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WELCOME

Top 10 Reasons to Use UC Libraries

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## 10 Libraries

There is always one close to you.



**Study Spaces** 

to work, meet with a group, or just relax.



**Specialized Software** 

for your digital projects and presentations.



Printers, Copiers, and Scanners

for you to complete assignments.



**Specialized Services** 

equipment loans, assistance with digital projects, adaptive technologies, and more.



## Collections

4.2 million items



## **OhioLINK**

Get even more materials from 89 Ohio libraries.



## Research Assistance

for help with your research topics and course assignments.



Workshops

to sharpen your research and computer skills.



**Exhibits** 

featuring art and collections.



# **Guide to Ethical Use of Library Resources**

As a UC student and therefore member of the UC academic community you are expected to live up to a high level of academic integrity. In practical terms, demonstrating academic integrity means that you:

- do your academic work well and with honesty, and
- give credit to other people's work by indicating when you use their words or ideas by citing (referencing) the original source.

Citing your sources properly enables you to you to:

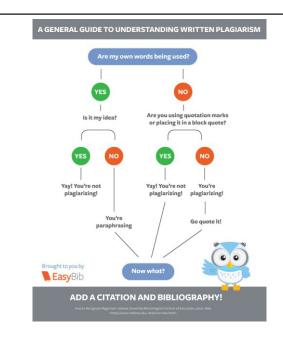
- document your research
- demonstrate how your work relates to research in the area
- find your sources (if you or your readers need to do this)
- show your respect for intellectual property.

Failure to use and cite information sources appropriately constitutes plagiarism, which is a severe violation of academic integrity and may have severe consequences.

## What constitutes plagiarism?

The UC Student Code of Conduct defines plagiarism as:

- Submitting another's published or unpublished work in whole, in part or in paraphrase, as one's own without fully and properly crediting the author with footnotes, quotation marks, citations, or bibliographic references.
- Submitting as one's own original work, material obtained from an individual, agency, or the Internet without reference to the person, agency or webpage as the source of the material.
- Submitting as one's own original work material that has been produced through unacknowledged collaboration with others without release in writing from collaborators
- Submitting one's own previously written or oral work without modification and instructor permission.



# Help from Libraries and Writing Centers

#### Libraries

Chat: http://academic.knowitnow.org/ or text ohiolink to 66746

Email: http://libraries.uc.edu/help/ask.html

Phone: 513-556-1867

CampusGuide: http://guides.libraries.uc.edu/integrity

#### **Academic Writing Center**

http://www.uc.edu/aess/lac/writingcenter.html 2441 French Hall, (513) 556-3244 Email: lac@uc.edu

## **Clermont College Learning Center**

CCMCDONH, Room 100, (513) 732-5228

### **UC Blue Ash Writing Center**

324 Muntz Hall, (513) 745-5733

# **Plagiarism Avoidance Tips**

- Put in quotations all the text you use directly.
- When paraphrasing and summarizing, use your own words and style.
- Provide citations for all quotations, summaries and paraphrases.
- Provide citations for any material from other sources, including images, audio, etc.
- Keep track of your citations. If you are photocopying, printing or downloading an article or an excerpt from a book, keep the citation information together with the text.
- Check with a writing tutor whether you have paraphrased or summarized the source correctly.
- Ask a librarian or tutor to help you.
- When in doubt, cite!