE_BRIEF, [NMU Zero Use Items 4].CHRON, [NMU Zero Use Items 4].ITEM_ENUM, [NMU Zero Use Items 4].ADD_DATE, CIRC_TRANSACTIONS.PATRON_ID, PATRON_GROUP.PATRON_GROUP_CODE, CIRC_TRANSACTIONS.CHARGE_DATE, CIRC_TRANSACTIONS.RENEWAL_COUNT, CIRC_TRANSACTIONS.CURRENT_DUE_DATE, [NMU Zero Use Items 4].PUBLISHER_DATE, [NMU Zero Use Items 4].PUB_PLACE, [NMU Zero Use Items 4].AUTHOR, [NMU Zero Use Items 4].ISBN, [NMU Zero Use Items 4].ISSN INTO [NMU Zero Use Items 5 Charged Items] FROM (CIRC_TRANSACTIONS INNER JOIN [NMU Zero Use Items 4] ON CIRC_TRANSACTIONS.ITEM_ID = [NMU Zero Use Items 4].ITEM_ID) INNER JOIN PATRON_GROUP ON CIRC_TRANSACTIONS.PATRON_GROUP_ID = PATRON_GROUP.PATRON_GROUP_ID
- ORDER BY [NMU Zero Use Items 4].NORMALIZED_CALL_NO;SELECT [NMU Zero Use Items 4].ITEM_ID, [NMU Zero Use Items 4].MFHD_ID, [NMU Zero Use Items 4].BIB_ID, [NMU Zero Use Items 4].LOCATION_CODE, [NMU Zero Use Items 4].NORMALIZED_CALL_NO, [NMU Zero Use Items 4].TITLE_BRIEF, [NMU Zero Use Items 4].CHRON, [NMU Zero Use Items 4].ITEM_ENUM, [NMU Zero Use Items 4].ADD_DATE, [NMU Zero Use Items 5 Charged Items].PATRON_ID, [NMU Zero Use Items 4].PUBLISHER_DATE, [NMU Zero Use Items 4].PUB_PLACE, [NMU Zero Use Items 4].AUTHOR, [NMU Zero Use Items 4].ISBN, [NMU Zero Use Items 4].ISSN INTO [NMU Zero Use Items 6 Final]
- FROM [NMU Zero Use Items 4] LEFT JOIN [NMU Zero Use Items 5 Charged Items] ON [NMU Zero Use Items 4].ITEM_ID = [NMU Zero Use Items 5 Charged Items].ITEM_ID;

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NORMALIZED_CALL_NO		ITEM_ID	MFHD_ID	BIB_ID	TITLE_BRIEF	CHRON	ITEM_ENUN
N 5310	A 38 1963	331586	417167	406215	Primitive art.		
N 5311	T 7	217487	312440	302598	Tradition and creativity in tribal art.		
N 5330	B 5 2006	1121501	1286850	1215845	World of ancient art /		
N 5330	W 74 1913	566296	546299	531342	Geschichte der Kunst des Altertums /		
N 5330	W 743 1969	265926	357936	347646	History of ancient art.		v.1/2
N 5330	W 743 1969	265927	357936	347646	History of ancient art.		v.3/4
N 5345	L 55	302324	390654	380007	Art of the ancient Near East.		

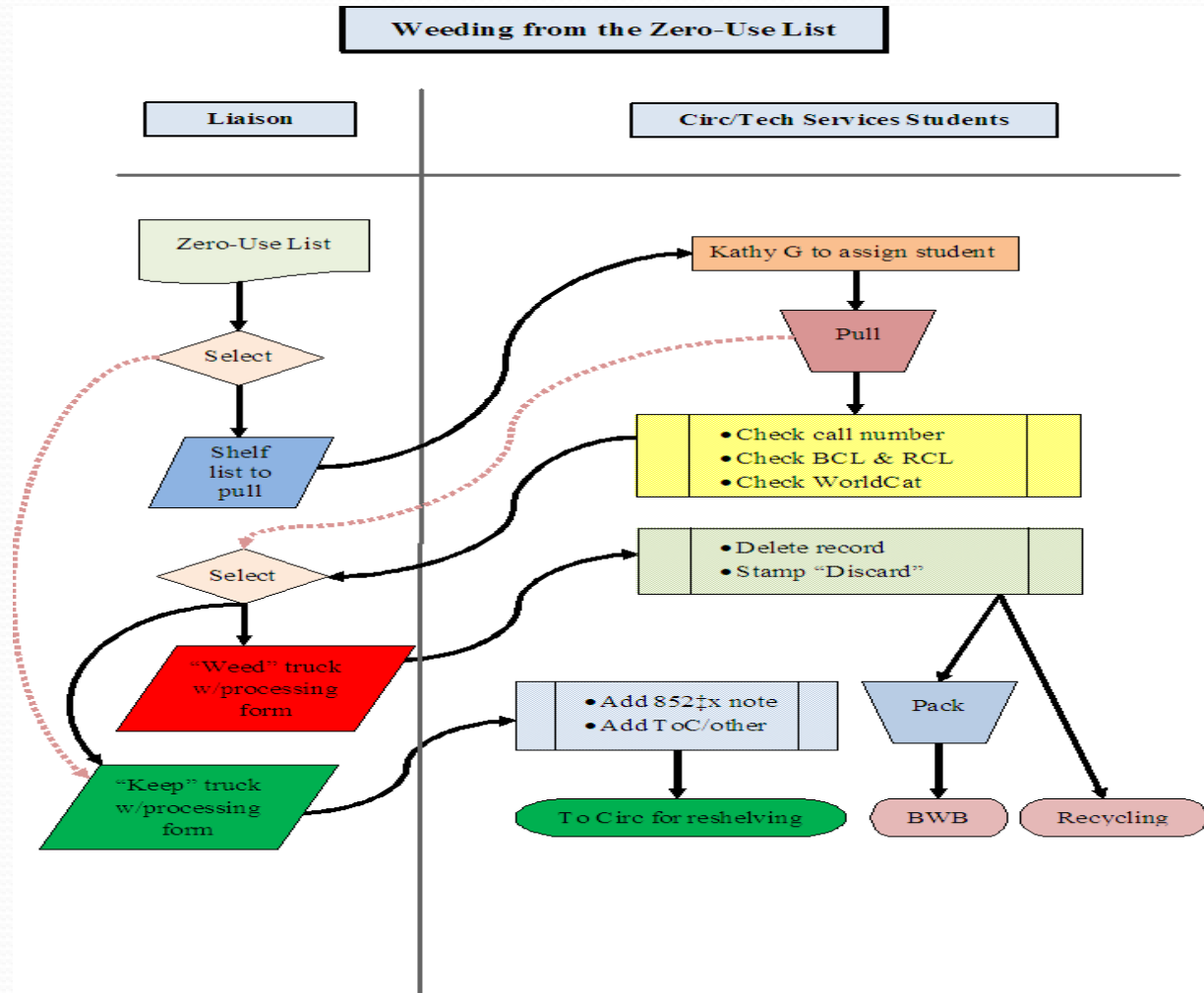
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- Print List
- Pull from shelves
- Check: RCL, BCL, WorldCat
- Give to Librarian
- Keep : notes (852 |x, ToC, access pts.)
- Reject:
 - Remove from local system (Voyager)
 - Remove from OCLC
 - Stamp – BWB or Recycle

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- *What to do with rejects?*
 - MacroExpress
 - Voyager – delete item, mfhd, bib records

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- *What to do with rejects?*
 - MacroExpress
 - Voyager – delete item, mfhd, bib records
 - OCLC – remove symbol

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- *What to do with rejects?*
 - MacroExpress
 - Divide discards
 - Recycling
 - Better World Books

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- *What to do with keepers?*
 - Notes
 - 852 |x staff side only notes
 - BCL or RCL
 - WorldCat
 - Liaison decisions

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- NOTES: The standard format will be
- 852 |x <reason for keeping> <liaisons' initials>
<date note is added to record>
-
- Example: 852 |x BCL3 kec 3-10-10
-
- This would mean that on March 10, 2010 Krista Clumpner decided to keep this item because it was listed in Books for College Libraries 3rd edition.

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NMU Olson Library Stacks Holdings with an 852 |x

<u>Call Number</u>	<u>MFHD</u>	<u>BIB ID</u>	
N 5300 .F48 1963	422855	411857	
<u>852X</u>		<u>Brief Title</u>	
BCL1 10-19-09 kec		Arts and ideas.	

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- Other examples of 852 x Notes :
 - Only have, 12/21/09 kec
 - BCL1 12/21/09 kec
 - Keep- not in ARTstor 6/5/09 kec
 - Only MI lib 10-19-09 kec

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- ***What to do with keepers?***

- Notes

- 852 |x staff side only notes
- Table of Contents added
 - Both to local record and OCLC record
 - Example: *Michelangelo* / Charles De Tolnay
 - 505 1 |a 1. Youth.—2. The Sistine ceiling. —3. The Medici Chapel. —4. the tomb of Julius II. —5. The final period.

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- ***What to do with keepers?***

- Notes

- 852 |x staff side only notes

- Table of Contents added

- Both to local record and OCLC record

- Example: Michelangelo / Charles De Tolnay

- 505 1 |a 1. Youth.—2. The Sistine ceiling. —3. The Medici Chapel. —4. the tomb of Julius II. —5. The final period.

- Keyword Search

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- ***What to do with keepers?***

- Notes

- 852 |x staff side only notes
- Table of Contents added
- Additional subject access
 - Local record only
 - Example: *Group of Seven and Tom Thomson / Anne Newlands*
 - **Added headings for each artist in the Group**

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- *What to do with keepers?*
 - Notes
 - 852 |x staff side only notes
 - Table of Contents added
 - Additional subject access
 - Mending, call number repair
 - Back to shelf

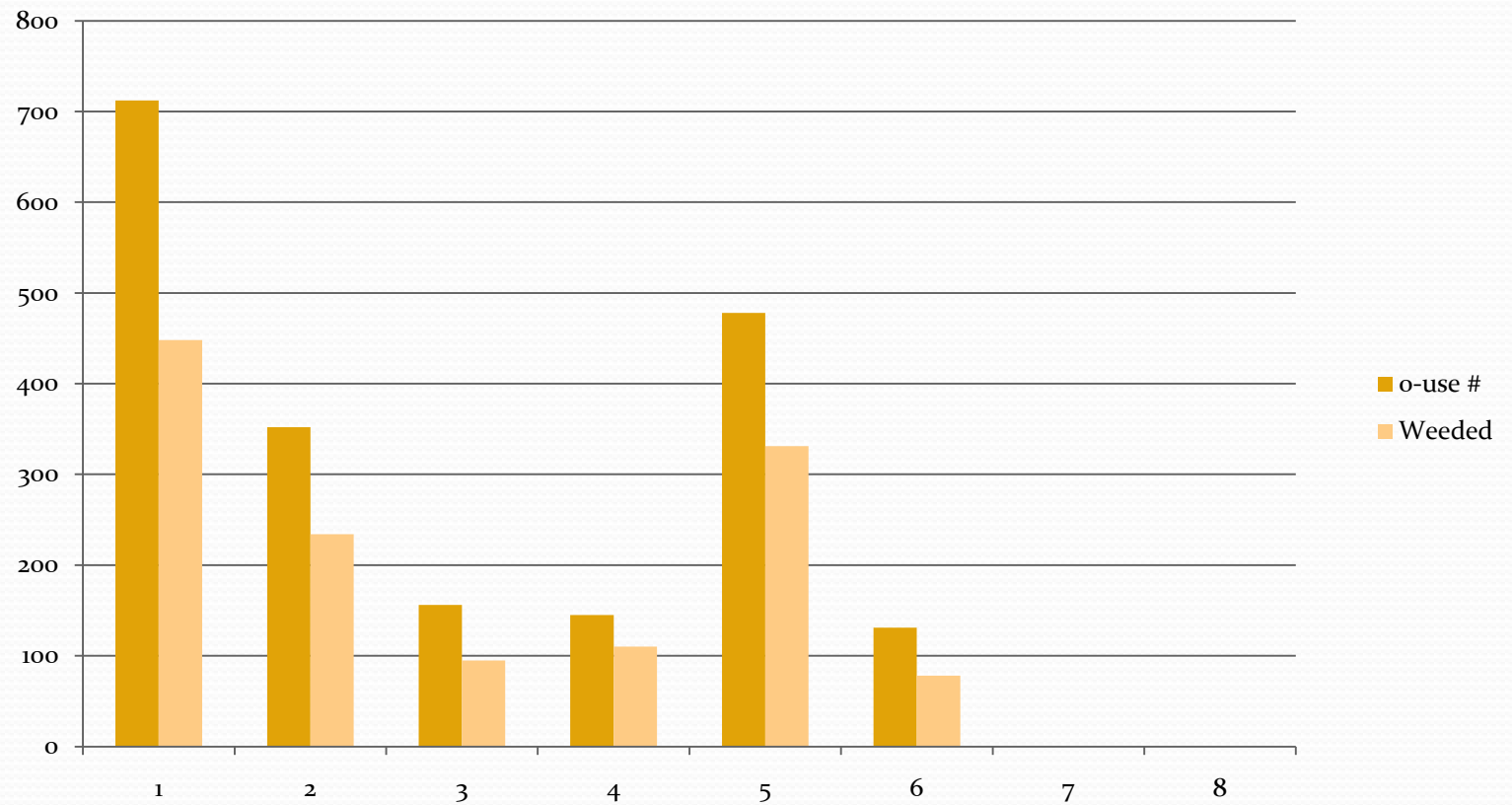
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- **By 2015, reduce the main print book collection housed on the third floor by 50%.**
- Art & Design = 5,944
- Zero Use Total = 1,974
- Weeded = 1,296 (21.8%)

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- **Art & Design**
 - Zero Use Total = 1,974
 - Weeded – 1,296
 - 66%

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- 852 Notes
 - For future weeding – know why kept
 - Determine what might go into storage
 - Example:
 - Not used locally
 - Kept because less than 4 in Michigan
 - May want to move to storage

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- Use of BCLs
 - Relevant?
 - Example:
 - What % of BCL do we have in the collection?
 - What % of BCL titles are used?